

RIVERDALE MUNICIPALITY

The minutes of the regular meeting of Council for Riverdale Municipality held in the Council Chambers on the 21st day of February 2023.

Mayor Heather Lamb called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

Councillor Shawn Mason
Councillor Christa Veitch
Councillor Tyson Peters
Councillor Tyler Pod

Regrets Councillor Everett Smith
 Councillor David Creighton

Chief Administrative Officer Kat Bridgeman recorded the minutes.

No. 46-23 POD-VEITCH
Be It Resolved that the regular meeting agenda dated February 21st, 2023 be adopted as presented;

Be It Further Resolved that the agenda form part of the minutes.

CARRIED

No. 47-23 MASON-POD
Be It Resolved that the minutes of February 7th, 2023 and the Special Meeting Minutes of February 16th, 2023 be adopted as circulated.

CARRIED

4. PUBLIC HEARING/DELEGATION:

4.1 Special Service Proposal 01-23 for Fire Protection – 7:00PM

No. 48-23 MASON-POD
Be It Resolved That the Council for Riverdale Municipality recess the Regular Meeting of Council at 7:00 pm to sit as a Public Hearing to hear representation on Fire Protection Special Service proposal 01-23

CARRIED

No. 49-23 PETERS-MASON
Be It Resolved that Council Close the Public Hearing and re-open the regular meeting at 7:04 pm.

CARRIED

5. COMMUNICATIONS:

5.1 MTI – Manitoba Emergency Measures – Emergency Plan
5.2 Manitoba Housing/Land Development
5.3 Brown Sugar Produce – RCC parking lot use for order pickup

6. MONTHLY REPORTS:

6.1 Public Works

6.2 Police

6.2.1 Monthly Report – Chief Schwartz – January Stats – Reviewed & filed

6.2.2 Rivers Police Service – Credit Card

No. 50-23 PETERS-MASON
Be It Resolved That the CAO be authorized to add L. Schwartz – Rivers Police Service as a new cardholder under the Riverdale Municipality Credit Card through Collabria;

Be It Further Resolved That the limit be set to \$500.00.

CARRIED

6.3 Finance

6.3.1 List of Accounts

No. 51-23 VEITCH-PETERS

Be It Resolved that the List of Accounts submitted to Council and having been certified by said council and totaling the sum of \$366,609.41 being cheques numbered 13078 to 13195 be hereby passed for payment.

CARRIED

6.3.2 Bank Reconciliation

No. 52-23 POD-MASON

Be It Resolved That the Bank Reconciliation for the General and Utility accounts for October 2022 be hereby adopted as presented.

CARRIED

6.3.3 Financial Statement

No. 53-23 MASON-POD

Be It Resolved That the financial statement for the period ended December 31st, 2022 be hereby adopted as presented.

CARRIED

6.3.4 Draft 2021 Audited Financial Statement

No. 54-23 VEITCH-PETERS

Be It Resolved that Council for Riverdale Municipality approve the draft copy of the 2021 Financial Statement.

And Further that Heather Lamb and Christa Veitch sign on behalf of Riverdale Municipality, the approval documents and representation letter;

And Further Be It Resolved that Heather Lamb be authorized to sign the Statement of Responsibility.

CARRIED

6.3.5 Reserve Transfer – Fire Protection

No. 55-23 MASON-VEITCH

Be It Resolved That Council approve the transfer of \$1,940.93 from the General Account to Fire Protection Reserve from the balance of MPI/Fire revenue.

CARRIED

6.4 Riverdale Planning

6.5 Personnel

6.5.1 HR_02-15 Employment Terms & Conditions

No. 56-23 PETERS-POD

Be It Resolved That Council approve HR_02-15 Employment Terms & Conditions as amended

CARRIED

7. UNFINISHED BUSINESS:

7.1 HR_23-02 Fire Department Compensation Policy

No. 57-23 VEITCH-MASON
Be It Resolved That Council adopt HR_23-02 Fire Department Compensation Policy as presented.

CARRIED

7.2 ADM_22-01 Charitable Donation Policy – Further Review

7.3 FA_01-19 Municipal Tendering & Procurement – Further Review

8. NEW BUSINESS:

8.1 HR_23-03 Abuse & Molestation Policy

No. 58-23 PETERS-POD
Be It Resolved That Council adopt HR_23-03 Abuse & Molestation Policy as presented.

CARRIED

9. CONSIDERATION OF BY-LAWS:

No. 59-23 9.1 Fire Protection By-Law No 2023-01 – 1st reading
PETERS-VEITCH
Be It Resolved that By-Law No. 2023-01, being a By-Law of Riverdale Municipality to establish a rate for a special services levy for Fire Protection within the Municipality from 2023 to 2025 inclusive be given 1st reading.

CARRIED

10. COUNCILLOR'S REMARKS & SUGGESTIONS:

Councillor Mason – request update on RFP for website services; will be reaching out to RMED for Economic Development; reported on Handi-van operational options; snow clearing in town creating ridges in driveways

Councillor Veitch – request update on MWM Environmental proposal for rural waste collection

Councillor Peters – would like to focus on commercial business park

Councillor Pod – concerns regarding trains blocking the east crossing for extensive periods of time

11. MAYOR'S REMARKS & SUGGESTIONS:

Mayor Lamb – request update on landfill land rent tender

12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:

- Spring conference Registrations – attendees to be confirmed
- MMAA Conference for CAO/AAO end of April in Wpg

13. ADJOURNMENT:

No. 60-23 VEITCH-PETERS
Be It Resolved that Council do now adjourn.

TIME: 7:25 p.m.

CARRIED

Heather Lamb
Mayor

Kat Bridgeman
Chief Administrative Officer