

## RIVERDALE MUNICIPALITY

The minutes of the regular meeting of Council for Riverdale Municipality held in the Council Chambers on the 18<sup>th</sup> day of December 2018.

Mayor Todd Gill called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

Councillor Ian Dyer  
Councillor Alastair McFadden  
Councillor David Creighton  
Councillor Ken Tait  
Councillor Everett Smith  
Councillor Dave Falkevitch

Chief Administrative Officer Kat Bridgeman recorded the minutes.

No. 223-18 GILL-CREIGHTON

Be It Resolved that the regular meeting agenda dated December 18<sup>th</sup>, 2018 be adopted as presented;

Be It Further Resolved that the agenda form part of the minutes.

CARRIED

No. 224-18 DYER-TAIT

Be It Resolved that the minutes of December 4<sup>th</sup>, 2018 be adopted as circulated.

CARRIED

#### **4. DELEGATIONS:**

##### **4.1 Rivers Curling Club – 2020 Scotties**

Grant Gill & Les Wedderburn Funding options for the 2020 Scotties was discussed.

#### **6. MONTHLY REPORTS:**

##### **6.1 Public Works**

##### **6.2 Police**

**6.2.1 Police Stats** – Stats for November were reviewed & filed

**6.2.2 In Camera**

No. 225-18 FALKEVITCH-DYER

Be It Resolved That Council recess the regular meeting to sit in camera as a Committee of the Whole to discuss personnel issues.

Be It Further Resolved That all matters discussed are to be kept confidential.

CARRIED

- No. 226-18 MCFADDEN-TAIT  
Be It Resolved That Council come out of Committee of the Whole and continue with the regular meeting.

CARRIED

### **6.3 Finance**

#### **6.3.1 List of Accounts**

- No. 227-18 DYER-FALKEVITCH  
Be It Resolved that the List of Accounts submitted to the Finance Committee and having been certified by said committee and totaling the sum of \$299,406.83 (General) being cheques numbered 7392 to 7574 and \$19,785.16 (Utility) being cheques numbered 1275 to 1298 be hereby passed for payment.

CARRIED

#### **6.3.2 Bank Reconciliation**

- No. 228-18 SMITH-TAIT  
Be It Resolved That the Bank Reconciliation for the General and Utility accounts for August 31<sup>st</sup> and September 30<sup>th</sup>, 2018 be hereby adopted as presented.

CARRIED

#### **6.3.3 Financial Statement**

#### **6.3.4 2017 Draft Audited Statement**

- No. 229-18 DYER-FALKEVITCH  
Be It Resolved that Council for Riverdale Municipality approve the draft copy of the 2018 Financial Statement.

And Further that Mayor Gill and Ian Dyer sign on behalf of Riverdale Municipality, the approval documents and representation letter;

And Further Be It Resolved that Chief Administrative Officer Kat Bridgeman be authorized to sign the Statement of Responsibility.

CARRIED

#### **6.3.5 Interim Operating Budget**

- No. 230-18 FALKEVITCH-CREIGHTON  
Whereas Section 163 of the Municipal Act provides for Council to adopt an interim budget of all operating and capital expenditures of the municipality for the period January 1, 2019 until the adoption of the annual budget.

Now Therefore Be It Resolved that the following provisional estimates be hereby adopted.

## GENERAL OPERATING REQUIREMENTS

|                                    |            |
|------------------------------------|------------|
| General Government Services        | 105,000.00 |
| Protective Services                | 90,000.00  |
| Transportation Services            | 85,000.00  |
| Environmental Services             | 30,000.00  |
| Public Health & Welfare Services   | 15,000.00  |
| Environmental Development Services | 6,000.00   |
| Economic Development Services      | 5,000.00   |
| Recreational and Cultural Services | 165,000.00 |
| Fiscal Services                    | 10,000.00  |

## GENERAL CAPITAL REQUIREMENTS

|                   |            |
|-------------------|------------|
| Borne by Reserves | 100,000.00 |
|-------------------|------------|

## UTILITY OPERATING REQUIRMENTS

|                                |           |
|--------------------------------|-----------|
| Water Supply                   | 50,000.00 |
| Sewage Collection and Disposal | 20,000.00 |
| Contributions to Capital       | 25,000.00 |

## UTILITY CAPITAL REQUIRMENTS

|                   |           |
|-------------------|-----------|
| Borne by Reserves | 30,000.00 |
|-------------------|-----------|

CARRIED

### **6.3.6 Annual Authorization to Operate a Line of Credit**

No. 231-18 FALKEVITCH-SMITH

WHEREAS 173(1) of the Municipal Act provided that, "A Council may by resolution borrow money for the operating expenses during a fiscal year, but the amount borrowed must not exceed that amount collected in taxes and grant in lieu of taxes in the previous fiscal year";

AND WHEREAS the Council of Riverdale Municipality (herein called "the Corporation") deems it necessary to borrow the sum of One Million Five Hundred Thousand Dollars (\$1,500,000.00) to meet the current expenditures of the Corporation for the fiscal year 2018 until such time as the taxes levied therefore are collected;

AND WHEREAS the total amount of the taxes collected by the Corporation last year was the sum of Two Million, Three Hundred and Thirty Three Thousand, Six Hundred Twenty Seven Dollars (\$2,333,627.11).

NOW THEREFORE it is hereby enacted by the Corporation of Riverdale Municipality as follows:

1. THAT the Mayor and Treasurer of the Corporation be and they are hereby authorized to borrow under the seal of the Corporation from the Westoba Credit Union Ltd. (herein called "the Credit Union") the sum of One Million Five Hundred Thousand Dollars (\$1,500,000.00), for the purpose of aforesaid and to pay or agree to pay interest thereon, or on so much thereof as remains from time to time unpaid, calculated at the Credit Union's prime interest rate per annum in effect from time to time plus arranged % per

annum, as well after as before maturity, default and judgment, with interest on overdue interest at the same rate as the principal.

2. THAT the amount so borrowed with interest aforesaid be evidenced by either of the following means:

a) by one or more promissory notes under the seal of the corporation and signed by the Mayor and Treasurer thereof and given to the Credit Union, or

b) by overdraft on the account of the corporation with the Credit Union by cheques signed by the Mayor and Treasurer thereof.

3. THAT the Corporation hereby mortgages, assigns, transfers, pledges and hypothecates to the said Credit Union the taxes of the Corporation for the present year for municipal, school or the purposes of The Minister of Local Government as additional security for the repayment of the amount so borrowed for any of such respective purposes.

4. THAT the Corporation shall deposit said taxes with the Credit Union as collected in a special account as collateral security for payment of the amount so borrowed and interest, but the Credit Union shall not be restricted to the said taxes for payment of the sum borrowed hereunder, nor shall it be bound to wait for repayment of said sum until said taxes are collected, or be required to see that they are deposited or applied as aforesaid.

5. THAT the amount so borrowed and interest shall be payable within the current fiscal year.

6. THAT the Mayor and Treasurer are hereby authorized to give to the said Credit Union in the name, on behalf of and under the seal of the Corporation as security for the moneys so borrowed, and interest thereon, a covenant or agreement containing a clause that all taxes levied or to be levied by the Corporation for the present year be and they are hereby pledged, hypothecated, mortgaged, transferred and assigned to the Credit Union as security for said loan and interest thereon and are charged as a first charge with repayment of such loan and interest, or a clause to like effect; and that said taxes shall be deposited forthwith on being collected in the Credit Union to the credit to the Corporation in a special account as collateral security for said advance.

7. THAT nothing herein or in said covenant or agreement contained shall waive, prejudicially affect or exclude any right, power, or security by statute, common law or otherwise given to or implied in favor of the said Credit Union.

CARRIED

### **6.3.7 Fire Department – Claims**

No. 232-18 SMITH-CREIGHTON

Whereas the Fire Department has received various claims for the 2018 year;

Therefore Be It Resolved That the following transfers be made:

- 1) MPI – MVA claims totaling \$3,428.00 be transferred to the Fire Reserve
- 2) Mutual Aid Training Incentive in the amount of \$2,175.00 be used towards operational expenses
- 3) TransCanada Pipeline Donation in the amount of \$5000.00 be put towards the purchase of 4 pack Scott SCBA
- 4) CN Track Fires in the amount of \$19,666.00 be used towards operational expenses with the balance being transferred to Reserves.

CARRIED

## **6.5 Riverdale Community Centre**

### **6.5.1 Trane Chiller Unit**

No.233-18 TAIT-FALKEVITCH

Be It Resolved That Council approve the purchase of a Trane Chiller Unit 140 ton M# RTAC-140 as submitted by C.M.S. Services Inc. in the amount of \$139,772.00 plus applicable taxes;

Be It Further Resolved That a Hydro grant rebate is to be applied for to offset part of the cost together with proceeds from insurance;

And Be It Further Resolved That the balance be funded by the Recreation & Youth Reserve Fund.

CARRIED

## **7. UNFINISHED BUSINESS:**

### **8. NEW BUSINESS:**

#### **8.1 Terms of Reference – Riverdale Recreation Advisory Board**

No. 234-18 TAIT-MCFADDEN

Whereas it is deemed in the best interest of the municipality to combine both the Riverdale Recreation Commission Board and the Rivers Community Centre Rink Board into a newly formed Riverdale Recreation Advisory Board;

Therefore Be It Resolved That Council adopt the Riverdale Recreation Advisory Board Terms of Reference as amended.

CARRIED

#### **8.2 Council and Employee Expense Remuneration Policy**

No. 235-18 CREIGHTON-SMITH

Be It Resolved That Council adopt Policy HR\_08-15, as amended.

CARRIED

## **9. CONSIDERATION OF BY-LAWS:**

### **9.1 Procedural Bylaw 2018-11**

No. 236-18 TAIT-SMITH

Be It Resolved that By-Law No. 2018-11, being a By-Law of Riverdale Municipality to regulate the proceedings and conduct of the Council and the Committees thereof be given 2<sup>nd</sup> reading.

CARRIED

No. 237-18 FALKEVITCH-CREIGHTON

Be It Resolved that By-Law No. 2018-11, being a By-Law of Riverdale Municipality to regulate the proceedings and conduct of the Council and the Committees thereof be given 3<sup>rd</sup> & final reading.

| <u>Member Present</u> | <u>Vote</u> |
|-----------------------|-------------|
| Councillor Falkevitch | For         |
| Councillor Smith      | For         |
| Councillor Tait       | For         |
| Councillor Creighton  | For         |
| Councillor Dyer       | For         |
| Councillor McFadden   | For         |
| Mayor Gill            | For         |

CARRIED

### **9.2 Organizational Bylaw 2018-12**

No. 238-18 SMITH-TAIT

Be It Resolved that By-Law No. 2018-12, being a By-Law of Riverdale Municipality to govern the organization of Riverdale Municipality and the Committees thereof be given 2<sup>nd</sup> reading.

CARRIED

No. 239-18 MCFADDEN-FALKEVITCH

Be It Resolved that By-Law No. 2018-12, being a By-Law of Riverdale Municipality to govern the organization of Riverdale Municipality and the Committees thereof be given 3<sup>rd</sup> & final reading.

| <u>Member Present</u> | <u>Vote</u> |
|-----------------------|-------------|
| Councillor Falkevitch | For         |
| Councillor Smith      | For         |
| Councillor Tait       | For         |
| Councillor Creighton  | For         |
| Councillor Dyer       | For         |
| Councillor McFadden   | For         |
| Mayor Gill            | For         |

CARRIED

**10. COUNCILLOR'S REMARKS & SUGGESTIONS:**

**11. MAYOR'S REMARKS & SUGGESTIONS:**

**12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:**

Reported on the Tax Sale held Dec 12, 2018. Three properties retained by the municipality.

**13. ADJOURNMENT:**

No. 240-18 DYER-CREIGHTON  
Be It Resolved that Council do now adjourn.

TIME: 8:50 p.m.

CARRIED

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Todd Gill  
Mayor

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Kat Bridgeman  
Chief Administrative Officer