

RIVERDALE MUNICIPALITY

The minutes of the regular meeting of Council for Riverdale Municipality held in the Council Chambers on the 19th day of December 2023.

Mayor Heather Lamb called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

Councillor Everett Smith
Councillor Shawn Mason
Councillor Christa Veitch
Councillor Tyson Peters
Councillor David Creighton
Councillor Tyler Pod

Assistant Administrative Officer Lindsay Smith recorded the minutes.

No. 356-23 SMITH-POD

Be It Resolved that the regular meeting agenda dated December 19th, 2023 be adopted as presented;

Be It Further Resolved that the agenda form part of the minutes.

CARRIED

No. 357-23 MASON-CREIGHTON

Be It Resolved that the minutes of December 5th, and Special Meetings of December 11th & 15th, 2023 be adopted as circulated.

CARRIED

4. PUBLIC HEARING/DELEGATION:

5. COMMUNICATIONS:

5.1 Minister of Municipal Relations – MDTP Grant – Reviewed & Filed

No. 358-23 PETERS-VEITCH

Whereas the Municipality has received the 2023 Interim Grant for MDTP (Mobility Disadvantaged Transportation Program; in the amount of \$4,119.57;

And Whereas the Rivers Handi-Van is not currently in operation;

Therefore Be It resolved That Council approved the transfer of \$4,119.57 to the Handi-Van Reserve Fund.

CARRIED

6. MONTHLY REPORTS:

6.1 Public Works

6.2 Police

6.3 Finance

6.3.1 List of Accounts

No. 359-23 CREIGHTON-PETERS

Be It Resolved that the List of Accounts submitted to Council and having been certified by said council and totaling the sum of \$272,140.61 being cheques numbered 14124 to 14215 be hereby passed for payment.

CARRIED

6.3.2 Bank Reconciliation - TABLED

6.3.3 Financial Statement

No. 360-23 POD-VEITCH

Be It Resolved That the financial statement for the period ended November 30th, 2023 be hereby adopted as presented.

CARRIED

6.3.4 Interim Operating Budget

No. 361-23 SMITH-CREIGHTON

Whereas Section 163 of the Municipal Act provides for Council to adopt an interim budget of all operating and capital expenditures of the municipality for the period January 1, 2024 until the adoption of the annual budget.

Now Therefore Be It Resolved that the following provisional estimates be hereby adopted.

GENERAL OPERATING REQUIREMENTS

General Government Services	105,000.00
Protective Services	125,000.00
Transportation Services	90,000.00
Environmental Services	30,000.00
Public Health & Welfare Services	15,000.00
Environmental Development Services	6,000.00
Economic Development Services	5,000.00
Recreational and Cultural Services	165,000.00
Fiscal Services	10,000.00

GENERAL CAPITAL REQUIREMENTS

Borne by Reserves	100,000.00
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UTILITY OPERATING REQUIRMENTS

Water Supply	50,000.00
Sewage Collection and Disposal	20,000.00
Contributions to Capital	25,000.00

UTILITY CAPITAL REQUIRMENTS

Borne by Reserves	30,000.00
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CARRIED

6.3.5 Annual Authorization to Operate a Line of Credit

No. 362-23 CREIGHTON-VEITCH

WHEREAS 173(1) of the Municipal Act provided that, "A Council may by resolution borrow money for the operating expenses during a fiscal year, but the amount borrowed must not exceed that amount collected in taxes and grant in lieu of taxes in the previous fiscal year";

AND WHEREAS the Council of Riverdale Municipality (herein called "the Corporation") deems it necessary to borrow the sum of One Million Five Hundred Thousand Dollars (\$1,500,000.00) to meet the current expenditures of the Corporation for the fiscal year 2024 until such time as the taxes levied therefore are collected;

AND WHEREAS the total amount of the taxes collected by the Corporation last year was the sum of Four Million, One Thousand, Three Hundred Twenty Seven Dollars (\$4,001,327.62).

NOW THEREFORE it is hereby enacted by the Corporation of Riverdale Municipality as follows:

1. THAT the Mayor and Treasurer of the Corporation be and they are hereby authorized to borrow under the seal of the Corporation from the Westoba Credit Union Ltd. (herein called "the Credit Union") the sum of One Million Five Hundred Thousand Dollars (\$1,500,000.00), for the purpose of aforesaid and to pay or agree to pay interest thereon, or on so much thereof as remains from time to time unpaid, calculated at the Credit Union's prime interest rate per annum in effect from time to time plus arranged % per annum, as well after as before maturity, default and judgment, with interest on overdue interest at the same rate as the principal.

2. THAT the amount so borrowed with interest aforesaid be evidenced by either of the following means:

a) by one or more promissory notes under the seal of the corporation and signed by the Mayor and Treasurer thereof and given to the Credit Union, or

b) by overdraft on the account of the corporation with the Credit Union by cheques signed by the Mayor and Treasurer thereof.

3. THAT the Corporation hereby mortgages, assigns, transfers, pledges and hypothecates to the said Credit Union the taxes of the Corporation for the present year for municipal, school or the purposes of The Minister of Local Government as additional security for the repayment of the amount so borrowed for any of such respective purposes.

4. THAT the Corporation shall deposit said taxes with the Credit Union as collected in a special account as collateral security for payment of the amount so borrowed and interest, but the Credit Union shall not be restricted to the said taxes for payment of the sum borrowed hereunder, nor shall it be bound to wait for repayment of said sum until said taxes are collected, or be required to see that they are deposited or applied as aforesaid.

5. THAT the amount so borrowed and interest shall be payable within the current fiscal year.

6. THAT the Mayor and Treasurer are hereby authorized to give to the said Credit Union in the name, on behalf of and under the seal of the Corporation as security for the moneys so borrowed, and interest thereon, a covenant or agreement containing a clause that all taxes levied or to be levied by the Corporation for the present year be and they are hereby pledged, hypothecated, mortgaged, transferred and assigned to the Credit Union as security for said loan and interest thereon and are charged as a first charge with repayment of such loan and interest, or a clause to like effect; and that said taxes shall be deposited forthwith on being collected in the Credit Union to the credit to the Corporation in a special account as collateral security for said advance.

7. THAT nothing herein or in said covenant or agreement contained shall waive, prejudicially affect or exclude any right, power, or security by statute, common law or otherwise given to or implied in favor of the said Credit Union.

CARRIED

6.3.6 Police Collabria Statement

No. 363-23 POD-VEITCH
Be it Resolved that Council approve the November Police Collabria Credit Card Statement as presented.

CARRIED

6.4 Riverdale Planning

6.4.1 L. Smith – AAO Report re: Third Party Payroll Quotes

No. 364-23 MASON-PETERS
Be It Resolved That Council accept the quote submitted by ADP to provide payroll services for the Municipality effective January 2024.

CARRIED

6.5 Personnel

6.5.1 In Camera – Personnel

No. 365-23 CREIGHTON-POD
Be It Resolved That Council recess the regular meeting to sit in camera as a Committee of the Whole to discuss personnel issues.

Be It Further Resolved That all matters discussed are to be kept confidential.

CARRIED

No. 366-23 MASON-POD

Be It Resolved That Council come out of Committee of the Whole and continue with the regular meeting.

CARRIED

6.5.2 2024 Remuneration - TABLED

7. UNFINISHED BUSINESS:

7.1 Tax Sale Report – 2021 Recovery & Sale – Reviewed & Filed

7.2 Rivers Jets Senior Hockey Proposal - TABLED

8. NEW BUSINESS:

8.1 Grant Applications

No. 367-23 SMITH-POD

Be It Resolved That council authorize Heather Lamb to submit an application for the Heritage Co-Op Community Development Fund.

CARRIED

No. 368-23 PETERS-MASON

Be It Resolved That Councillors Creighton, Smith, and Veitch work with Sherry Wiebe and Warren Smallwood on preparing an application for the Rural Transportation Solution Fund with Seniors Services as the applicant.

CARRIED

9. CONSIDERATION OF BY-LAWS:

10. COUNCILLOR'S REMARKS & SUGGESTIONS:

11. MAYOR'S REMARKS & SUGGESTIONS:

12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:

13. ADJOURNMENT:

No. 369-23 CREIGHTON-PETERS

Be It Resolved that Council do now adjourn.

TIME: 8:11 p.m.

CARRIED

Heather Lamb
Mayor

Lindsay Smith
Assistant Administrative Officer