



**Riverdale Municipality**  
**Meeting Minutes**  
**Regular Meeting November 18, 2025 - 06:00 PM**

**Called To Order**

Mayor Heather Lamb called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

Councillor Shawn Mason  
Councillor Everett Smith  
Councillor Ian Dyer  
Councillor Christa Veitch  
Counillor David Creighton  
Councillor Tyler Pod

CAO Marci Quane recorded the minutes.

**Adoption of Agenda**

**Resolution No:** 254-297

**Moved By:** Tyler Pod

**Seconded By:** David Creighton

Be It Resolved that the regular meeting agenda dated November 18, 2025, be adopted as presented

Be It Further Resolved that the agenda form part of the minutes.

**CARRIED UNANIMOUSLY**

**Adoption of Minutes**

**Resolution No:** 254-298

**Moved By:** Ian Dyer

**Seconded By:** Everett Smith

Be It Resolved that the minutes of November 4th, 2025 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**Delegation/Public Hearings**

**Operations Manager D. Link 6:05 pm**

**Communications**

**Resolution No:** 254-299

**Moved By:** Christa Veitch

**Seconded By:** Shawn Mason

Be It Resolved that Council accept and file the following Correspondence:

- 1.Minister of Environment and Climate Change – WRARS
- 2.RM Wallace Woodworth Annual Christmas Banquet
- 3.Indigenous Disability Awareness Month
- 4.EMO Wildfire After Action Review

**Monthly Reports**

**Finance**

**Financial Statements**

**Resolution No:** 254-300

**Moved By:** Tyler Pod

**Seconded By:** Ian Dyer

Be It Resolved that Council adopt the September 2025 Financial Statement as presented.

**CARRIED UNANIMOUSLY**

**Bank Reconciliations**

**Resolution No:** 254-301

**Moved By:** Everett Smith

**Seconded By:** Shawn Mason

Be it Resolved that Council approve the September 2025 bank reconciliation as presented.

**CARRIED UNANIMOUSLY**

**Credit Card Statement**

**Resolution No:** 254-302

**Moved By:** David Creighton

**Seconded By:** Tyler Pod

Be it Resolved that Council approve the Collabria Credit Card statement for Sept 22 - Oct 22, 2025 as presented.

**CARRIED UNANIMOUSLY**

**List of Accounts for Approval**

**Resolution No:** 254-303

**Moved By:** Christa Veitch

**Seconded By:** Everett Smith

Be it Resolved that Council approve the list of accounts for \$1,651,867.11 including cheques 16140 - 16306.

**CARRIED UNANIMOUSLY**

Attachment not for Public Viewing

**Payroll Accounts for Approval**

**Resolution No:** 254-304

**Moved By:** Tyler Pod

**Seconded By:** Ian Dyer

Be It Resolved That the Employee and Council Net payroll accounts be approved as presented for the month's January to October 2025 inclusive.

**CARRIED UNANIMOUSLY**

**Unfinished Business**

**Lok Request for Support**

**Resolution No:** 254-305

**Moved By:** Tyler Pod

**Seconded By:** Shawn Mason

Whereas Johan and Pauline Lok plan to apply for Rehabilitation of Avian Species; Therefore be it resolved that Council authorize administration to prepare a letter of support to Johan and Pauline Lok, to accompany their application to the Province of Manitoba for a Rehabilitation Permit for avian species.

**CARRIED UNANIMOUSLY**

**Lake Line Logo**

**Real Estate Request for Proposals**

**Resolution No:** 254-306

**Moved By:** Tyler Pod

**Seconded By:** David Creighton

Whereas Council of Riverdale Municipality approve the issuance of a Request for Proposals for Realtor Services to market and sell municipally owned properties closing November 14th, 2025;

Whereas the RFP was advertised and 3 submissions were received;

Therefore be it resolved that after careful review and consideration Council accepts Royal LePage Martin Liberty proposal as submitted and dated November 14th, 2025.

**CARRIED UNANIMOUSLY**

**New Business**

**Rivers Utility Debenture Recovery**

**Consideration of By-Laws**

**In Camera**

**In Camera**

**Resolution No:** 254-307

**Moved By:** Everett Smith

**Seconded By:** Christa Veitch

Be It Resolved That Council recess the regular meeting to sit in camera as a Committee of the Whole to discuss personnel issues.

Be It Further Resolved That all matters discussed are to be kept confidential.

**CARRIED UNANIMOUSLY**

**Out of Camera**

**Resolution No:** 254-308

**Moved By:** Shawn Mason

**Seconded By:** Ian Dyer

Be It Resolved That Council adjourn the in camera meeting and proceed with the regular agenda.

**CARRIED UNANIMOUSLY**

**Councillor's Remarks & Suggestions**

**Mayor's remarks & Suggestions**

**Chief Administrative Officer's Report**

**Adjournment**

**Resolution No:** 309

**Moved By:** Christa Veitch

**Seconded By:** Everett Smith

Be It Resolved that Council do now adjourn.

TIME: 9:30 pm

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**Heather Lamb**

Mayor

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**Marci Quane**

Chief Administrative Officer