



Riverdale Municipality
Meeting Minutes
Regular Meeting June 17, 2025 - 07:00 PM

Called To Order

Mayor Heather Lamb called the meeting to order at 7:00 p.m. with the following members of Council in attendance:

- Councillor David Creighton
- Councillor Everett Smith
- Councillor Shawn Mason

Regrets:

- Councillor Christa Veitch
- Councillor Tyler Pod

Chief Administrative Officer Marci Quane recorded the minutes.

Resolution No:
254-180

Adoption of Agenda
Moved By: David Creighton
Seconded By: Everett Smith

Be It Resolved that the regular meeting agenda dated June 17th, 2025, be adopted as presented

Be It Further Resolved that the agenda form part of the minutes.

CARRIED UNANIMOUSLY

Resolution No:
254-181

Adoption of Minutes
Moved By: Shawn Mason
Seconded By: Everett Smith

Be It Resolved that the minutes of June 3rd, 2025 be adopted as circulated.

CARRIED UNANIMOUSLY

Delegation/Public Hearings

Resolution No:
254-182

Communications
Moved By: Shawn Mason
Seconded By: David Creighton

Be It Resolved that Council accept and file the following Correspondence:
Letter from the Canadian Postmaster and Assistant Association

CARRIED UNANIMOUSLY

Monthly Reports

Public Works and Utility

Fire & Emergency Services

Resolution No:
254-183

MPI Speed Display Loan Agreement
Moved By: Everett Smith
Seconded By: David Creighton

BE IT RESOLVED that the Council of Riverdale Municipality hereby approves the Speed Display Device Loan Agreement with Manitoba Public Insurance Corporation for the provision and use of one

roadside speed display board from August 1, 2020, to March 31, 2029, and authorizes the Chief Administrative Officer to execute the agreement on behalf of the Municipality.

CARRIED UNANIMOUSLY

Police (Smith)

Finance

Resolution No:
254-184

Accounts Moved By: Shawn Mason
Seconded By: Everett Smith

NOW THEREFORE BE IT RESOLVED that Council approves the accounts for \$113,242.12 including cheques 15748 - 15780.

CARRIED UNANIMOUSLY

Resolution No:
254-185

Credit Card Statement Moved By: David Creighton
Seconded By: Everett Smith

THEREFORE BE IT RESOLVED THAT Council approve the Collabria Credit Card statement for April 22 - May 22, 2025.

CARRIED UNANIMOUSLY

Finance Report - Budget

Resolution No:
254-186

Bank Reconciliations Moved By: Shawn Mason
Seconded By: Everett Smith

THEREFORE BE IT RESOLVED THAT Council approve the January - May 2025 bank reconciliations as presented.

CARRIED UNANIMOUSLY

Resolution No:
254-187

Raise the Glass Reserve Transfer Moved By: David Creighton
Seconded By: Shawn Mason

THEREFORE BE IT RESOLVED THAT Council approve the transfer of funds from the Recreation & Youth Reserve of \$52,425.00 for progress payments on the Raise a Glass project at the RCC.

CARRIED UNANIMOUSLY

Rivers Handi-Van Committee (Committee of the Whole)

Riverdale Recreation Commission

Riverdale Community Centre

Resolution No:
254-188

Request for Reduction of Rate Moved By: David Creighton
Seconded By: Everett Smith

WHEREAS the Rivers Community Centre has received a proposal dated June 13, 2025, submitted by Christine Walker as Rivers Minor Hockey is requesting to host the Yellowhead Development Program during the 2025–2026 regular hockey season;
AND WHEREAS the Yellowhead Development Program aims to support skill development for U13 and U15 players, enhancing opportunities for local and regional youth in hockey;
AND WHEREAS the requested time allocation of 4.5 hours per week on Sundays from 4:00 PM to 8:30 PM can be accommodated within the existing RCC schedule without major disruption to other users;

AND WHEREAS the applicant has requested a reduced ice rental rate of \$150/hour, equivalent to the Recreation Hockey rate, in support of this community-based initiative that primarily benefits local athletes and aligns with the RCC’s community-first mission;

THEREFORE BE IT RESOLVED THAT the Council of Riverdale Municipality approve the Yellowhead Development Program’s use of the Rivers Community Centre on Sundays from 4:00 PM to 8:30 PM during the 2025–2026 regular hockey season;

AND BE IT FURTHER RESOLVED THAT the rental rate for this program be set at \$150/hour, consistent with the Rec Hockey rate, for the approved duration of the program;

AND BE IT FURTHER RESOLVED THAT administration be authorized to finalize scheduling and rental arrangements with Yellowhead Hockey Development accordingly.

CARRIED UNANIMOUSLY

Planning

Cemetery

Resolution No:
254-189

Cemetery Software
Moved By: Shawn Mason
Seconded By: Everett Smith

BE IT RESOLVED THAT the Council of the Riverdale Municipality hereby approves the proposal from CGIS Spatial Solutions for the implementation, fee schedule, and ongoing service of a GIS-based cemetery management system;

AND BE IT FURTHER RESOLVED THAT administration be authorized to enter into any necessary agreements with CGIS Spatial Solutions to proceed with the implementation of the software and associated services.

CARRIED UNANIMOUSLY

Unfinished Business

Resolution No:
254-190

EAP Policy
Moved By: Everett Smith
Seconded By: Shawn Mason

Therefore Be It Resolved that Council adopt the EAP Policy 01-25 as presented.

CARRIED UNANIMOUSLY

Resolution No:
254-191

Tile Drainage Application 2025-01, Guild
Moved By: Everett Smith
Seconded By: David Creighton

WHEREAS Riverdale Municipality has received and reviewed a tile drainage application submitted by David Guild for lands legally described as SW 8-11-20-W1, SW 5-11-20-W1, SE 5-11-20-W1, NW 5-11-20-W1, and NE 5-11-20-W1; and

WHEREAS the application has been reviewed in accordance with Riverdale Municipality’s Tile Drainage Policy (PW_05-17); and

THEREFORE BE IT RESOLVED THAT the drainage application submitted by David Guild be **conditionally approved**, subject to the following conditions being met prior to commencement of any work:

1. That all downstream landowners within the 3.2 km impact area have been consulted and have provided **written permission**, which has been submitted to the Municipality;

2. That **all required provincial licenses and regulatory approvals** are obtained, and **copies of these approvals** are provided to Riverdale Municipality;
3. That **Right-of-Way work details** at Road 61N, including any culvert sizing or infrastructure details, be clarified through a **detailed construction drawing** and reviewed by the Public Works Manager;
4. That a **Development Agreement** will be required **only if** the final design confirms discharge into a municipal drain or right-of-way.

CARRIED UNANIMOUSLY

New Business

Resolution No: 254-192
RM of Elton Request for Support
Moved By: David Creighton
Seconded By: Shawn Mason

Therefore be it resolved that Council of Riverdale Municipality support the RM of Elton's Resolutions #2025-397 and #2025-398, and provide a letter of endorsement for inclusion in their submission to the Association of Manitoba Municipalities (AMM) for the November 2025 Conference.

CARRIED UNANIMOUSLY

Resolution No: 254-193
Riverdale Municipality Scholarship Policy - Review of submissions
Moved By: Shawn Mason
Seconded By: Everett Smith

THAT Council acknowledge the recipients of the 2025 Riverdale Municipality Scholarship Awards as per Policy ADM_2024-02 and authorize the disbursement of the awards as follows:

- \$300 to Sarah Krahn for the Essential Math Award
- \$300 to Sarah Krahn for the Citizenship Award
- \$300 to Aiden Pompana for the Life/Work Transition Award

The awards will be presented at Rivers Collegiate's graduation ceremony by school staff on behalf of Riverdale Municipality.

CARRIED UNANIMOUSLY

Consideration of By-Laws

In Camera

Resolution No: 254-194
In Camera
Moved By: Shawn Mason
Seconded By: Everett Smith

Be It Resolved That Council recess the regular meeting to sit in camera as a Committee of the Whole to discuss personnel and legal issues.

Be It Further Resolved That all matters discussed are to be kept confidential.

CARRIED UNANIMOUSLY

Resolution No: 254-195
Out of Camera
Moved By: Everett Smith
Seconded By: David Creighton

Be It Resolved that Council close the in camera meeting and proceed with regular business.

CARRIED UNANIMOUSLY

Resolution No: 254-196
HR- 02-25 Attendance Policy
Moved By: Shawn Mason
Seconded By: David Creighton

Therefore Be It Resolved that Council adopt the Attendance Policy 02-25 as presented.

CARRIED UNANIMOUSLY

Resolution No: 254-197
Riverdale Municipality First Collective Agreement
Moved By: David Creighton
Seconded By: Everett Smith

WHEREAS Riverdale Municipality has completed collective bargaining with the Operating Engineers of Manitoba Local 987; AND WHEREAS the first negotiated collective agreement has been finalized by the Municipality's negotiation team, which included members of management, Council, and legal representation; THEREFORE BE IT RESOLVED that Council formally approve and ratify the finalized collective agreement between Riverdale Municipality and the Operating Engineers of Manitoba Local 987; AND BE IT FURTHER RESOLVED that the Chief Administrative Officer and the Mayor be authorized to sign the collective agreement on behalf of Riverdale Municipality

CARRIED UNANIMOUSLY

Councillor's Remarks & Suggestions

Councillor Creighton- Reported that the CDC grant for a bench at the top of Redfern hill toboggan area and a resolution that was passed to order the bench. The CDC would also like to plan for the fall movie night that has taken place in the past. The cost has went up drastically but the CDC and Councillor Creighton will move forward with grant applications for the event.

Councillor Smith- Reported that the Prairie Crocus Library will receive all proceeds from the COOP BBQ on July 4th. Councillor Smith encourages everyone to support the BBQ!

Councillor Mason- Reported that the Chamber decided to host a parade for Rolling Into Rivers Celebration. Councillor Mason also inquired about which sidewalks would be replaced in 2025 as well as the plan for controlling speeding on 5th ave.

Mayor's remarks & Suggestions

Spoke to the Minister of Municipal and Northern Affairs regarding daycare funding. Cooperative First is something the daycare is interested in and they area waiting for a response.

Regionalizing the daycare to assist with the funding and possibly open funding opportunities for the new centre.

Chief Administrative Officer's Report

Resolution No: 254-198
Food Cycler Program
Moved By: Everett Smith
Seconded By: David Creighton

Be it resolved that Council of Riverdale Municipality authorize the purchase of 50 food cycler's through the food cycler program; further be it resolved that the CAO is authorized to execute the agreement.

CARRIED UNANIMOUSLY

Resolution

No:
254-199

Adjournment

Moved By: Shawn Mason
Seconded By: David Creighton

Be It Resolved that Council do now adjourn.
TIME: 9:15pm

CARRIED UNANIMOUSLY

Heather Lamb

Mayor

Marci Quane

Chief Administrative Officer