

**RIVERDALE MUNICIPALITY  
AGENDA  
JUNE 6TH, 2023 - 6:00PM**

**COUNCIL CHAMBERS, RIVERDALE MUNICIPAL OFFICE**

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes - May 16th, 2023
4. Delegation/Public Hearings:
  - 4.1 Michelle Budiwski - Provincial Election - 6:20PM
5. COMMUNICATIONS
  - 5.1 Royal Canadian Legion - Letter of notification
  - 5.2 Letter of Resignation - Rivers Police Board - K. Armstrong
6. MONTHLY REPORTS:
  - 6.1 Public Works & Utilities:
    - 6.1.1 Monthly Report - Municipal Operations Manager - C. Madden
    - 6.1.2 Utilities - Water Treatment Plant - J. Worth Report
  - 6.2 Police (Creighton):

Police Chief - L. Schwartz - Monthly Report
  - 6.3 Fire & Emergency Services:

Fire Chief J. Duthie - Monthly Report
  - 6.4 Finance:
    - 6.4.1 Revenue Generation
    - 6.4.2 Monthly Vendor Listing
    - 6.4.3 Collabria Statement - May
  - 6.5 Personnel Liaison (& Personnel Policy):
    - 6.5.1 In Camera - Personnel
    - 6.5.2 HR\_02-15 - Employment Terms & Conditions, as amended
  - 6.6 General Land Development:
    - 6.6.1 In Camera - land/legal
  - 6.7 Public Health- Landfill & Recycling:
  - 6.8 Rivers Cemetery Committee (Mason):
  - 6.9 Rivers Handi-Van Committee (Committee of the Whole)
  - 6.10. Senior Services Committee (Mason):
  - 6.11. Riverdale Recreation Commission (Veitch/Peters):
  - 6.12. Riverdale Community Centre:
  - 6.13. Economic Development:
    - 6.13.1 Resource Building and Local Improvements
    - 6.13.2 New/Revised Riverdale Strategic Plan

- 6.14. Prairie Crocus Regional Library (Smith):
  - 6.14.1 Board member resignations
- 6.15. EMO:
- 6.16. Riverdale Planning District:
- 6.17. Riverdale CDC (Creighton/Peters):
- 6.18. Rolling Dale Board (Veitch):
- 6.19. Midwest Weed District (Pod/Smith):
- 6.20. Assiniboine West Watershed District (Smith)
  - 6.21.1 Oak River / Lower Little Saskatchewan River
- 6.21. Central Assiniboine Watershed District (Pod)
  - 6.22.1 Epinette/Willow Subdistrict
7. UNFINISHED BUSINESS:
  - 7.1 Proposed Development Incentive - For Review
  - 7.2 110 Celebration - portable washroom rentals
8. NEW BUSINESS:
  - 8.1 2023 Rate Adequacy Study
  - 8.2 2021 Rivers Utility audited deficit
  - 8.3 UT\_2023-01 - Utility On Call Policy
  - 8.4 2023 Western District Meeting - registration
  - 8.5 Western Caucus Meeting
9. CONSIDERATION OF BY-LAWS:
  - 9.1 BL 2023-08 Rivers Utility 2021 Deficit - Amend BL 2022-08 - 1st reading
  
  - 9.2 BL 2023-09 Animal Control & Licensing By-Law- 1st reading
10. COUNCILLOR'S REMARKS & SUGGESTIONS:
11. MAYOR'S REMARKS & SUGGESTIONS:
12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:
13. ADJOURNMENT

## RIVERDALE MUNICIPALITY

The minutes of the regular meeting of Council for Riverdale Municipality held in the Council Chambers on the 6<sup>th</sup> day of June 2023.

Mayor Heather Lamb called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

Councillor Everett Smith  
Councillor Christa Veitch  
Councillor Tyson Peters  
Councillor David Creighton  
Councillor Tyler Pod

Regrets Councillor Shawn Mason

Chief Administrative Officer Kat Bridgeman recorded the minutes.

No. 145-23 POD-SMITH  
Be It Resolved that the regular meeting agenda dated June 6<sup>th</sup>, 2023 be adopted as presented;

Be It Further Resolved that the agenda form part of the minutes.

CARRIED

No. 146-23 SMITH-POD  
Be It Resolved that the minutes of May 16<sup>th</sup>, 2023 be adopted as circulated.

CARRIED

### **DELEGATION:**

4.1 Michelle Budiwski – Provincial Election – 6:20PM

M. Budiwski attended the meeting to introduce herself to Council as well as announce her candidacy for the MB Liberal Sprucewoods riding.

### **5. COMMUNICATIONS:**

5.1 Royal Canadian Legion – Letter of Notification – Reviewed & Filed

Councillor Peters recused himself from the meeting

5.2 Letter of Resignation – Police Board – Kiarra Armstrong – Reviewed & Filed

Councillor Peters returned to Council Chambers for duration of Meeting

### **6. MONTHLY REPORTS:**

#### **6.1 Public Works & Utilities**

6.1.1 Monthly Report – C. Madden – Reviewed & Filed

No. 147-23 CREIGHTON-VEITCH  
Be It Resolved That authorized trappers under the Municipalities' Kill Permit be compensated at \$60.00 per trapped beaver.

CARRIED

6.1.2 Utilities Report – Lagoon SCADA system

No. 148-23 POD-SMITH  
Whereas the Lagoon SCADA system was included in the 2023 Financial Capital Budget at a cost of \$8000.00;

And Whereas the final cost provided by Xylem is \$10,820.19;

Therefore Be It Resolved That the \$8000.00 budgeted amount be withdrawn from the Water and Sewer Reserve as per the 2023 Financial Plan; and the shortfall of \$2820 be covered by the Utility Operating Fund

CARRIED

**6.2 Police**

**6.3 Fire & Emergency Services**

**6.4 Finance**

**6.4.1 Revenue Generation**

**6.4.2 Monthly Vendor listing report**

**6.4.3 Collabria Statement – May**

No. 149-23 VEITCH-CREIGHTON  
Be It Resolved That Council approve the Collabria Credit Card Statement as presented

CARRIED

**6.5 Personnel Liaison**

**6.5.1 In Camera**

No. 150-23 PETERS-SMITH  
Be It Resolved That Council recess the regular meeting to sit in camera as a Committee of the Whole to discuss personnel/land/legal issues.

Be It Further Resolved That all matters discussed are to be kept confidential.

CARRIED

No. 151-23 CREIGHTON-POD  
Be It Resolved That Council come out of Committee of the Whole and continue with the regular meeting.

CARRIED

No. 152-23 SMITH-PETERS  
Be It Resolved That Council approve the Employment Terms and Conditions Policy as amended.

CARRIED

No. 153-23 VEITCH-POD  
Be It Resolved That Council accept and approve Burns Maendel Consulting Engineers Ltd. To commence with negotiations with Rob Smith & Son for the repairs to Memorial Drive Water & Sewer installation.

CARRIED

**6.6 General Land Development**

**6.7 Public Health – Landfill & Recycling**

**6.8 Rivers Cemetery Committee**

**6.9 Rivers Handi-Van**

**6.10 Riverdale Senior Services Committee**

**6.11 Riverdale Recreation Commission**

**6.12 Riverdale Community Centre**

**6.13 Economic Development**

**6.13.1 Resource Building and Local Improvements**

**6.13.2 New/Revised Riverdale Strategic Plan**

**6.14 Prairie Crocus Regional Library**

**6.15 EMO**

**6.16 Riverdale Planning District**

**6.17 Riverdale CDC**

**6.18 Rolling Dale Board**

**6.19 Midwest Weed District**

**6.20 Assiniboine West Watershed District**

**6.21 Central Assiniboine Watershed District**

**7. UNFINISHED BUSINESS:**

**7.1 Proposed Development Incentive - For Review**

**7.2 110 Celebration – Portable washroom rentals – location**

**8. NEW BUSINESS:**

**8.1 2023 Rate Adequacy Study – Rivers Utility**

No. 154-23 CREIGHTON-VEITCH

Be It resolved That Council accept the Rate Adequacy report provided by Way To Go Consulting;

And Be It Further Resolved That the report be filed with the Public Utilities Board as directed under Board Order 23/22

CARRIED

**8.2 2021 Rivers Utility audited deficit**

No. 155-23 POD-PETERS

Whereas the Municipality of Riverdale has received a utility rate adequacy report for the Rivers Water and Wastewater Utility;

And Whereas the Rivers Utility incurred an audited deficit, calculated for regulatory purposes, of \$41,645 in 2021;

And Whereas the Rivers Utility has a Working Capital Deficit in 2021 of \$990,053, which does not meet the Public Utilities Board required minimum Working Capital Surplus of \$194,210;

Therefore Be It Resolved that the Municipality of Riverdale request approval from the Public Utilities Board for the actual deficit of \$41,645 in 2021, with said deficit proposed to be recovered through a rate rider of \$0.65 per 1,000 gallons of water consumed for a period of 3 years or until the total amount of \$41,645 has been recovered, whichever comes first;

And Further Be It Resolved That By-Law 2023-08 to amend By-Law No. 2022-08 be given first reading and submitted to the Public Utilities Board for approval.

CARRIED

**8.3 UT\_2023-01 – Utility On Call Policy – For Further Review**

**8.4 2023 Western District Meeting – Attendance & registration**

**8.5 Western Caucus meeting – Report**

**9. CONSIDERATION OF BY-LAWS:**

**9.1 By-Law No. 2023-08 Rivers Utility Deficit**

No. 156-23 POD-SMITH  
Be It Resolved that By-Law No. 2023-08, being a By-Law of Riverdale Municipality to amend By-Law No. 2022-08, which establishes Utility rates for Rivers Water and Wastewater Utility be given 1st reading.

CARRIED

**9.2 By-Law No 2023-09 Animal Control**

No.157-23 CREIGHTON-POD  
Be It Resolved that By-Law No. 2023-06, being a By-Law of Riverdale Municipality to regulate licensing, and control of cats and dogs in the urban areas of Riverdale Municipality, specifically the communities of Rivers, Wheatland & Chimo be given 1st reading.

CARRIED

**10. COUNCILLOR'S REMARKS & SUGGESTIONS:**

**11. MAYOR'S REMARKS & SUGGESTIONS:**

**12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:**

- reported on website design, vacation time, tax statements

**13. ADJOURNMENT:**

No. 158-23 SMITH-POD  
Be It Resolved that Council do now adjourn.

TIME: 7:30 p.m.

CARRIED

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Heather Lamb  
Mayor

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Kat Bridgeman  
Chief Administrative Officer