

## **RIVERDALE MUNICIPALITY**

The minutes of the regular meeting of Council for Riverdale Municipality held in the Council Chambers on the 17<sup>th</sup> day of November 2015.

Mayor Todd Gill called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

Councillor Darren Bray  
Councillor Bryan Smith  
Councillor Ken Tait

Regrets: Councillor Ian Dyer  
Councillor Larry Fast  
Councillor Dave Falkevitch

Chief Administrative Officer Kat Bridgeman recorded the minutes.

### **MAYOR'S OPENING REMARKS:**

Mayor Gill spoke about the challenges of the past year with the amalgamation. It is the goal of Council to focus on upcoming projects and moving forward.

No. 303-15 GILL-TAIT

Be It Resolved that the organizational meeting agenda dated November 17<sup>th</sup>, 2015 be adopted as presented;

Be It Further Resolved that the agenda form part of the minutes.

CARRIED

### **BOARD OF REVISION:**

No.304-15 BRAY-SMITH

Be It Resolved that in accordance with Section 35(1), 35(2) and 35(4) of the *Municipal Assessment Act*, the Council of Riverdale Municipality be appointed as the Board of Revision, and the Mayor be appointed as Presiding Officer, and the CAO be appointed Secretary of the Board.

CARRIED

### **STANDING COMMITTEES OF COUNCIL - APPOINTMENTS**

No.305-15 BRAY-SMITH

Be It Resolved that the following committee and Board appointments be made for November 1<sup>st</sup>, 2015 to October 31<sup>st</sup>, 2016.

1. Mayor's Special Advisory Committee – Councillors Dyer, Bray, Falkevitch
2. Deputy Mayor – Councillor Smith

3. Municipal Works: Transportation Ground Committee – Councillors Dyer, Tait
4. Municipal Works: Utility(WTP) – Mayor Gill, Councillor Falkevitch
5. Protective Services: Police Board – Councillor Smith, At-large Debbie Phythian
6. Protective Services: Rivers/Daly Fire Department – Councillor Fast
7. Protective Services: EMO – Councillors Smith, Fast
8. Finance & Legislation Committee – Councilors Bray, Dyer
9. Human Resources & Liaison Committee – Councillors Dyer, Bray
10. General Land Development Committee – Councillors Smith, Dyer, Bray & Falkevitch
11. Public Health: Landfill & recycling Committee – Councillors Bray, Fast
12. Rivers Cemetery Committee – Councillor Falkevitch
13. Rivers Handi-Van Committee – All members of Council
14. Riverdale Senior Services Committee – Councillor Falkevitch
15. Riverdale Recreation Commission – Councillor Tait, At-large Christa Veitch, Kat Bridgeman, Heather Fast
16. Riverdale Community Centre – Councillor Tait
17. Prairie Crocus Regional Library – Councillor Tait, At-large Tery Nolin, Grant Duncan, Brenda Eisler, Kathleen Shanks, Wayne Brown & Patricia Vreeman
18. Health Action Committee – Councillor Smith
19. Riverdale Planning Committee – Council as a Whole
20. Rivers/Daly CDC Board: Councillor Tait, At-large Michelle Budiwski, Mike Peters, Donna Morken & Aaron Tycoles
21. Rolling Dale Enterprise Board – Councillor Dyer
22. Midwest Weed District – Councillors Smith, Dyer
23. Little Saskatchewan Rivers C.D.(s) – Councillors Fast, Falkevitch, At-large Dave Wedderburn (72B Lower Oak River) & Ed MacKay (82B Lower LSR)

CARRIED

### **AUTHORITY OF SPECIAL ADVISORY COMMITTEE**

No.306-15

GILL-BRAY

Be It Resolved That in the event of a matter between meetings of Council of which Council had no notice at the previous meeting and which matter must be attended to prior to the next regular meeting of Council and which effects the interest of the municipality, but which matter in the opinion of the Mayor is not of such importance to require a special meeting of Council, then in such event the Mayor will discuss the matter with his Special Advisory Committee and if the matter concerns a particular committee the Chairman of the committee will also be consulted, and

Be It Further Resolved That the Mayor shall always at the next regular meeting of Council report of such information as may have transpired.

CARRIED

## **SIGNING AUTHORITY**

No. 307-15 BRAY-TAIT

THAT all cheques of the corporation drawn on its general savings and reserve accounts, be signed on its behalf by Todd Gill, Mayor or Councillor Darren Bray, Finance Committee Chairman, and signed by Kathryn Bridgeman, Chief Administrative Officer or Sharon Lamb, Accounts Representative.

2. THAT Kathryn Bridgeman, Chief Administrative Officer or Sharon Lamb, Accounts Representative of the corporation be and are hereby authorized for and on behalf of the corporation to negotiate with, deposit with or transfer to the Westoba Credit Union (but for credit to the corporation account only) all or any bills of exchange, Promissory notes, cheques, and orders for payments of money and other negotiable paper, and for the said purpose to endorse the same of any of them on behalf of the said corporation, either in writing or by rubber stamp.

3. THAT Kathryn Bridgeman, Chief Administrative Officer or Sharon Lamb, Accounts Representative be and are hereby authorized for and on behalf of the said corporation from time to time to arrange, settle, balance and certify all books and accounts between the said corporation and the Credit Union; and to receive all paid cheques and vouchers unpaid and unaccepted bills of exchange and other negotiable instruments.

4. THAT Kathryn Bridgeman, Chief Administrative Officer or Sharon Lamb, Accounts Representative be and are hereby authorized for and on behalf of the said corporation to obtain delivery from the Credit Union all stock, bond and any other securities held by the said Credit Union in safe keeping or otherwise for the account of the corporation and to give valid and binding receipts therefore.

5. THAT this resolution be communicated to the said Credit Union and remain in force until written notice of the contrary shall have been given to the manager for the time being at the branch of the Credit Union at which the accounts of the said corporation is kept and receipts of such notice is duly acknowledged in writing.

CARRIED

## **ADOPTION OF MINUTES**

No.308-15 BRAY-SMITH

Be It Resolved that the minutes of November 3<sup>rd</sup>, 2015 be adopted as presented.

CARRIED

## **COMMUNICATIONS:**

No.309-15 TAIT-SMITH

Be It Resolved that Council sponsor the Manitoba Canola Growers Provincial Juniors Curling event at the Riverdale Community Centre January 6-10<sup>th</sup>, 2016 at the Platinum Level for \$1500.00.

CARRIED

- No.310-15 GILL-SMITH  
Be It Resolved that Council provide a cake for the Rivers and Area Lions Club Supper.

CARRIED

**COMMITTEE REPORTS:**

**A: Municipal Works**

Utility – R. King looking into Level 3 certification

Urban – installed new door/flooring at Waste Disposal site building. Work at old rink site to prevent water from sitting, MIT to be contacted to clean out culvert which is still stopping water from draining off of lot. Gravel is being placed and levelled on boulevards and alleys throughout town.

Rural – Gravelling has been completed for season. Roads 116 & 117 were closed for CN work. Estimates are being obtained for work on Road 129 to prevent further road erosion. Beaver clearing is ongoing.

**B. Police**

Training on PROS (Police Reporting Occurrence System) is in place. The Police Board is currently working on a manual as required under the new Police Board regulation.

**C. Finance**

**a) List of Accounts**

- No. 311-15 BRAY-SMITH  
Be It Resolved that the List of Accounts submitted to the Finance Committee and having been certified by said committee and totaling the sum of \$1,099,937.93 (General) being cheques numbered 1462 to 1582 and \$33,466.15 (Utility) being cheques numbered 264 to 295 be hereby passed for payment.

CARRIED

- No. 312-15 BRAY-TAIT  
Be It Resolved That the financial statement for the period ended October 31<sup>st</sup>, 2015 be hereby adopted as presented.

CARRIED

**UNFINISHED BUSINESS:**

**a) WSP – Lagoon Design**

**b) Construction of Rural Approaches – Policy**

Further changes to be made for next meeting

**c) Addendum – Employment Conditions Policy**

No. 314-15 BRAY - SMITH  
Be It Resolved That Council approve addendum to Policy HR\_02-15 being a policy to set out terms and conditions of employment.

CARRIED

**NEW BUSINESS:**

**a) Snow removal Agreement**

No. 315-15 TAIT – SMITH  
Be It Resolved That CAO K. Bridgeman be authorized to sign the Snow Removal Agreement with the Department of Transportation and Government Services for the 2015/16 season.

CARRIED

**b) RM of Elton – waterline extension (Teen Challenge)**

No. 316-15 GILL – TAIT  
Whereas Teen Challenge has requested that the RM of Elton extend their waterline to accommodate the Teen Challenge property;

And Whereas Teen Challenge was deemed a medical non-profit facility; allowable under the RM of Elton/Whitehead co-op;

And Whereas the co-op and the applicant will be responsible for all costs and line locates associated with the extension;

Therefore Be It Resolved That Riverdale Municipality grant permission for the extension of the waterline to Teen Challenge, Parcel C (A-1085) NW 2-11-20WPM.

CARRIED

**c) Riverdale Municipality – Tax Sale Date**

No. 317-15 GILL – SMITH  
Whereas Section 365(2) of The Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs,

Be It Resolved That the Designated Year for which properties in arrears be offered for sale by auction, be 2013 (meaning all properties with outstanding taxes from the year 2012 or prior); and

Be It Further Resolved That in accordance with s. 363 (1) of the Municipal Act, “costs” shall be the actual costs incurred for each parcel

listed for the 2015/2016 tax sale [plus administration fees of \$50.00 as set forth in Manitoba Regulation 50/97]; and

Be It Further Resolved That the 2015/2016 tax sale be held May 5, 2016, at 10:00 am at the Riverdale Municipality's council chambers.

CARRIED

**d) MB Hydro – Rebuild overhead line**

No. 318-15 TAIT – SMITH

Be It Resolved That Council has no objections to MB Hydro's proposal to re-build two miles of overhead line at E ½ 35-11-20.

CARRIED

**CONSIDERATION OF BY-LAWS:**

**COUNCILLOR'S REMARKS & SUGGESTIONS:**

Councillor Tait – Chamber Parade is Dec 5<sup>th</sup>. Municipal Works to put in float.

**MAYOR'S REMARKS & SUGGESTIONS:**

Mayor Gill – attended Mutual aid meeting. More communication needs to happen between Council and the Department. Fire Department bylaws need to be update, together with appointment requirements. WCB coverage to be looked at for volunteers. Suggested annual meeting/tour with department and Council to go over needs of Fire Department ensuring they are adequately equipped and safety is a top priority.

**CHIEF ADMINISTRATIVE OFFICER'S REPORT:**

**ADJOURNMENT:**

No. 319-15 SMITH-BRAY

Be It Resolved that Council do now adjourn.

TIME: 8:40 p.m.

CARRIED

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Todd Gill  
Mayor

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Kat Bridgeman  
Chief Administrative Officer