

**RIVERDALE MUNICIPALITY  
AGENDA  
JANUARY 3RD, 2023 - 6:00PM**

**COUNCIL CHAMBERS, RIVERDALE MUNICIPAL OFFICE**

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes - February 15th, 2022
4. Public Hearings:
  - 4.1 Application for Variation - Cdn National Railway - 6:10pm
  - 4.2 Application for Variation - Tousignant - 6:15pm
5. COMMUNICATIONS
6. MONTHLY REPORTS:
  - 6.1 Public Works & Utilities:
    - 6.1.1 Monthly Report - Municipal Operations Manager - C. Madden
    - 6.1.2 Project: Municipal Works Garage
    - 6.1.3 Animal Control Pound - update
  - 6.2 Police (Creighton):
  - 6.3 Fire & Emergency Services:
  - 6.4 Finance:
    - 6.4.1 Transfer to Police Protection Reserve
    - 6.4.2 Vacation/Sick/Bank time year-end summary 2022
  - 6.5 Personnel Liaison (& Personnel Policy):
  - 6.6 General Land Development:
  - 6.7 Public Health- Landfill & Recycling:
  - 6.8 Rivers Cemetery Committee (Mason):
  - 6.9 Rivers Handi-Van Committee (Committee of the Whole)
    - 6.9.1 Handi-Van - resignation
  - 6.10. Senior Services Committee (Mason):
  - 6.11. Riverdale Recreation Commission (Veitch/Peters):
    - 6.11.1 C. Walker Monthly Report
  - 6.12. Riverdale Community Centre:
    - 6.12.1 C. Walker Monthly Report
  - 6.13. EDO:
  - 6.14. Prairie Crocus Regional Library (Smith):
  - 6.15. EMO:
  - 6.16. Riverdale Planning District:

- 6.16.1 Variation Application - Cdn National Railway
- 6.16.2 Variation Application - Tousignant

6.17. Riverdale CDC (Creighton/Peters):

6.18. Rolling Dale Board (Veitch):

6.19. Midwest Weed District (Pod/Smith):

6.20. Assiniboine West Watershed District (Smith)

6.21.1 Oak River / Lower Little Saskatchewan River

6.21. Central Assiniboine Watershed District (Pod)

6.22.1 Epinette/Willow Subdistrict

7. UNFINISHED BUSINESS:

7.1 FA\_01-19 - Municipal Tendering & Procurement Policy

7.2 Agenda items to submit to AMM Executive/Directors

8. NEW BUSINESS:

8.1 Council Procedures - Delegation & meeting efficiency

8.2 Rivers Train Restoration Committee - Letters of Support

9. CONSIDERATION OF BY-LAWS:

9.1 By-Law No. 2022-09 - False Alarm Bylaw - 3rd & final reading

10. COUNCILLOR'S REMARKS & SUGGESTIONS:

11. MAYOR'S REMARKS & SUGGESTIONS:

12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:

13. ADJOURNMENT

## RIVERDALE MUNICIPALITY

The minutes of the regular meeting of Council for Riverdale Municipality held in the Council Chambers on the 3<sup>rd</sup> day of January 2023.

Mayor Heather Lamb called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

Councillor Everett Smith  
Councillor Shawn Mason  
Councillor Christa Veitch  
Councillor David Creighton  
Councillor Tyler Pod

Regrets Councillor Tyson Peters

Chief Administrative Officer Kat Bridgeman recorded the minutes.

No. 01-23 SMITH-CREIGHTON  
Be It Resolved that the regular meeting agenda dated January 3rd, 2023 be adopted as presented;

Be It Further Resolved that the agenda form part of the minutes.

CARRIED

No. 02-23 CREIGHTON-MASON  
Be It Resolved that the minutes of December 20<sup>th</sup>, 2022 be adopted as circulated.

CARRIED

#### **4. PUBLIC HEARING:**

4.1 Public Hearing – Variation Application(s) – 6:10pm

No. 03-23 POD-SMITH  
Be It Resolved That the Council for Riverdale Municipality recess the Regular Meeting of Council at 6:10 pm to sit as a Public Hearing to hear representation on an application(s) for variation.

CARRIED

No. 04-23 VEITCH-CREIGHTON  
Be It Resolved that Council Close the Public Hearing and re-open the regular meeting at 6:17pm.

CARRIED

#### **5. COMMUNICATIONS:**

#### **6. MONTHLY REPORTS:**

**6.1 Public Works & Utilities**

**6.2 Police**

**6.3 Fire & Emergency Services**

**6.4 Finance**

**6.4.1 Transfer to Police Protection Reserve**

No.05-23 VEITCH-POD  
Be It resolved That proceeds of \$5000.00 from the sale of 2017 Chevrolet Police truck be transferred to the Police Protection Reserve.

CARRIED

#### **6.4.2 Vacation/Sick Bank time 2022 year end summary**

No. 06-23 MASON-VEITCH  
Be It Resolved That Council accept the 2022 Vacation/Sick/Bank time summary as presented.

CARRIED

#### **6.5 Personnel Liaison**

#### **6.6 General Land Development**

#### **6.7 Public Health – Landfill & Recycling**

#### **6.8 Rivers Cemetery Committee**

#### **6.9 Rivers Handi-Van**

6.9.1 Handi-Van – resignation

No. 07-23 CREIGHTON-MASON  
Be It Resolved That Council accept the resignations of Garry Nielsen, Handi-Van Driver, and Betty Nielsen, Handi-Van coordinator effective immediately.

CARRIED

#### **6.10 Riverdale Senior Services Committee**

#### **6.11 Riverdale Recreation Commission**

6.11.1 C. Walker Report reviewed and filed

#### **6.12 Riverdale Community Centre**

6.12.1 C. Walker Report reviewed and filed

#### **6.13 EDO**

#### **6.14 Prairie Crocus Regional Library**

#### **6.15 EMO**

#### **6.16 Riverdale Planning District**

**6.16.1 Variation Application – CN**

No. 08-23 POD-VEITCH  
Whereas Canadian National Railway Company owner(s) of property legally described as being; NW-23-12-21W Part of Parcel 6 Plan 392 BLTO applied to the Council of Riverdale Municipality for a variation order in order to;

Vary the minimum site width of the residual land from 50 feet down to 21.7 feet;

And after careful consideration of the application and any representations made for or against it, the Council of Riverdale Municipality, in meeting duly assembled this 3<sup>th</sup> day of January, 2023 approve said application.

CARRIED

#### **6.16.2 Variation Application - Tousignant**

No. 09-23 VEITCH-SMITH  
Whereas Drayson & Janine Tousignant owner(s) of property legally described as being; Lot 32/33 Block 8 Plan 236, 425-2<sup>nd</sup> Ave, applied to the Council of Riverdale Municipality for a variation order to;

Reduce the minimum requirements of the front yard set back from 25 feet to 14 feet to allow for the addition of a porch to their existing primary dwelling;

And after careful consideration of the application and any representations made for or against it, the Council of Riverdale Municipality, in meeting duly assembled this 3<sup>rd</sup> day of January, 2023 approve said application.

CARRIED

**6.17 Riverdale CDC**

**6.18 Rolling Dale Board**

**6.19 Midwest Weed District**

**6.20 Assiniboine West Watershed District**

**6.21 Central Assiniboine Watershed District**

**7. UNFINISHED BUSINESS:**

**7.1 FA\_01-19 – Municipal Tendering & Procurement Policy**

No. 10-23

MASON-POD

Be It Resolved That Council adopt FA\_01-19 – Municipal Tendering & Procurement Policy, as amended, as presented.

CARRIED

7.2 Agenda items to submit to AMM Executive/Directors

**8. NEW BUSINESS:**

**8.1 Council Procedures – Delegation & Meeting Efficiency**

**8.2 Letters of Support**

No. 11-23

CREIGHTON-SMITH

Be It Resolved That Council support the Rivers Train Station Restoration Committee in their grant application(s) for an interpretive centre/tourist information area, as well as a tree grant for the Loco-Labyrinth

CARRIED

**9. CONSIDERATION OF BY-LAWS:**

**9.1 By-Law No. 2022-09 – False Alarm**

No. 12-23

SMITH-CREIGHTON

Be It Resolved that By-Law No. 2022-09, being a By-Law of Riverdale Municipality for the purpose of regulating and controlling alarm systems that cause false alarms to be actuated be given 3<sup>rd</sup> and final reading.

<u>Member Present</u>	<u>Vote</u>
Councillor Everett Smith	For
Councillor Shawn Mason	For
Councillor Christa Veitch	For
Councillor Tyson Peters	For
Councillor David Creighton	For
Councillor Tyler Pod	For
Mayor Heather Lamb	For

CARRIED

**10. COUNCILLOR'S REMARKS & SUGGESTIONS:**

Councillor Creighton – snow removal at Elementary school, feeding of wildlife within town limits, thank you to PW for snow clearing Christmas Day

Councillor Smith – request update on streetlight installation at Chimo

**11. MAYOR'S REMARKS & SUGGESTIONS:**

Mayor Lamb – inquired on 770GP Inspection

**12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:**

**13. ADJOURNMENT:**

No. 13-23    POD-VEITCH  
Be It Resolved that Council do now adjourn.

TIME: 8:15 p.m.

CARRIED

\_\_\_\_\_  
Heather Lamb  
Mayor

\_\_\_\_\_  
Kat Bridgeman  
Chief Administrative Officer