

**RIVERDALE MUNICIPALITY
AGENDA
APRIL 18TH, 2023 - 6:00PM**

COUNCIL CHAMBERS, RIVERDALE MUNICIPAL OFFICE

1. Call to Order
Mayor's opening remarks
2. Adoption of Agenda
3. Adoption of Minutes - March 1st & April 11th, 2023
4. Delegation/Public Hearings:
 - 4.1 Rivers Train Station Restoration - D Morken - 6:05pm
 - 4.2 Rivers & Area Community Foundation/Rivers Train Station
5. COMMUNICATIONS
 - 5.1 Manitoba Habitat Heritage - Notice of Intent
 - 5.2 Vestry and Congregation of St. James
 - 5.3 Grant & Carol Murray - Drainage letter
6. MONTHLY REPORTS:
 - 6.1 Public Works & Utilities:
 - 6.1.1 Monthly Report - Municipal Works Manager C. Madden
 - 6.1.2 2023 Gravel Hauling and Spreading Tender
 - 6.1.3 Columbia Street to 9th Avenue
 - 6.2 Police (Creighton):
 - 6.2.1 Police Chief L. Schwartz - Monthly report
 - 6.2.2 Accomodation in inclement weather
 - 6.3 Fire & Emergency Services:
 - 6.3.1 Fire Chief J. Duthie - Monthly report
 - 6.3.2 Pumper Truck
 - 6.4 Finance:
 - 6.4.1 List of Accounts
General Chq 13287 - 13398 = \$319,809.65
 - 6.4.2 Bank Reconciliation - Nov & Dec 2022
 - 6.4.3 Financial Statement - March 31st, 2023
 - 6.4.4 YTD Vendor Listing
 - 6.4.5 Collabria Statement - February/March
 - 6.5 Personnel Liaison (& Personnel Policy):
 - 6.6 General Land Development:
 - 6.6.1 Lake Road Subdivision
 - 6.6.2 Memorial Drive/7th Avenue Lots (Mason)
 - 6.7 Public Health- Landfill & Recycling:
 - 6.8 Rivers Cemetery Committee (Mason):
 - 6.9 Rivers Handi-Van Committee (Committee of the Whole):
 - 6.10. Riverdale Senior Services Committee (Mason):

- 6.11. Riverdale Recreation Commission (Veitch/Peters):
 - 6.11.1 C. Walker Report
- 6.12. Riverdale Community Centre:
 - 6.12.1 C. Walker Gill Report
- 6.13. EDO:
- 6.14. Prairie Crocus Regional Library (Smith):
- 6.15. EMO:
- 6.16. Riverdale Planning District:
 - 6.16.1 L. Gill monthly report
- 6.17. Riverdale CDC (Creighton/Peters):
- 6.18. Rolling Dale Board (Veitch):
- 6.19. Midwest Weed District (Smith/Pod):
- 6.20. Assiniboine West Watershed District (Smith)
- 6.21. Central Assiniboine Watershed District (Pod)
7. UNFINISHED BUSINESS:
 - 7.1 Charitable Donation Policy
8. NEW BUSINESS:
 - 8.1 LSR Pipeline Project - Easement Agreement
 - 8.2 Website Design - Review (actual proposals under separate email due to size)
 - 8.3 110 year Anniversary
9. CONSIDERATION OF BY-LAWS:
 - 9.1 2023-03 - Tax Levy By-Law - 2nd & 3rd reading
 - 9.2 2023-05 - to amend BL 2016-09 - close and sale of road - 1st & 2nd reading
 - 9.3 2023-06 - to amend BL 2016-10 to close and sell parts of Public Reserve - 1st & 2nd reading
 - 9.4 2023-07 - to amend BL 2016-11 to open a Public Road - 1st & 2nd reading
 - 9.5 2021-08 - Procedural by-Law - Review
10. COUNCILLOR'S REMARKS & SUGGESTIONS:
11. MAYOR'S REMARKS & SUGGESTIONS:
12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:
13. ADJOURNMENT

RIVERDALE MUNICIPALITY

The minutes of the regular meeting of Council for Riverdale Municipality held in the Council Chambers on the 18th day of April 2023.

Mayor Heather Lamb called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

Councillor Everett Smith
Councillor Shawn Mason
Councillor Christa Veitch
Councillor David Creighton
Councillor Tyler Pod

Regrets Councillor Tyson Peters

Chief Administrative Officer Kat Bridgeman recorded the minutes.

No. 97-23 POD-SMITH
Be It Resolved that the regular meeting agenda dated April 18th, 2023 be adopted as presented;

Be It Further Resolved that the agenda form part of the minutes.

CARRIED

No. 98-23 CREIGHTON-POD
Be It Resolved that the minutes of March 21st, 2023 and the special meeting minutes of April 11th, 2023 be adopted as circulated.

CARRIED

4. DELEGATION:

4.1 Rivers Train Station Restoration – D. Morken – 6:05PM
Request on behalf of the committee what the Municipality will commit to for the 110th celebrations. Possible 50% share in fireworks, porta potty rentals (6), and hotdogs BBQ for Saturday, July 8th, 2023

5. COMMUNICATIONS:

5.1 Manitoba Habitat Heritage – Notice of Intent
5.2 Vestry and Congregation of St. James

Mayor Lamb requested a recorded vote

No. 99-23 POD-CREIGHTON
Be It resolved That Council provide a credit on the St. James Anglican church utility account in the amount of \$547.47 to provide a one time grace for unexplained water use.

<u>Member Present</u>	<u>Vote</u>
Councillor Everett Smith	Against
Councillor Shawn Mason	Against
Councillor Christa Veitch	Against
Councillor David Creighton	Against
Councillor Tyler Pod	Against
Mayor Heather Lamb	For

DEFEATED

5.3 Grant & Carol Murray – Drainage letter
Culvert replacement, plan response with possible solutions

6. MONTHLY REPORTS:

6.1 Public Works

6.1.1 Monthly Report – Municipal Operations Mgr – C. Madden – Reviewed & Filed

No. 100-23 SMITH-VEITCH
Be It Resolved That Council approve the purchase of a 3 year powertrain/hydraulic extended warranty on the 524L Wheel Loader for \$15,900.00

CARRIED

No. 101-23 MASON-CREIGHTON
Be It Resolved That Council approve the purchase of a 1 year powertrain extended warranty on the 870GP grader for \$13,200.00

CARRIED

6.1.2 2023 Gravel Hauling & Spreading Tender

No. 102-23 CREIGHTON-POD
Be It Resolved that Council accept the tender to haul and spread approximately 15,000 cubic yards of crushed gravel submitted by Stewart Endeavors at a cost \$1.30 + GST per cubic yard for loading from stockpile and \$0.53 + GST per cubic yard for yard Mile hauling.

CARRIED

6.2 Police

6.2.1 Police Chief L. Schwartz Monthly report – Reviewed & Filed

6.2.2 Inclement weather accommodations – further review

6.3 Fire & Emergency

6.3.1 Fire Chief J. Duthie Monthly report – Reviewed & Filed

6.3.2 Pumper Truck – Further Review

6.4 Finance

6.4.1 List of Accounts

No. 103-23 VEITCH-POD
Be It Resolved that the List of Accounts submitted to Council and having been certified by said council and totaling the sum of \$319,809.65 being cheques numbered 13287 to 13398 be hereby passed for payment.

CARRIED

6.4.2 Bank Reconciliation

No. 104-23 MASON-POD
Be It Resolved That the Bank Reconciliation for the General and Utility accounts for November & December 2022 be hereby adopted as presented.

CARRIED

6.4.3 Financial Statement

No. 105-23 VEITCH-MASON
Be It Resolved That the financial statement for the period ended March 31st, 2023 be hereby adopted as presented.

CARRIED

6.4.4 Vendor Listing – Reviewed & Filed

6.4.5 Collabria Statement – February/March

No. 106-23 CREIGHTON-VEITCH
Be It Resolved That Council approve the Collabria Credit Card Statement(s) for February & March, as presented

CARRIED

6.5 Personnel Liaison

6.6 General Land Development

6.7 Public Health – Landfill & Recycling

6.8 Rivers Cemetery Committee

6.9 Rivers Handi-Van Committee

6.10 Riverdale Senior Services Committee

6.11 Riverdale Recreation Commission

6.11.1 C. Walker Report reviewed and filed

6.12 Riverdale Community Centre

6.12.1 C. Walker Report reviewed and filed

6.13 EDO

6.14 Prairie Crocus Regional Library

6.15 EMO

6.16 Riverdale Planning District

6.16.1 L. Gill Monthly report – reviewed & filed

6.18 Rivers/Daly CDC

6.19 Rolling Dale Board

6.20 Midwest Weed District

6.21 Assiniboine West Watershed District

6.22 Central Assiniboine Watershed District

7. UNFINISHED BUSINESS:

7.1 Charitable Donation Policy

Mayor Lamb requested a recorded vote

No. 107-23 VEITCH-MASON

Be It Resolved That Council adopt ADM_22-01 Charitable Donation Policy, as amended.

<u>Member Present</u>	<u>Vote</u>
Councillor Everett Smith	For
Councillor Shawn Mason	For
Councillor Christa Veitch	For
Councillor David Creighton	For
Councillor Tyler Pod	For
Mayor Heather Lamb	For

CARRIED

8. NEW BUSINESS:

8.1 LSR Pipeline Project – Easement Agreement

No. 108-23 POD-SMITH

Whereas Redfern Family Farms has a 15' diameter wide irrigation pipeline through property owned by Riverdale Municipality legally described as being; NW 9-12-21 W at an average depth of 40' < 54'.

And Whereas Ray Redfern of Redfern Family Farms has requested to Riverdale Municipality that;

1. Redfern Family Farms enters into an easement agreement with Riverdale Municipality for the LSR Pipeline Project, which crosses through Municipality Property legally described as, NW 9-12-21 W.

And after careful consideration of the application, the Council of Riverdale Municipality, in a meeting duly assembled this 18th day of April, 2023 approve said request with the following condition:

THAT the proponent incurs all the costs associated with the creation and registration of the easement agreement.

CARRIED

8.2 Website Design Proposals

- No. 109-23 MASON-CREIGHTON
Be It Resolved That Council accept the proposal from Catalis to provide website design & hosting at a cost of \$21,850.00 over 4 years.

CARRIED

8.3 110 year Anniversary

9. CONSIDERATION OF BY-LAWS:

9.1 By-Law No. 2023-03 – Tax Levy

- No. 110-23 POD-SMITH
Be It Resolved that By-Law No. 2023-03, being a By-Law of Riverdale Municipality to levy taxes for the Year 2023 be given 2nd reading.

CARRIED

- No. 111-23 CREIGHTON-VEITCH
Be It Resolved that By-Law No. 2023-03, being a By-Law of Riverdale Municipality to levy taxes for the Year 2023 be given 3rd & final reading.

<u>Member Present</u>	<u>Vote</u>
Councillor Everett Smith	For
Councillor Shawn Mason	For
Councillor Christa Veitch	For
Councillor David Creighton	For
Councillor Tyler Pod	For
Mayor Heather Lamb	For

CARRIED

9.2 By-Law No. 2023-05 – amend BL 2016-09 close and sale of road

- No. 112-23 POD-MASON
Be It Resolved that By-Law No. 2023-05, being a By-Law of Riverdale Municipality to amend By-Law No. 2016-09 to close a municipal road and authorize the sale of land be given 1st reading.

CARRIED

- No. 113-23 VEITCH-CREIGHTON
Be It Resolved that By-Law No. 2023-05, being a By-Law of Riverdale Municipality to amend By-Law No. 2016-09 to close a municipal road and authorize the sale of land be given 2nd reading.

CARRIED

9.3 By-Law No. 2023-06 – amend BL 2016-10 close and sell parts of Public Reserve

- No. 114-23 MASON-SMITH
Be It Resolved that By-Law No. 2023-06, being a By-Law of Riverdale Municipality to amend By-Law No. 2016-10 to close and sell parts of Public reserve be given 1st reading.

CARRIED

- No.115-23 POD-VEITCH
Be It Resolved that By-Law No. 2023-06, being a By-Law of Riverdale Municipality to amend By-Law No. 2016-10 to close and sell parts of Public reserve be given 2nd reading.

CARRIED

9.4 By-Law No. 2023-07 – amend BL 2016-11 open a public road

- No. 116-23 SMITH-POD
Be It Resolved that By-Law No. 2023-07, being a By-Law of Riverdale Municipality to amend By-Law No. 2016-11 to open a Public Road be given 1st reading.

CARRIED

- No. 117-23 MASON-CREIGHTON
Be It Resolved that By-Law No. 2023-07, being a By-Law of Riverdale Municipality to amend By-Law No. 2016-11 to open a Public Road be given 2nd reading.

CARRIED

9.5 By-Law No. 2021-08 – Procedural By Lay – For review

10. COUNCILLOR’S REMARKS & SUGGESTIONS:

Councillor Mason – attending EDAM conference May 9/10

Councillor Smith – removal of trees on west side of RCC parking lot to allow for site lines to community sign prior to May 31

Councillor Creighton – relocation of community garden to accommodate residential skating rink, revisit of dog park

11. MAYOR’S REMARKS & SUGGESTIONS:

Mayor Lamb – Policy added to website, as well as confirmations of mandated council review of by-laws

12. CHIEF ADMINISTRATIVE OFFICER’S REPORT:

Municipal Operations Mgr position posted

13. ADJOURNMENT:

- No. 118-23 POD-SMITH
Be It Resolved that Council do now adjourn.

TIME: 9:50 p.m.

CARRIED

Heather Lamb
Mayor

Kat Bridgeman
Chief Administrative Officer