

**Riverdale Municipality**  
**Meeting Minutes**  
**Regular Meeting April 22, 2025 - 05:00 PM**

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| **Resolution No:** 254-124 | **Called To Order**  Mayor Lamb called the meeting to order at 5:00 p.m. with the following members of Council in attendance: Christa Veitch  Everett Smith Shawn Mason  David Creighton  Tyler Pod   Regrets: Tyson Peters   Chief Administrative Officer, Marci Quane recorded the minutes. |
| **Resolution No:** 254-125 | **Adoption of Agenda** **Moved By:**Everett Smith **Seconded By:**Tyler Pod  Be It Resolved that the regular meeting agenda dated April 22th, 2025, be adopted as presented Be It Further Resolved that the agenda form part of the minutes. |
| **Resolution No:** 254-126 | **Adoption of Minutes** **Moved By:**Christa Veitch **Seconded By:**Shawn Mason  Be It Resolved that the minutes of April 1st, 2025 be adopted as circulated. |
|  | **Delegation/Public Hearings** |
| **Resolution No:** 254-127 | **Communications** **Moved By:**Tyler Pod **Seconded By:**Everett Smith  Be It Resolved that Council accept and file the following Correspondence: Province of Manitoba Certificate of Approval 4443-24-8668 Paradise Valley Resort Inc.   Province of Manitoba Receipt of EMO Plan  CN 2025 Crossing Maintenance Program  Western Financial Insurance Renewal  Prairie Mountain Health Ideas Fair Invitation  **CARRIED UNANIMOUSLY** |
|  | **Monthly Reports** |
|  | **Rivers Handi Transit** |
|  | **Financial Matters** |
| **Resolution No:** 254-128 | **List of Accounts for Approval** **Moved By:**Tyler Pod **Seconded By:**Christa Veitch  NOW THEREFORE BE IT RESOLVED that Council approves the accounts for $232,559.74 including cheques 15554 - 15680.  **CARRIED UNANIMOUSLY** |
|  | Councillor Creighton arrived to the meeting at 5:30pm |
|  | **Rivers Daly Fire Department - Tanker Truck** |
|  | **Unfinished Business** |
| **Resolution No:** 254-129 | **Strategic Plan Update** **Moved By:**Christa Veitch **Seconded By:**Tyler Pod  Therefore be it resolved that Riverdale Municipality adopt the mission statement as follows: *Our mission is to provide a safe, healthy, and sustainable community for everyone.*  Be it further Resolved that Riverdale Municipality adopt the following vision statement: *Our vision is to be a safe, family-oriented municipality facilitating opportunities that encourage a modern, progressive community for all.*  **CARRIED UNANIMOUSLY** |
|  | **HTFC – HTFC Rivers community map update/pamphlet design**  **Home Hardware** |
|  | **New Business** |
| **Resolution No:** 254-130 | **Fee Schedule Review** **Moved By:**Christa Veitch **Seconded By:**Everett Smith  Therefore be it resolved that Council adopts the fee schedule and updates the following items as presented: Tax Certificate $40.00, Municipal Map (Black and White) $20.00, Municipal Map (Black and White, Laminated) $30.00, Municipal Map (Colour) $27.00, Municipal Map (Colour, Laminated) $35.00, Conventional Casket Opening/Closing $500.00, Cremated Remains $300.00, Plot Purchase $500.00  **CARRIED UNANIMOUSLY** |
| **Resolution No:** 254-131 | **Policy ADM22-02 Amendment** **Moved By:**David Creighton **Seconded By:**Shawn Mason  Therefore be it resolved that the following method of payment and terms be included in Policy ADM\_22-02 The Municipality accepts credit card payments for any and all outstanding amounts, including but not limited to utility accounts, property taxes, accounts receivable, permits, lottery licenses, purchase of cemetery plots and tickets/fines. • Credit Cards are processed through OptionPay, a third-party processor, through an online portal. Payments can be made online, or at the municipal office during regular office hours. • The payor is responsible for the following: o Ensuring the correct information is inputted o Paying the processing fee to OptionPay • It is the responsibility of the payor to allow for sufficient time for the payment to be processed. If the invoice/bill due date falls on a weekend, the municipality will process any credit card payment notice received before the deadline on the morning of the first workday following the municipal closure before applying penalty.  **CARRIED UNANIMOUSLY** |
| **Resolution No:** 254-132 | **Delcowater Automation Contract Renewal** **Moved By:**Tyler Pod **Seconded By:**Everett Smith  WHEREAS the Municipality of Riverdale recognizes the importance of operating and maintaining a safe, reliable, and efficient water treatment system; and WHEREAS Delco Water has provided extended service and support agreements for the water treatment plant in previous years (2020–2022 and 2022–2024), delivering technical expertise, remote and onsite service, and operator training that has contributed to the ongoing performance and regulatory compliance of the facility; and WHEREAS the proposed 2025 Extended Service and Support Agreement provides an expanded scope of services, including increased on-site support hours, dedicated time for training and service reporting, consumables, and proactive maintenance planning at a total cost of $33,193.27 per year for a two-year term; and WHEREAS the agreement supports long-term infrastructure sustainability and capacity-building for operations staff while minimizing emergency service costs and reducing potential downtime; NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Riverdale approves the 2025 Extended Service and Support Agreement with Delco Water in the amount of $66,386.54 over a two-year term; BE IT FURTHER RESOLVED THAT the CAO be authorized to sign all necessary documents to execute the agreement.  **CARRIED UNANIMOUSLY** |
| **Resolution No:** 254-133 | **Review of Gravel Hauling Tender Submissions** **Moved By:**Everett Smith **Seconded By:**Christa Veitch  Whereas Riverdale Municipality advertised for the hauling and spreading of approximately 11,000 yards of traffic gravel; Whereas one tender was received; Therefore Be It Resolved that Council accept the tender submitted by Stewart Endeavors at a cost $1.45 + GST per cubic yard for loading from stockpile and $0.58 + GST per cubic yard for yard Mile hauling.  **CARRIED UNANIMOUSLY** |
| **Resolution No:** 254-134 | **Review of Roadside Mowing Tender Submissions** **Moved By:**Everett Smith **Seconded By:**Christa Veitch  Whereas Riverdale Municipality advertised for the mowing of approximately 220 miles of municipal road for two cuts in 2025; Whereas three tender were received; Therefore Be It Resolved that Council accept the tender submitted by Paul Dueck, Darrel Dueck, and Sheldon Dueck at a cost $124 + GST per mile.  **CARRIED UNANIMOUSLY** |
| **Resolution No:** 254-135 | **Review of Community Grant Applications, Policy 2024-01** **Moved By:**David Creighton **Seconded By:**Shawn Mason  Whereas Riverdale Municipality Donation and Grant policy has the first annual intake closing March 31st;  Whereas four applications were received; Therefore be it resolved that council approve the following Grant applications; Riverdale Golf and Country Club $550, Rivers Baseball Association $250, two other grant requests are approved  pending further documentation.  **CARRIED UNANIMOUSLY** |
|  | **Riverdale Community Development Corporation- Wetland Centre Renewal** |
|  | **Aquatic Invasive Species Ecologist Department of Environment & Climate Change - Notice of Detection** |
|  | **Riverdale Community Centre - Letter of Dressing Room Upgrade (Donation)** |
| **Resolution No:** 254-136 | **Mutual Aid Agreement Renewal** **Moved By:**David Creighton **Seconded By:**Tyler Pod  Therefore be it resolved that council approve the mutual aid agreement 2025-2029.  **CARRIED UNANIMOUSLY** |
| **Resolution No:** 254-137 | **MPI Speed Sign Renewal** **Moved By:**Tyler Pod **Seconded By:**Christa Veitch  Therefore be it resolved that Council approve the extension agreement for MPI Speed Signs.  **CARRIED UNANIMOUSLY** |
|  | **Brandon Sun Lake Life Edition - Annual Advertisement** |
|  | **Consideration of By-Laws** |
|  | **In Camera** |
| **Resolution No:** 254-138 | **In Camera** **Moved By:**Everett Smith **Seconded By:**Shawn Mason  Be It Resolved That Council recess the regular meeting to sit in camera as a Committee of the Whole to discuss legal issues.   Be It Further Resolved That all matters discussed are to be kept confidential.  **CARRIED UNANIMOUSLY** |
| **Resolution No:** 254-139 | **Out of Camera** **Moved By:**Shawn Mason **Seconded By:**Christa Veitch  Be It Resolved That Council close the in camera session and continue with the regular agenda.  **CARRIED UNANIMOUSLY** |
|  | **Councillor's Remarks & Suggestions**  Councillor Mason brought information relating to hazardous waste collection for Riverdale Municipality. Rolling Into Rivers celebration is quickly approaching and he would like to confirm that fireworks are booked, as well as what the tentative plans are to date. |
|  | **Mayor's remarks & Suggestions**  Mayor Lamb provided an update including some unsightly properties; Administration will forward the information to Commissionaires for inspection and enforcement. |
|  | **Chief Administrative Officer's Report** |
| **Resolution No:** 254-140 | **Adjournment** **Moved By:**Everett Smith **Seconded By:**Shawn Mason  Be It Resolved that Council do now adjourn. TIME: 8:03 p.m. |

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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Heather Lamb** Mayor    \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Marci Quane** Chief Administrative Officer |