

RIVERDALE MUNICIPALITY

The minutes of the regular meeting of Council for Riverdale Municipality held in the Council Chambers on the 7th day of November 2023.

Mayor Heather Lamb called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

Councillor Everett Smith (via phone)
Councillor Shawn Mason
Councillor Christa Veitch
Councillor Tyson Peters
Councillor David Creighton (via phone)
Councillor Tyler Pod

Chief Administrative Officer Kat Bridgeman recorded the minutes.

1. **CALL TO ORDER:**

2. **MAYOR'S OPENING REMARKS:**

Mayor Lamb opened the meeting with a round of thanks for all the service to council and committees over the past year.

3. **CONFIRMATION OF ORGANIZATIONAL MEETING AGENDA:**

No. 296-23 MASON-POD

Be It Resolved that the organizational meeting agenda dated November 7th, 2023 be adopted as presented;

Be It Further Resolved that the agenda form part of the minutes.

CARRIED

4. **BOARD OF REVISION:**

No. 297-23 SMITH-MASON

Be It Resolved that in accordance with Section 35(1), 35(2) and 35(4) of the *Municipal Assessment Act*, the Council of Riverdale Municipality be appointed as the Board of Revision, and the Mayor be appointed as Presiding Officer, and the CAO be appointed Secretary of the Board.

CARRIED

5. **STANDING COMMITTEES OF COUNCIL - APPOINTMENTS:**

No. 298-23 VEITCH-PETERS

Be It Resolved that the following committee and Board appointments be made for November 1st, 2023 to October 31st, 2024.

1. Deputy Mayor – Councillor Veitch
2. Rivers Cemetery Board – Councillor Mason, At-Large Jena Ratz, Jeff Worth
3. Riverdale Senior Services Board – Councillor Mason
4. Riverdale Recreation Advisory Board – Councillor Peters, At-large Jamie McFadden, Tara Smith, Cheryl Champion, Richard Brown, Sheri Green & Aaron Tycoles
5. Prairie Crocus Regional Library – Councillor Smith, At-large Rhonda Krahn, Dora Irvine, Teri Jenkins, Jo-Anne Brandon (2 vacant)
6. Rivers/Daly CDC Board: Councillor Creighton, At-large Marci Quane, Donna Morken, Aaron Tycoles, Kiarra Armstrong
7. Rolling Dale Enterprise Board – Councillor Veitch
8. Assiniboine West Watershed District – Councillor Smith
9. Central Assiniboine Watershed District – Councillor Pod, At-large – Tim Ross (Oak River) & Ed MacKay (Little Saskatchewan)
10. Chamber of Commerce – Councillor Mason
11. Emergency Measures (EMO) Councillors Creighton/Pod

CARRIED

No. 299-23 PETERS-VEITCH

Be It Resolved That the following Board Appointments be made to the Rivers Police Board effective Nov 1, 2023 to October 31st, 2024;

Councillor Smith, At-large Gerry Gourlay, Ian Dyer & Matthew Klassen

Be It Further Resolved That Gerry Gourlay be appointed Chair and Ian Dyer be appointed as Vice Chair.

CARRIED

6. SIGNING AUTHORITY

No. 300-23 CREIGHTON-POD

1. THAT all cheques of the corporation drawn on its general savings and reserve accounts, be signed on its behalf by Heather Lamb, Mayor or Deputy Mayor Christa Veitch, and signed by Kathryn Bridgeman, Chief Administrative Officer or Lindsay Smith, Assistant Administrative Officer.

2. THAT Kathryn Bridgeman, Chief Administrative Officer or Lindsay Smith, Assistant Administrative Officer of the corporation be and are hereby authorized for and on behalf of the corporation to negotiate with, deposit with or transfer to the Westoba Credit Union (but for credit to the corporation account only) all or any bills of exchange, Promissory notes, cheques, and orders for payments of money and other negotiable paper, and for the said purpose to endorse the same of any of them on behalf of the said corporation, either in writing or by rubber stamp.

3. THAT Kathryn Bridgeman, Chief Administrative Officer or Lindsay Smith, Assistant Administrative Officer be and are hereby authorized for and on behalf of the said corporation from time to time to arrange, settle, balance and certify all books and accounts between the said corporation and the Credit Union; and to receive all paid cheques and vouchers unpaid and unaccepted bills of exchange and other negotiable instruments.

4. THAT Kathryn Bridgeman, Chief Administrative Officer or Lindsay Smith, Assistant Administrative Officer be and are hereby authorized for and on behalf of the said corporation to obtain delivery from the Credit Union all stock, bond and any other securities held by the said Credit Union in safe keeping or otherwise for the account of the corporation and to give valid and binding receipts therefore.

5. THAT this resolution be communicated to the said Credit Union and remain in force until written notice of the contrary shall have been given to the manager for the time being at the branch of the Credit Union at which the accounts of the said corporation is kept and receipts of such notice is duly acknowledged in writing.

CARRIED

7. ADOPTION OF MINUTES:

No. 301-23 POD-SMITH

Be It Resolved that the special and regular minutes of October 17th, 2023 be adopted as circulated.

CARRIED

8. DELEGATIONS:

9. COMMUNICATIONS:

9.1 School Crossing letter – further review and costing

9.2 Rolling River School Division – 2024/25 Program Development

9.3 RM of Oakview – Handi-Van – reviewed & filed

9.4 Minister of Municipal Relations – reviewed & filed

10. COMMITTEE REPORTS:

10.1. Public Works

10.1.1 Monthly Report – D. Link – Reviewed & Filed

10.2. Fire & Emergency Services

10.2.1 Monthly Report – Fire Chief J. Duthie – Reviewed & Filed

10.3. Police

10.3.1 Monthly Report – Chief L. Schwartz – Reviewed & Filed

10.4. Riverdale Community Centre

10.4.1 Monthly Report – C. Walker – Reviewed & Filed

10.5 Riverdale Planning

10.5.1 Planning Report – L. Smith – Reviewed & Filed

11. UNFINISHED BUSINESS:

11.1 FA_03-01.2 Municipal Tendering & Procurement Policy

No. 302-23 SMITH-POD

Be It Resolved That Council approve FA_03-01.2 Municipal Tendering & Procurement Policy as presented.

CARRIED

12. NEW BUSINESS:

12.1 AMM Convention – registration

No. 303-23 CREIGHTON-PETERS

Be It Resolved That Council and CAO be registered to attend the 2023 AMM Fall Convention in Brandon, November 28-30, 2023;

Be It Further Resolved That they be paid in accordance with Policy HR_08-15, as amended.

CARRIED

12.2 Correspondence Clarification - TABLED

12.3 2023/24 Snow Removal Agreement

No. 304-23 POD-VEITCH

Be It Resolved That Council approve the 2023/24 Snow removal Agreement submitted by Manitoba Infrastructure at \$8,679.00.

CARRIED

13. CONSIDERATION OF BY-LAWS:

13.1 BL 2023-12 – General Borrowing

No. 305-23 MASON-VEITCH

Be It Resolved that By-Law No. 2023-12, being a By-Law of Riverdale Municipality to authorize the expenditure and borrowing of money for the capital purchase of a 2025 Acres Range Series Emergency Vehicle be given 1st reading.

FOR: 6

AGAINST: 1

CARRIED

13.2 BL 2023-14 – Establish a Police Board

No. 306-23 PETERS-MASON

Be It Resolved that By-Law No. 2023-14, being a By-Law of Riverdale Municipality to establish a Police Board be given 1st reading.

CARRIED

- No. 307-23 SMITH-VEITCH
Be It Resolved that By-Law No. 2023-14, being a By-Law of Riverdale Municipality to establish a Police Board be given 2nd reading.

CARRIED

13.3 BL 2023-15 – Organizational By-Law

- No. 308-23 CREIGHTON-VEITCH
Be It Resolved that By-Law No. 2023-15, being a By-Law to govern the organization of Riverdale Municipality and the Committees thereof be given 1st reading.

CARRIED

- No. 309-23 VEITCH-CREIGHTON
Be It Resolved that By-Law No. 2023-15, being a By-Law to govern the organization of Riverdale Municipality and the Committees thereof be given 2nd reading.

CARRIED

13.3 BL 2023-16 – Police Protection By-Law – For Review

14. COUNCILLOR’S REMARKS & SUGGESTIONS:

Councillor Veitch – request for notice on upcoming RMED meetings so council & staff can attend; request for council to assist with Nov 24 christmas parade BBQ

Councillor Smith – thank you to Councillor Creighton for his service on the Police Board

Councillor Mason – suggested looking into re-visiting annual policing budget in relation to service and continuing viability; concern over chamber of commerce next year if there is not enough interest to sit on committee; request for status of strategic planning

15. MAYOR’S REMARKS & SUGGESTIONS:

Mayor Lamb – request for reciting Territorial Acknowledgement at call to order

16. CHIEF ADMINISTRATIVE OFFICER’S REPORT:

- RCC & CAO phone numbers have changed to business phones

17. ADJOURNMENT:

- No. 310-23 MASON-POD
Be It Resolved that Council do now adjourn.

TIME: 7:32 p.m.

CARRIED

Heather Lamb
Mayor

Kat Bridgeman
Chief Administrative Officer