



Riverdale Municipality
Meeting Minutes
Regular Meeting November 4, 2025 - 05:30 PM

Called To Order

Mayor Lamb called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

- Councillor Mason
- Councillor Veitch
- Councillor Smith
- Councillor Dyer
- Councillor Creighton
- Councillor Pod

Chief Administrative Officer Marci Quane recorded the minutes.

Resolution No:
254-286

Confirmation of Organizational Meeting Agenda

Moved By: Ian Dyer
Seconded By: Everett Smith

Be It Resolved that the regular meeting agenda dated November 4th, 2025, be adopted as presented;
Be It Further Resolved that the agenda form part of the minutes.

CARRIED UNANIMOUSLY

Delegation

SENSUS Chartered Professional Accountants Ltd. 5:30pm

Resolution No:
254-287

Standing Committees of Council - Appointments

Moved By: Christa Veitch
Seconded By: David Creighton

Be It Resolved that the following committee and Board appointments be made for November 1st, 2025 to October 31st, 2026.

1. Deputy Mayor – Councillor Veitch
2. Rivers Cemetery Board – Councillor Mason, At-Large Jena Ratz, Jeff Worth, Terralyn Nolan
3. Riverdale Senior Services Board – Councillor Mason
4. Riverdale Recreation Advisory Board – Councillor Peters
5. Prairie Crocus Regional Library – Councillor Smith, At-large Rhonda Krahn, Dora Irvine, Teri Jenkins, Jo-Anne Brandon, Sharon Lamb, Jocelyn Beever
6. Rivers/Daly CDC Board: Councillor Creighton
7. Rolling Dale Enterprise Board – Councillor Veitch
8. Assiniboine West Watershed District – Councillor Smith, At-large – Vacant (Oak River) & Ed MacKay (Little Saskatchewan)
9. Central Assiniboine Watershed District – Councillor Pod
10. Chamber of Commerce – Councillor Mason
11. Emergency Measures (EMO) Councillor Creighton, Councillor Pod
12. Midwest Weed District - Councillor Smith, Councillor Dyer

13. Western Caucus - Councillor Veitch

14. Riverdale Cooperative First Daycare Board - Councillor Dyer

CARRIED UNANIMOUSLY

Resolution **Municipal Signing Authority**
No: **Moved By:** David Creighton
254-288 **Seconded By:** Everett Smith

THAT all cheques of the corporation drawn on its general savings and reserve accounts, be signed on its behalf by Heather Lamb, Mayor or Councillor Christa Veitch, Deputy Mayor, and signed by Marci Quane, Chief Administrative Officer or Laura Gill, Assistant Administrative Officer.

2. THAT Marci Quane, Chief Administrative Officer or Laura Gill, Assistant Administrative Officer of the corporation be and are hereby authorized for and on behalf of the corporation to negotiate with, deposit with or transfer to the Westoba Credit Union (but for credit to the corporation account only) all or any bills of exchange, Promissory notes, cheques, and orders for payments of money and other negotiable paper, and for the said purpose to endorse the same of any of them on behalf of the said corporation, either in writing or by rubber stamp.

3. THAT Marci Quane, Chief Administrative Officer or Laura Gill, Assistant Administrative Officer be and are hereby authorized for and on behalf of the said corporation from time to time to arrange, settle, balance and certify all books and accounts between the said corporation and the Credit Union; and to receive all paid cheques and vouchers unpaid and unaccepted bills of exchange and other negotiable instruments.

4. THAT Marci Quane, Chief Administrative Officer or Laura Gill, Assistant Administrative Officer be and are hereby authorized for and on behalf of the said corporation to obtain delivery from the Credit Union all stock, bond and any other securities held by the said Credit Union in safe keeping or otherwise for the account of the corporation and to give valid and binding receipts therefore.

5. THAT this resolution be communicated to the said Credit Union and remain in force until written notice of the contrary shall have been given to the manager for the time being at the branch of the Credit Union at which the accounts of the said corporation is kept and receipts of such notice is duly acknowledged in writing.

CARRIED UNANIMOUSLY

Resolution **Adoption of Minutes**
No: **Moved By:** Christa Veitch
254-289 **Seconded By:** Ian Dyer

Be It Resolved that the minutes of October 21st, 2025 be adopted as circulated.

CARRIED UNANIMOUSLY

Resolution **Communications**
No: **Moved By:** Tyler Pod
254-290 **Seconded By:** Shawn Mason

Be it resolved that the following correspondence has been received and filed;

- Manitoba Good Roads Letter announcing new website
- Rolling River School Division 2026-2027 Budget Invitation

CARRIED UNANIMOUSLY

Monthly Reports

Municipal Works & Utility

D. Link Monthly Report

Police

Fire & Emergency Services

Rivers Lake Line Transit

Riverdale Recreation Commission

EMO

Riverdale CDC

Rolling Dale Board (Veitch)

Assiniboine West Watershed District (Smith)

Unfinished Business

New Business

Resolution No:
254-291

Request for Support - Municipality of Souris-Glenwood

Moved By: Christa Veitch

Seconded By: Ian Dyer

WHEREAS secure and reliable communication is essential for the effective governance and administration of municipalities;

AND WHEREAS the use of personal email accounts by Council members for municipal business may pose risks to information security, privacy, and accountability, as personal email accounts may be accessible to individuals other than the Council member, such as family members, who should not have access to confidential Council communications;

AND WHEREAS designated municipal email accounts provide greater assurance of security, record-keeping, and compliance with legislative requirements, and also support continuity for members of a new Council term by ensuring that incoming Council members have access to relevant correspondence and records regarding ongoing municipal business;

THEREFORE BE IT RESOLVED THAT Riverdale Municipality requests the Association of Manitoba Municipalities (AMM) lobby the provincial government to make it a requirement that all municipalities use secure, designated municipal email accounts for Council communications, and prohibit the use of personal email accounts for municipal business.

CARRIED UNANIMOUSLY

Resolution No:
254-292

Request for Support - Municipality of Souris-Glenwood -2

Moved By: Tyler Pod
Seconded By: David Creighton

WHEREAS municipalities are required to follow a lengthy and complex process for the approval of special service levies, such as those for curbside garbage collection, which currently must be reviewed by the Municipal Board even when the levies are based on actual service contracts and are of limited scope and duration;

AND WHEREAS the current process for a two-year service levy is overly onerous and may result in unnecessary delays and administrative burden for municipalities;

AND WHEREAS the notice requirements for special service levies and local improvements rely heavily on Canada Post mail delivery, with no alternative provided in the event of a postal disruption, and do not allow for modern notification methods such as email or posting on municipal websites and public areas;

THEREFORE BE IT RESOLVED THAT the Municipality of Souris-Glenwood requests the Association of Manitoba Municipalities (AMM) lobby the provincial government to:

- Amend the process for simple special service levies, such as garbage fees, to allow review and approval by Municipal Services Officers rather than the Municipal Board, where the levy is based on actual service contracts and is of limited scope and duration;
- Modernize the notice requirements for special service levies and local improvements to permit alternative notification methods, including email, website postings, and public area postings, in addition to or in place of Canada Post mail delivery, particularly in the event of a postal disruption;
- Amend The Municipal Act to allow for other alternatives for notification, such as personal service, in addition to or as an alternative to Canada Post mail delivery.

CARRIED UNANIMOUSLY

Resolution No:
254-293

Tax Sale Update

Moved By: Ian Dyer
Seconded By: Tyler Pod

WHEREAS Riverdale Municipality obtained LOTS 16,17,18 BLOCK 3 PLAN 130 BLTO IN NW ¼ 16-12- 21 WPM, WHEATLAND through the process of tax sale

WHEREAS the building is not fit for use or re-sale.

THEREFORE BE IT RESOLVED THAT Council of Riverdale Municipality accepts and allows administration to execute the removal of the buildings and contents.

CARRIED UNANIMOUSLY

Riverdale Early Learning Centre Meeting Update

Majority of Council attended the meeting and the meeting was led by Candice Minot. AGM November 16th
Training opportunities
Coaching through cooperative first
More meeting initially but then it will back off to monthly

Heather mentioned that they would like a council representative and Ian Dyer has volunteered.

2023 Municipal Audit Report

Moved By: Shawn Mason

Seconded By: Everett Smith

Be It Resolved That Council of Riverdale Municipality approve the 2023 Audited Report and Financial Statements Report and take full responsibility for the financial statements for the year ended December 31st, 2023;

And Further that Mayor Lamb and Councillor Veitch sign on behalf of Riverdale Municipality, the approval documents and representation letter;

And Further Be It Resolved that Chief Administrative Officer Marci Quane be authorized to sign the Statement of Responsibility.

And Further Be It Resolved that the CAO be directed that once the final 2023 Audited Report and Financial Statements Report are received that it be kept on file in the office and be available to all persons or their agents during the office hours and advertised on the municipal website.

CARRIED UNANIMOUSLY

Resolution No:
254-294

In Camera

Moved By: Tyler Pod

Seconded By: Ian Dyer

Be It Resolved That Council recess the regular meeting to sit in camera as a Committee of the Whole to discuss personnel issues.

Be It Further Resolved That all matters discussed are to be kept confidential.

CARRIED UNANIMOUSLY

Resolution No:
254-295

Out of Camera

Moved By: Christa Veitch

Seconded By: David Creighton

Therefore be it resolved that council adjourn the closed meeting and continue with the regular items of business.

CARRIED UNANIMOUSLY

Consideration of By-Laws

Councillor's Remarks & Suggestions

Mayor's remarks & Suggestions

Chief Administrative Officer's Report

Resolution No:
254-296

Adjournment

Moved By: Everett Smith

Seconded By: Tyler Pod

Be It Resolved that Council do now adjourn.
TIME: 9:06 pm

CARRIED UNANIMOUSLY

Heather Lamb

Mayor

Marci Quane

Chief Administrative Officer