



Riverdale Municipality
Meeting Minutes
Regular Meeting August 19, 2025 - 06:00 PM

Called To Order

Mayor Lamb called the meeting to order at 6:00p.m. with the following members of Council in attendance:

- Councillor Shawn Mason
- Councillor Christa Veitch
- Councillor Dave Creighton
- Councillor Tyler Pod

Regrets: Councillor Everett Smith

CAO Marci Quane recorded the minutes.

Chief Administrative Officer, Marci Quane, recorded the minutes.

Adoption of Agenda

Resolution No: 254-212

Moved By: Tyler Pod

Seconded By: David Creighton

BE IT RESOLVED THAT the regular meeting agenda dated August 19th, 2025, be adopted as presented

BE IT FURTHER RESOLVED THAT the agenda form part of the minutes.

CARRIED UNANIMOUSLY

Adoption of Minutes

Resolution No: 254-213

Moved By: Shawn Mason

Seconded By: Christa Veitch

BE IT RESOLVED THAT the minutes of July 15th, 2025 be adopted as circulated.

CARRIED UNANIMOUSLY

Delegation/Public Hearings

Communications

Resolution No: 254-214

Moved By: Tyler Pod

Seconded By: Christa Veitch

BE IT RESOLVED THAT Council accept and file the following Correspondence:

1. Manitoba Accessibility Fund Grant Funding Decision
2. RM of Elton - Road 114 Drainage Concerns

CARRIED UNANIMOUSLY

Monthly Reports

Public Works and Utility

Fire & Emergency Services

Old Pumper Truck

Police (Smith)

Finance

Gas Tax Reconciliation

Resolution No: 254-

Moved By: Tyler Pod

Seconded By: David Creighton

THEREFORE BE IT RESOLVED THAT Council approve the transfer of funds from the Gas Tax Reserve of \$40,018.40 for the reimbursement of over contributed funds from 2023.

TABLED

Credit Card Statement

Resolution No: 254-215

Moved By: Shawn Mason

Seconded By: Tyler Pod

THEREFORE BE IT RESOLVED THAT Council approve the Collabria Credit Card statement for June 21 - July 22, 2025 as presented.

CARRIED UNANIMOUSLY

List of Accounts for Approval

Resolution No: 254-216

Moved By: David Creighton

Seconded By: Christa Veitch

BE IT RESOLVED THAT Council approve the list of accounts for \$242,353.02 including cheques 15903 - 15988.

CARRIED UNANIMOUSLY

Rivers Cemetery Committee (Mason)

Rivers Handi-Van Committee (Committee of the Whole)

Senior Services Committee (Mason)

Riverdale Recreation Commission (Peters)

C. Walker Monthly Report

Riverdale Community Centre

2025-2026 RCC Canteen Tender- Review Submissions

Resolution No: 254-217

Moved By: Tyler Pod

Seconded By: David Creighton

WHEREAS Riverdale Municipality has advertised a request for proposals for leasing the Riverdale Community Centre Canteen for the 2025-2026 season;

WHEREAS one tender was received;

THEREFORE BE IT RESOLVED THAT Council approve Shelly Moms Kitchen & Doug as per the advertised tender;

FURTHER BE IT RESOLVED THAT Council authorize the CAO to sign the agreement and execute the lease as per the agreed upon terms.

CARRIED UNANIMOUSLY

Spring/Summer RCC Canteen Proposal

Resolution No: 254-218

Moved By: Christa Veitch

Seconded By: Tyler Pod

WHEREAS the Manager of the Riverdale Community Centre (RCC) has submitted a proposal to operate a seasonal canteen during the 2026 lacrosse season from April 15 to June 30, 2026; and WHEREAS the initiative aims to enhance community engagement, provide convenient food services during tournaments and evening games, generate modest revenue, and utilize existing municipal infrastructure with minimal operating costs; and WHEREAS the operational plan includes part-time staffing, a simple menu, cash-only transactions, and use of the RCC canteen facilities; THEREFORE BE IT RESOLVED that Council approve the Riverdale Community Centre's operation of a seasonal canteen during the 2026 lacrosse season as outlined in the proposal dated July 15, 2025; and BE IT FURTHER RESOLVED that administration be authorized to coordinate staffing, inventory purchasing, and facility preparation in accordance with the proposed timelines and operational plan.

CARRIED UNANIMOUSLY

Prairie Crocus Library (Smith)

EMO

Planning

Riverdale CDC (Creighton)

Rolling Dale Board (Veitch)

Midwest Weed District (Pod/Smith)

Assiniboine West Watershed District (Smith)

Oak River / Lower Little Saskatchewan River

Central Assiniboine Watershed District (Pod)

Epinette/Willow Subdistrict

Unfinished Business

New Business

Request for Reduced Speed Limit, Memorial Drive

Resolution No: 254-219

Moved By: David Creighton

Seconded By: Christa Veitch

WHEREAS the Municipality has received concerns regarding vehicle speeds on the portion of Memorial Drive east of the first residential subdivision, currently posted at 90 km/h; and WHEREAS this section of Memorial Drive has multiple residential driveways and experiences heavy seasonal traffic volumes, particularly during summer months; and WHEREAS the Municipality now holds authority under *The Highway Traffic Act* and the *Traffic Authority Speed Limits Regulation* to establish speed limits on roads under its jurisdiction; THEREFORE BE IT RESOLVED that Council authorize municipal staff to:

1. Engage with affected property owners along the 90 km/h portion of Memorial Drive to obtain input on a potential speed limit reduction; and
2. Prepare a draft by-law for Council's consideration to amend the speed limit on this section of roadway, informed by the results of the property owner consultation and applicable traffic safety considerations.

CARRIED UNANIMOUSLY

Request for Extension Nuisance/Noise By-Law

Resolution No: 254-220

Moved By: Shawn Mason

Seconded By: Tyler Pod

WHEREAS Russell Redi Mix Concrete (RRMC) has requested permission to operate a rock crusher at SE-29-12-20 W (Aspen Pit) on a 24-hour basis from August 13, 2025, to September 15, 2025, in order to complete work on the PR 270 reconstruction project in a timely manner; AND WHEREAS the Municipality's Noise By-law No. 2018-09 prohibits noise from construction or industrial activities between the hours of 09:00 p.m. and 7:00 a.m.; AND WHEREAS Council recognizes that a temporary exemption may facilitate project completion while minimizing the overall duration of disturbance; THEREFORE BE IT RESOLVED THAT Council grant RRMC a temporary exemption from the Noise Bylaw No. 2018-09 to permit 24-hour rock crushing operations at the Aspen Pit, commencing August 13, 2025, and ending no later than September 15, 2025, on a trial basis; AND FURTHER BE IT RESOLVED THAT should complaints be received regarding the 24-hour crushing operations, a designate of the Municipality shall have full authority to revoke this exemption immediately, at which time RRMC must comply with all provisions of By-law No. 2018-09; AND FURTHER BE IT RESOLVED THAT this exemption is granted strictly for the duration and location stated herein and shall not be construed as precedent for any future request.

CARRIED UNANIMOUSLY

Roadside Sign Request

Resolution No: 254-222

Moved By: Christa Veitch

Seconded By: David Creighton

WHEREAS Council has received a complaint from a landowner in Chimo Resort regarding excessive traffic speed and safety concerns in the area; Therefore be it resolved that Council authorize the installation of seasonal speed bumps for the spring and summer months; AND FURTHER BE IT RESOLVED that Council adopt the proposed *Sign Request Policy* to ensure consistent handling of similar requests in the future.

CARRIED UNANIMOUSLY

2025 Sidewalk Replacement Tender - Review of Tender Results

Resolution No: 254-223

Moved By: Tyler Pod

Seconded By: Christa Veitch

WHEREAS the 2025 Financial Plan included \$20,000 for sidewalk reconstruction, funded from the Streets and Roads budget; AND WHEREAS the tenders received for the 2025 sidewalk reconstruction came in significantly higher than the approved budget amount; THEREFORE BE IT RESOLVED that Council cancel the 2025 sidewalk reconstruction tender and direct Administration to incorporate the sidewalk work into a larger tender package for 2026.

CARRIED UNANIMOUSLY

2025 Tax Sale

Resolution No: 254-224

Moved By: Tyler Pod

Seconded By: Christa Veitch

WHEREAS pursuant to section 372 of The Municipal Act, a municipality may set a reserve bid in the amount of the tax arrears and costs in respect of each property offered for sale at public auction; AND WHEREAS it is deemed advisable to appoint a designated officer to bid on behalf of the Municipality at the tax sale auction; THEREFORE BE IT RESOLVED That the reserve bid for each property listed in the 2025 Tax Sale be set at the amount of all tax arrears and costs in respect of that property as of the date of the auction; and That Shawn Mason be appointed as the designated officer authorized to bid on behalf of Riverdale Municipality at the 2025 Tax Sale auction.

CARRIED UNANIMOUSLY

Rivers Train Station Restoration and Heritage Committee - Request for Partnership

Request for Additional Dust Control - Road 120

Resolution No: 254-225

Moved By: Christa Veitch

Seconded By: Shawn Mason

BE IT RESOLVED THAT Council of Riverdale Municipality hereby direct administration to:

1. Maintain the current dust control schedule for Road 120W (Hwy 25 to Lake Road) as per municipal policy, with municipal applications provided on an every-other-year basis;
2. Advise residents that additional dust control in off-years may be arranged and funded privately; and
3. Follow up with residents to confirm whether increased truck traffic is related to the dam project and, if confirmed, coordinate with the responsible contractor to provide dust control as required.

CARRIED UNANIMOUSLY

2024 and 2025 Supplementary Taxes

Resolution No: 254-226

Moved By: David Creighton

Seconded By: Shawn Mason

WHEREAS Section 326 of *The Municipal Act* authorizes a municipality to impose supplemental taxes on properties for which there has been an increase in assessment;

AND WHEREAS the Province of Manitoba has issued 2024 and 2025 supplemental tax statements for properties in Riverdale Municipality;

AND WHEREAS it is necessary for Council to authorize the imposition and collection of such supplemental taxes;

THEREFORE BE IT RESOLVED THAT the Council of the Riverdale Municipality authorize the imposition of supplemental taxes for the 2024 and 2025 taxation years as set out in the supplemental tax statements issued by the Province of Manitoba Assessment Services;

AND BE IT FURTHER RESOLVED THAT the Chief Administrative Officer is hereby authorized to prepare and issue the necessary supplemental tax notices to the affected property owners in accordance with *The Municipal Act*.

Roll No	2024	2025
19000	-\$ 22.84	-\$ 38.59
30800	-\$ 127.34	-\$ 152.11
30800	\$ 162.62	\$ 368.79
50200		\$ -
50250		\$ -
54900	-\$ 81.73	-\$ 97.62
59025		\$ 2,470.28
59030		\$ 1,917.23
59050	-\$ 7.34	-\$ 38.59
59052	\$ 138.32	\$ 544.64
59054	\$ 120.66	\$ 475.10
59056	\$ 120.66	\$ 475.10
59058	\$ 120.66	\$ 475.10

59060	\$ 127.07	\$ 500.33
59062	\$ 127.07	\$ 500.33
61511		\$ 976.21
103400		-\$ 300.10
103500	\$ 764.45	\$ 5,357.79
105100		\$ 166.80
105100		-\$ 2,189.29
105150		\$ 2,058.97
121900	\$ 817.19	\$ 5,334.58
141900		\$ 3,095.36
151700	\$ 109.15	\$ 585.72
167200		\$ -
167200		-\$ 3.23
176760		\$ 220.21
181800		\$ 2,011.44
191100		\$ -
191100		-\$ 33.24
199100	\$ 742.67	\$ 1,224.67
202400	\$ 673.67	\$ 2,359.80
203300	\$ 140.15	\$ 169.01
204300	\$ 285.75	\$ 1,223.66
207300		-\$ 369.04
211310	\$ 266.23	\$ 808.71
212411	\$ 255.48	\$ 884.14
Total	\$4,732.55	\$30,982.19

CARRIED UNANIMOUSLY

Consideration of By-Laws

In Camera

In Camera

Resolution No: 254-227

Moved By: David Creighton

Seconded By: Tyler Pod

BE IT RESOLVED THAT Council recess the regular meeting to sit in camera as a Committee of the Whole to discuss personnel issues.

BE IT FURTHER RESOLVED THAT all matters discussed are to be kept confidential.

CARRIED UNANIMOUSLY

Out of Camera

Resolution No: 254-228

Moved By: Tyler Pod

Seconded By: David Creighton

BE IT RESOLVED THAT Council close the incamera session and resume the regular agenda.

CARRIED UNANIMOUSLY

Property Standard Remediation Expense

Resolution No: 254-229

Moved By: Christa Veitch

Seconded By: Shawn Mason

WHEREAS the Municipality occasionally undertakes, or contracts third-party vendors to undertake, remedial work on private properties in order to address property standards violations;

AND WHEREAS costs are incurred by the Municipality when such remedial work is required; AND WHEREAS under The Municipal Act (Manitoba), municipalities are authorized to recover costs associated with property standards enforcement and, if unpaid, to add such costs to the property tax roll of the property in question;

THEREFORE BE IT RESOLVED THAT Council authorize Administration to:

1. Invoice property owners for all costs incurred by the Municipality, including costs borne by third-party vendors, related to remedial work completed on their property;
2. Require payment of such invoices within thirty (30) days from the date of issuance; and
3. Add any unpaid amounts, after the 30-day payment period, to the respective property owner's tax roll for collection in the same manner as property taxes.

CARRIED UNANIMOUSLY

Councillor's Remarks & Suggestions

Councillor Creighton inquired about the status of Fast Park.

Councillor Veitch inquired about a well in the west side of the municipality.

Mayor's remarks & Suggestions

Chief Administrative Officer's Report

Adjournment

Resolution No: 254-230

Moved By: Tyler Pod

Seconded By: David Creighton

BE IT RESOLVED that Council do now adjourn.

TIME: 9:30pm

CARRIED UNANIMOUSLY

Heather Lamb

Mayor

Marci Quane

Chief Administrative Officer