



Riverdale Municipality
Meeting Minutes
Regular Meeting September 16, 2025 - 06:00 PM

Called To Order

Mayor Heather Lamb called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

- Councillor David Creighton
- Councillor Everett Smith
- Councillor Shawn Mason
- Councillor Christa Veitch
- Councillor Tyler Pod

Completed the Oath of Office
Councillor Ian Dyer

Chief Administrative Officer Marci Quane recorded the minutes.

Resolution
No:
254-244

Adoption of Agenda
Moved By: Tyler Pod
Seconded By: David Creighton

Be It Resolved that the regular meeting agenda dated September 16th, 2025, be adopted as presented

Be It Further Resolved that the agenda form part of the minutes.

Resolution
No:
254-245

Adoption of Minutes
Moved By: Christa Veitch
Seconded By: Everett Smith

Be It Resolved that the minutes of September 2, 2025 be adopted as circulated.

CARRIED UNANIMOUSLY

Delegation/Public Hearings

Resolution
No:
254-246

Communications
Moved By: Ian Dyer
Seconded By: Everett Smith

Be It Resolved that Council accept and file the following Correspondence:

- 1. Safety Fitness Certificate Auto Renewal Process

Monthly Reports

Resolution
No:
254-247

Finance
Moved By: David Creighton
Seconded By: Shawn Mason

Therefore Be It Resolved that Council adopt the January - May 2025 Financial Statements as presented.

Resolution
No:
254-248

Accounts
Moved By: Christa Veitch
Seconded By: Tyler Pod

Be it Resolved that Council approve the list of accounts for \$258,636.80 including cheques 15989 - 16055.

CARRIED UNANIMOUSLY

Resolution No:
254-249

Bank Reconciliations
Moved By: Tyler Pod
Seconded By: Everett Smith

THEREFORE BE IT RESOLVED THAT Council approve the July 2025 bank reconciliation as presented.

CARRIED UNANIMOUSLY

Rivers Handi-Van Committee (Committee of the Whole)

Riverdale Community Centre

LiveBarn Proposal

Riverdale Community Centre

Planning

Resolution No:
254-250

RELC - By-Law Amendment Fee
Moved By: David Creighton
Seconded By: Tyler Pod

WHEREAS Riverdale Municipality has received an application from the Riverdale Early Learning Centre for a by-law amendment, and possibly a variation application, in support of their operations and service to the community; and

WHEREAS Council recognizes the value of the Riverdale Early Learning Centre as a vital community service providing accessible childcare and early learning opportunities; and

THEREFORE BE IT RESOLVED that Council of the Riverdale Municipality hereby waives all municipal application fees related to the Riverdale Early Learning Centre's by-law amendment application and any required variation application.

Unfinished Business

New Business

Resolution No:
254-251

GovDeals Auction Sale
Moved By: Everett Smith
Seconded By: Christa Veitch

BE IT RESOLVED THAT Council authorize administrative staff to execute the sale of the 1997 F350 on GovDeals.

Rivers & Area Fish and Game Request

Resolution No:
254-252

Media Relations Policy
Moved By: Shawn Mason
Seconded By: Tyler Pod

Therefore Be It Resolved that Council adopt HR25-03 Media Relations Policy as presented.

CARRIED UNANIMOUSLY

Consideration of By-Laws

Resolution **ZBLA 2025-06**
No: **Moved By:** Shawn Mason
254-253 **Seconded By:** Ian Dyer

THEREFORE BE IT RESOLVED THAT By-Law 2025-06, being a Zoning By-Law Amendment to By-Law 2016-12 to permit Daycares in the Institutional Zone be given 1st Reading.

In Camera

Be It Resolved That Council recess the regular meeting to sit in camera as a Committee of the Whole to discuss personnel issues.

Be It Further Resolved That all matters discussed are to be kept confidential.

Out of Camera

Be It Resolved that Council close the in camera meeting and proceed with regular business.

Councillor's Remarks & Suggestions

Councillor Veitch commented on the latest Western Caucus meeting. She also passed along concerns from a ratepayer in Bradwardine regarding the speed limits and traffic control.

Councillor Smith requested further clarification on the speed bump decision. Commented on how well the spruce trees looked trimmed up.

Councillor Dyer commented on the lights at the Campground.

Councillor Mason updated Council on the chamber appreciation BBQ. 150 people served. He also asked for an update regarding the Pumper Truck funding process.

Mayor's remarks & Suggestions

Chief Administrative Officer's Report

Radar Signs Update- Meeting next week

Westoba Credit Union- Meeting in the coming days

Audit Update

HR Meetings have took place with the union

Midwest Weed Invoices were recieved for the 2025 MTI Agreement and the invoices have been issued to the province.

Tax Sale- Still 7 properties on the list for tax sale October 30th.

Rec commission email to council members

Resolution **Adjournment**
No: **Moved By:** Everett Smith
254-254 **Seconded By:** Tyler Pod

Be It Resolved that Council do now adjourn.

TIME: 8:06 PM

Heather Lamb
Mayor

Marci Quane

Chief Administrative Officer