



Riverdale Municipality
Meeting Minutes
Regular Meeting April 22, 2025 - 05:00 PM

Resolution No: 254-124 **Called To Order**
Mayor Lamb called the meeting to order at 5:00 p.m. with the following members of Council in attendance:
Christa Veitch
Everett Smith
Shawn Mason
David Creighton
Tyler Pod

Regrets: Tyson Peters

Chief Administrative Officer, Marci Quane recorded the minutes.

Resolution No: 254-125 **Adoption of Agenda**
Moved By: Everett Smith
Seconded By: Tyler Pod
Be It Resolved that the regular meeting agenda dated April 22th, 2025, be adopted as presented
Be It Further Resolved that the agenda form part of the minutes.

Resolution No: 254-126 **Adoption of Minutes**
Moved By: Christa Veitch
Seconded By: Shawn Mason
Be It Resolved that the minutes of April 1st, 2025 be adopted as circulated.

Delegation/Public Hearings

Resolution No: 254-127 **Communications**
Moved By: Tyler Pod
Seconded By: Everett Smith
Be It Resolved that Council accept and file the following Correspondence:
Province of Manitoba Certificate of Approval 4443-24-8668 Paradise Valley Resort Inc.
Province of Manitoba Receipt of EMO Plan
CN 2025 Crossing Maintenance Program
Western Financial Insurance Renewal
Prairie Mountain Health Ideas Fair Invitation

CARRIED UNANIMOUSLY

Monthly Reports

Rivers Handi Transit

Financial Matters

Resolution No: 254-128 **List of Accounts for Approval**
Moved By: Tyler Pod
Seconded By: Christa Veitch

NOW THEREFORE BE IT RESOLVED that Council approves the accounts for \$232,559.74 including cheques 15554 - 15680.

CARRIED UNANIMOUSLY

Councillor Creighton arrived to the meeting at 5:30pm

Rivers Daly Fire Department - Tanker Truck

Unfinished Business

Resolution No: 254-129
Strategic Plan Update
Moved By: Christa Veitch
Seconded By: Tyler Pod

Therefore be it resolved that Riverdale Municipality adopt the mission statement as follows: *Our mission is to provide a safe, healthy, and sustainable community for everyone.*

Be it further Resolved that Riverdale Municipality adopt the following vision statement: *Our vision is to be a safe, family-oriented municipality facilitating opportunities that encourage a modern, progressive community for all.*

CARRIED UNANIMOUSLY

HTFC – HTFC Rivers community map update/pamphlet design

Home Hardware

New Business

Resolution No: 254-130
Fee Schedule Review
Moved By: Christa Veitch
Seconded By: Everett Smith

Therefore be it resolved that Council adopts the fee schedule and updates the following items as presented: Tax Certificate \$40.00, Municipal Map (Black and White) \$20.00, Municipal Map (Black and White, Laminated) \$30.00, Municipal Map (Colour) \$27.00, Municipal Map (Colour, Laminated) \$35.00, Conventional Casket Opening/Closing \$500.00, Cremated Remains \$300.00, Plot Purchase \$500.00

CARRIED UNANIMOUSLY

Resolution No: 254-131
Policy ADM22-02 Amendment
Moved By: David Creighton
Seconded By: Shawn Mason

Therefore be it resolved that the following method of payment and terms be included in Policy ADM_22-02

The Municipality accepts credit card payments for any and all outstanding amounts, including but not limited to utility accounts, property taxes, accounts receivable, permits, lottery licenses, purchase of cemetery plots and tickets/fines.

- Credit Cards are processed through OptionPay, a third-party processor, through an online portal. Payments can be made online, or at the municipal office during regular office hours.
- The payor is responsible for the following:
 - o Ensuring the correct information is inputted
 - o Paying the processing fee to OptionPay
- It is the responsibility of the payor to allow for sufficient time for the payment to be processed. If the invoice/bill due date falls on a weekend, the municipality will process any credit card payment notice

received before the deadline on the morning of the first workday following the municipal closure before applying penalty.

CARRIED UNANIMOUSLY

Resolution No: 254-132
Delcower Automation Contract Renewal
Moved By: Tyler Pod
Seconded By: Everett Smith

WHEREAS the Municipality of Riverdale recognizes the importance of operating and maintaining a safe, reliable, and efficient water treatment system; and

WHEREAS Delco Water has provided extended service and support agreements for the water treatment plant in previous years (2020–2022 and 2022–2024), delivering technical expertise, remote and onsite service, and operator training that has contributed to the ongoing performance and regulatory compliance of the facility; and

WHEREAS the proposed 2025 Extended Service and Support Agreement provides an expanded scope of services, including increased on-site support hours, dedicated time for training and service reporting, consumables, and proactive maintenance planning at a total cost of \$33,193.27 per year for a two-year term; and
WHEREAS the agreement supports long-term infrastructure sustainability and capacity-building for operations staff while minimizing emergency service costs and reducing potential downtime;
NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Riverdale approves the 2025 Extended Service and Support Agreement with Delco Water in the amount of \$66,386.54 over a two-year term;

BE IT FURTHER RESOLVED THAT the CAO be authorized to sign all necessary documents to execute the agreement.

CARRIED UNANIMOUSLY

Resolution No: 254-133
Review of Gravel Hauling Tender Submissions
Moved By: Everett Smith
Seconded By: Christa Veitch

Whereas Riverdale Municipality advertised for the hauling and spreading of approximately 11,000 yards of traffic gravel;

Whereas one tender was received;

Therefore Be It Resolved that Council accept the tender submitted by Stewart Endeavors at a cost \$1.45 + GST per cubic yard for loading from stockpile and \$0.58 + GST per cubic yard for yard Mile hauling.

CARRIED UNANIMOUSLY

Resolution No: 254-134
Review of Roadside Mowing Tender Submissions
Moved By: Everett Smith
Seconded By: Christa Veitch

Whereas Riverdale Municipality advertised for the mowing of approximately 220 miles of municipal road for two cuts in 2025;

Whereas three tender were received;

Therefore Be It Resolved that Council accept the tender submitted by Paul Dueck, Darrel Dueck, and Sheldon Dueck at a cost \$124 + GST per mile.

CARRIED UNANIMOUSLY

Resolution No: 254-135
Review of Community Grant Applications, Policy 2024-01
Moved By: David Creighton
Seconded By: Shawn Mason

Whereas Riverdale Municipality Donation and Grant policy has the first annual intake closing March 31st;
Whereas four applications were received;
Therefore be it resolved that council approve the following Grant applications;
Riverdale Golf and Country Club \$550, Rivers Baseball Association \$250, two other grant requests are approved pending further documentation.

CARRIED UNANIMOUSLY

Riverdale Community Development Corporation- Wetland Centre Renewal

Aquatic Invasive Species Ecologist Department of Environment & Climate Change - Notice of Detection

Riverdale Community Centre - Letter of Dressing Room Upgrade (Donation)

Resolution No: 254-136
Mutual Aid Agreement Renewal
Moved By: David Creighton
Seconded By: Tyler Pod

Therefore be it resolved that council approve the mutual aid agreement 2025-2029.

CARRIED UNANIMOUSLY

Resolution No: 254-137
MPI Speed Sign Renewal
Moved By: Tyler Pod
Seconded By: Christa Veitch

Therefore be it resolved that Council approve the extension agreement for MPI Speed Signs.

CARRIED UNANIMOUSLY

Brandon Sun Lake Life Edition - Annual Advertisement

Consideration of By-Laws

In Camera

Resolution No: 254-138
In Camera
Moved By: Everett Smith
Seconded By: Shawn Mason

Be It Resolved That Council recess the regular meeting to sit in camera as a Committee of the Whole to discuss legal issues.

Be It Further Resolved That all matters discussed are to be kept confidential.

CARRIED UNANIMOUSLY

Resolution No: 254-139
Out of Camera
Moved By: Shawn Mason
Seconded By: Christa Veitch

Be It Resolved That Council close the in camera session and continue with the regular agenda.

CARRIED UNANIMOUSLY

Councillor's Remarks & Suggestions

Councillor Mason brought information relating to hazardous waste collection for Riverdale Municipality. Rolling Into Rivers celebration is

quickly approaching and he would like to confirm that fireworks are booked, as well as what the tentative plans are to date.

Mayor's remarks & Suggestions

Mayor Lamb provided an update including some unsightly properties; Administration will forward the information to Commissionaires for inspection and enforcement.

Chief Administrative Officer's Report

Resolution No:
254-140

Adjournment
Moved By: Everett Smith
Seconded By: Shawn Mason

Be It Resolved that Council do now adjourn.
TIME: 8:03 p.m.

Heather Lamb
Mayor

Marci Quane
Chief Administrative Officer