



Riverdale Municipality
Meeting Minutes
Regular October 7, 2025 - 06:00 PM

Called To Order

Mayor Lamb called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

- Councillor Shawn Mason
 - Councillor Everett Smith
 - Councillor Christa Veitch
 - Councillor Dave Creighton
 - Councillor Tyler Pod
 - Councillor Ian Dyer
- Chief Administrative Officer, Marci Quane, recorded the minutes.

Adoption of Agenda

Resolution No: 254-255

Moved By: Tyler Pod

Seconded By: Ian Dyer

Be It Resolved that the regular meeting agenda dated October 7th, 2025, be adopted as presented

Be It Further Resolved that the agenda form part of the minutes.

CARRIED UNANIMOUSLY

Adoption of Minutes

Resolution No: 254-256

Moved By: David Creighton

Seconded By: Christa Veitch

Be It Resolved that the minutes of September 16th, 2025 be adopted as circulated.

CARRIED UNANIMOUSLY

Delegation/Public Hearings

Open Public Hearing - VO 25-06

Resolution No: 254-257

Moved By: Everett Smith

Seconded By: Shawn Mason

Be It Resolved That the Council for Riverdale Municipality recess the Regular Meeting of Council at 6:00 pm to sit as a Public Hearing to hear representation on an application for variation.

CARRIED UNANIMOUSLY

Public Hearing - VO25-06 @ 6:00pm

6:00pm Public Hearing for VO 25-06 Application- Todd & Rachel Gill

PUBLIC HEARING
VARIATION ORDER 2025-06

Members Present: Mayor Lamb, Councillor Mason, Councillor Veitch, Councillor Creighton, Councillor Pod, Councillor Smith, Councillor Dyer
Staff Present: CAO Marci Quane, AAO Laura Gill
Public Present: Todd Gill, Rachel Gill, Jena Ratz, Jim Duthie

Call to Order:

Mayor Lamb called the hearing to order at 6:00pm.

Mayor Lamb reviewed the purpose of the hearing and rules of conduct for the public hearing.

The purpose of the hearing is to here representation for and against Variation Order Application 2025-06 from Todd & Rachel Gill to vary on proposed lot 43-Plan 1315, 84 Salteaux Lane; To conform to current By-Law regulations & accommodate a new build on a permanent foundation.

Front Reduction:from 25' to 10'

Side Reduction:from 15' to 1'

Rear Reduction:from 25' to 5'

within the "SR-1" Seasonal Recreation zone.

Laura Gill spoke to the variation order application.

Mayor Lamb asked for presentation for those opposed to the application.

No presentations were heard in opposition of the application.

No presentation was heard in favour of the application (the applicant).

Close Public Hearing

Resolution No: 254-258

Moved By: Christa Veitch

Seconded By: Ian Dyer

Be It Resolved that Council Close the Public Hearing and re-open the regular meeting at 6:03pm.

CARRIED UNANIMOUSLY

Fire Chief Jim Duthie 6:05 pm

Communications

Resolution No: 254-259

Moved By: Tyler Pod

Seconded By: Everett Smith

Be It Resolved that Council accept and file the following Correspondence:
Minister of Municipal and Northern Affairs Letter regarding Operating Grant
Minister of Transportation and Infrastructure Letter regarding EMO Plan
PMH Letter regarding Needle Clean up Kits
MMA Bulletin - MWSB Capital Budget Increase

CARRIED UNANIMOUSLY

Monthly Reports

Public Works and Utility

Fire & Emergency Services

Riverdale Fire Department Name Change

Resolution No: 254-260

Moved By: Tyler Pod

Seconded By: David Creighton

WHEREAS the Riverdale Municipality Fire Department was established through the amalgamation of the Town of Rivers and the Rural Municipality of Daly in 2015, and has since operated under the name “Rivers-Daly Fire Department”; and

WHEREAS the Fire Department is a municipal department under the authority of Riverdale Municipality, and does not operate as a separate corporate or business entity;

THEREFORE BE IT RESOLVED that Council hereby approves the official name change of the “Rivers-Daly Fire Department” to the “Riverdale Fire Department,” effective immediately; and

BE IT FURTHER RESOLVED that the Chief Administrative Officer be authorized to update all municipal records, policies, signage, correspondence, insurance documentation, and other administrative references to reflect the new name; and

BE IT FURTHER RESOLVED that as Memorandums of Understanding, mutual aid agreements, or other inter-municipal and inter-agency agreements expire or are renewed, the Fire Department’s name be updated to “Riverdale Fire Department” to ensure alignment and consistency going forward; and

BE IT FINALLY RESOLVED that notice of this name change be provided to all relevant stakeholders, including mutual aid partners, the Office of the Fire Commissioner, 911 dispatch, and emergency management agencies.

CARRIED UNANIMOUSLY

Chief J. Duthie Monthly Report

Police (Smith)

List of Accounts for Approval

Resolution No: 254-261

Moved By: Christa Veitch

Seconded By: Shawn Mason

Be it Resolved that Council approve the list of accounts for \$195,980.86 including cheques 16056 to 16139.

CARRIED UNANIMOUSLY

Finance

Credit Card Statement

Resolution No: 254-262

Moved By: Ian Dyer

Seconded By: Tyler Pod

THEREFORE BE IT RESOLVED THAT Council approve the Collabria Credit Card statement for Aug 23 - Sept 21, 2025 as presented.

CARRIED UNANIMOUSLY

Financial Statements

Resolution No: 254-263

Moved By: David Creighton

Seconded By: Everett Smith

THEREFORE BE IT RESOLVED THAT Council adopt the June, July and August 2025 Financial Statements as presented.

CARRIED UNANIMOUSLY

Bank Reconciliations

Resolution No: 254-264

Moved By: David Creighton

Seconded By: Tyler Pod

THEREFORE BE IT RESOLVED THAT Council approve the August 2025 bank reconciliation as presented.

CARRIED UNANIMOUSLY

Rivers Cemetery Committee (Mason)

Rivers Handi-Van Committee (Committee of the Whole)

Senior Services Committee (Mason)

Riverdale Recreation Commission

Riverdale Community Centre

Request for Filming at RCC

Prairie Crocus Library (Smith)

EMO

Planning

VO25-06 Review

Resolution No: 254-267

Moved By: Christa Veitch

Seconded By: Ian Dyer

Whereas Todd Gill/Rachel Gillingham owner of property legally described as 43 – 1315 (84 Saulteaux Lane) has applied to the Council of Riverdale Municipality to vary the:

1. Front Setback Requirements from 25' to 10'
2. Side Setback Requirements from 15' to 1'
3. Rear Setback Requirements from 25' to 5'

to conform to the existing placement of the dwelling and allow for future construction plans.

WHEREAS Council has determined that the application will not create a substantial adverse effect on adjoining properties, the general environment, or the community as a whole, provide the following conditions are met:

1. All applicable Provincial Regulations are adhered to, and that the applicant obtain all necessary permits prior to commencement of construction

After careful consideration of the application and any representations made for or against it, the Council of Riverdale Municipality, in a meeting duly assembled this 7th day of October 2025, approve said application.

CARRIED UNANIMOUSLY

Riverdale CDC (Creighton)

Rolling Dale Board (Veitch)

Annual Meeting October 20th at 4pm.

Midwest Weed District (Pod/Smith)

Assiniboine West Watershed District (Smith)

Oak River / Lower Little Saskatchewan River

Central Assiniboine Watershed District (Pod)

Epinette/Willow Subdistrict

Unfinished Business

Handi-Van - Advisory Committee

Resolution No: 254-268

Moved By: Shawn Mason

Seconded By: Everett Smith

WHEREAS Riverdale Municipality is reintroducing the Transit service to the community;
AND

WHEREAS Council has reviewed and supports the Lake Line Transit Advisory Committee Policy;

THEREFORE BE IT RESOLVED that Council adopt the Lake Line Transit Advisory Committee Policy as presented; AND

BE IT FURTHER RESOLVED that Administration be directed to seek expressions of interest from individuals and organizations with a vested interest in the success of the Transit service to serve on the Lake Line Transit Advisory Committee.

CARRIED UNANIMOUSLY

New Business

Grant Applications- Administrative Report

Resolution No: 254-269

Moved By: David Creighton

Seconded By: Everett Smith

BE IT RESOLVED THAT Council of Riverdale Municipality supports the application to the Manitoba GRO Fund, Roads, Bridges, and Active Transportation program for the rehabilitation of 15 municipal bridges, and commits to providing municipal oversight, approvals, and communications as required.

CARRIED UNANIMOUSLY

AMM Fall Convention November 25th - 27th, 2025

Consideration of By-Laws

By-Law 2025-05 Waste Transfer Station Tipping Fees 2nd Reading

Resolution No: 254-270

Moved By: Tyler Pod

Seconded By: Christa Veitch

Be It Resolved that By-Law 2025-05, being a By-Law to administer waste transfer station tipping fees be given 2nd reading.

CARRIED UNANIMOUSLY

By-Law 2025-05 Waste Transfer Site Tipping Fees 3rd Reading

Resolution No: 254-271

Moved By: Tyler Pod

Seconded By: David Creighton

Be It Resolved that By-Law 2025-05, being a By-Law to administer waste transfer station tipping fees be given 3rd and final reading.

- Mayor Heather Lamb FOR
- Councillor Shawn Mason FOR
- Councillor Everett Smith FOR
- Councillor Christa Veitch FOR
- Councillor Dave Creighton FOR
- Councillor Tyler Pod FOR
- Councillor Ian Dyer FOR

CARRIED UNANIMOUSLY

In Camera

In Camera

Resolution No: 254-272

Moved By: Tyler Pod

Seconded By: Christa Veitch

Be It Resolved That Council recess the regular meeting to sit in camera as a Committee of the Whole to discuss personnel issues.

Be It Further Resolved That all matters discussed are to be kept confidential.

Out of Camera

Resolution No: 254-273

Moved By: Tyler Pod

Seconded By: David Creighton

Be It Resolved That Council adjourn the in camera session and resume the regular agenda.

Community Services & Recreation Restructure Reports

Councillor's Remarks & Suggestions

Mayor's remarks & Suggestions

Commented on the success of the the Sekine Mural Dedication/Ceremony and Luncheon.

Chief Administrative Officer's Report

Adjournment

Resolution No: 254-274

Moved By: David Creighton

Seconded By: Ian Dyer

Be It Resolved that Council do now adjourn.

TIME: 9:20pm

Heather Lamb

Mayor

Marci Quane

Chief Administrative Officer