

**RIVERDALE MUNICIPALITY  
AGENDA  
MARCH 5TH, 2024 - 6:00PM**

**COUNCIL CHAMBERS, RIVERDALE MUNICIPAL OFFICE**

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes - February 20th, 2024

4. Delegation/Public Hearings:

- R\* 4.1 6:05pm Variation Order VO 2024-01 Public Hearing, Miller  
R\* 4.2 6:10pm Joint Public Hearing for Variation Order VO 2024-02 and Conditional Use CU  
\* 4.3 6:15pm Jordan Wilson - The Hub in Rivers

5. COMMUNICATIONS

- 5.1
- 5.2

6. MONTHLY REPORTS:

6.1 Public Works & Utilities:

- 6.1.1 Monthly Report - Operations Manager - D. Link

6.2 Police (Smith):

- 6.2.1 Monthly Report

6.3 Fire & Emergency Services:

- 6.3.1 Fire Chief Monthly Report

6.4 Finance:

- 6.4.1 Collabria Credit Card Statements

6.5 Personnel Liaison (& Personnel Policy):

6.6 General Land Development:

6.7 Public Health- Landfill & Recycling:

6.8 Rivers Cemetery Committee (Mason):

6.9 Rivers Handi-Van Committee (Committee of the Whole)

- 6.9.1 Handi Transit - Administrative Report, Surplus Vehicle

6.10. Senior Services Committee (Mason):

6.11. Riverdale Recreation Commission (Peters):

- 6.11.1 C. Walker Monthly Report \* hope to have for meeting

6.12. Riverdale Community Centre:

- 6.12.1 C. Walker Monthly Report \*hope to have for meeting

6.13. EDO:

6.14. Prairie Crocus Regional Library (Smith):

6.15. EMO:

6.16. Planning

- 6.16.1 Variation Order VO 2024-01, Miller
- 6.16.2 Variation Order VO 2024-02, Robins
- 6.16.3

6.17. Riverdale CDC (Creighton/Peters):

6.18. Rolling Dale Board (Veitch):

6.19. Midwest Weed District (Pod/Smith):

6.20. Assiniboine West Watershed District (Smith)

- 6.21.1 Oak River / Lower Little Saskatchewan River

6.21. Central Assiniboine Watershed District (Pod)

- 6.22.1 Epinette/Willow Subdistrict

7. UNFINISHED BUSINESS:

8. NEW BUSINESS:

- R\* 8.1 Proposed Amendment - UT 2023-01 Utility On-Call Policy
- R\* 8.2 2022 Mitigation and Preparedness Program - Funding Agreement
- R\* 8.3 Dutch Elm Disease Maintenance Program - Tender Review
- \* 8.4 2024 Council Meeting Dates
- # R\* 8.5 Police Service By-Law - Approval to prepare service plan and set public hearing
- 8.6 Personnel - In Camera

9. CONSIDERATION OF BY-LAWS:

- R\* 9.1 2024-01 Mitigation and Preparedness Program

10. COUNCILLOR'S REMARKS & SUGGESTIONS:

11. MAYOR'S REMARKS & SUGGESTIONS:

12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:

13. ADJOURNMENT

## RIVERDALE MUNICIPALITY

The minutes of the regular meeting of Council for Riverdale Municipality held in the Council Chambers on the 5<sup>th</sup> day of March 2024.

Mayor Heather Lamb called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

Councillor Everett Smith  
Councillor Shawn Mason  
Councillor Christa Veitch (via Microsoft Teams)  
Councillor Tyson Peters  
Councillor David Creighton

Regrets: Councillor Tyler Pod

Chief Administrative Officer Marci Quane recorded the minutes.

No. 048-24 PETERS – SMITH

Be It Resolved that the regular meeting agenda dated March 5<sup>th</sup>, 2024, be adopted as presented

Be It Further Resolved that the agenda form part of the minutes.

CARRIED

No. 049-24 MASON - CREIGHTON

Be It Resolved that the minutes of February 20<sup>th</sup>, 2024 be adopted as circulated.

CARRIED

#### **4. PUBLIC HEARING/DELEGATION:**

##### **4.1 6:05pm Variation Order VO 2024-01 Public Hearing, Miller**

No. 050-24 MASON - CREIGHTON

Be It Resolved That the Council for Riverdale Municipality recess the Regular Meeting of Council at 6:05 pm to sit as a Public Hearing to hear representation on an application for variation.

CARRIED

No. 051-24 PETERS - MASON

Be It Resolved that Council Close the Public Hearing and re-open the regular meeting at 6:08pm.

CARRIED

##### **4.2 6:10pm Joint Public Hearing for Variation Order VO 2024-02 and Conditional Use CU 24-01**

No. 052-24 MASON - PETERS

Be It Resolved That the Council for Riverdale Municipality recess the Regular Meeting of Council at 6:10 pm to sit as a Public Hearing to hear representation on an application for variation and conditional use.

CARRIED

No. 053-24 CREIGHTON - SMITH

Be It Resolved that Council Close the Public Hearing and re-open the regular meeting at 6:12 pm.

CARRIED

**4.3 6:15pm Delegation Jordan Wilson – The Hub in Rivers**

Jordan presented a proposal to council outlining the proposal to open a grassroots not-for-profit youth centre in Rivers.

**5. COMMUNICATIONS:**

**6. MONTHLY REPORTS:**

**6.1 Public Works & Utilities**

**6.1.1 Monthly report – Municipal Operations – Reviewed & Filed**

**6.2 Police**

**6.2.1 Monthly Report – Reviewed & Filed**

**6.3 Fire & Emergency Services**

**6.3.1 Monthly Report – F. Chief J Duthie – Reviewed & Filed**

**6.4 Finance**

**6.4.2 Monthly Vendor listing report – N/A**

**6.4.3 Collabria Statement(s)**

No. 054-24 SMITH - MASON

Be It Resolved That Council approve the Collabria Credit Card Statement(s) as presented.

CARRIED

**6.5 Personnel Liaison**

**6.6 General Land Development**

**6.7 Public Health – Landfill & Recycling**

**6.8 Rivers Cemetery Committee**

**6.9 Rivers Handi-Van**

**6.9.1 Administrative Report – Surplus Vehicle**

No. 055-24 CREIGHTON - PETERS

Whereas Riverdale Municipality has a surplus 2008 Ford E450 Super Duty Wheel Chair Accessible Handi-Transit unit:

Be It Resolved that Council authorize the CAO to prepare a tender for the unit to be sold where is, as is.

CARRIED

**6.10 Riverdale Senior Services Committee**

**6.11 Riverdale Recreation Commission**

**6.12 Riverdale Community Centre**

**6.13 Economic Development**

**6.14 Prairie Crocus Regional Library**

**6.15 EMO**

**6.16 Riverdale Planning District**

### **6.16.1 Variation Order VO 2024-01 Miller**

No.056-24 MASON – SMITH  
Whereas Michael & Lynne Miller, owner(s) of property legally described as being NW 26-12-20, applied to the Council of Riverdale Municipality for a variation order in order to:

Vary the front yard requirement from the required 125' to 10';

And after careful consideration of the application and any representations made for or against it, the Council of Riverdale Municipality, in meeting duly assembled this 5th day of March, 2024 approve said application.

CARRIED

### **6.16.2 Variation Order VO 2024-02, Robins**

No. 057-24 CREIGHTON - PETERS  
Whereas Darcy Robins, owner of property legally described as being NW 28-12-20, applied to the Council of Riverdale Municipality for a variation order in order to:

Vary the site width from 200 feet to 59 feet; the front yard requirement from the required 125' to 106', and the minimum side & rear yard from the required 50' to 48';

And after careful consideration of the application and any representations made for or against it, the Council of Riverdale Municipality, in meeting duly assembled this 5th day of March, 2024 approve said application.

CARRIED

### **6.16.3 Conditional Use CU 24-1, Robins**

No. 058-24 CREIGHTON - SMITH  
Whereas Darcy Robins, owner of property legally described as being NW 28-12-20 W, applied to the Council of Riverdale Municipality for conditional use approval in order to have a non-farm dwelling in the "RA" zone;

And after careful consideration of the application and any representations made for or against it, the Council of Riverdale Municipality, in meeting duly assembled this 5th day of March, 2024 approve said application.

CARRIED

### **6.17 Riverdale CDC**

### **6.18 Rolling Dale Board**

### **6.19 Midwest Weed District**

### **6.20 Assiniboine West Watershed District**

### **6.21 Central Assiniboine Watershed District**

## **7. UNFINISHED BUSINESS:**

No. 059-24 CREIGHTON – PETERS  
Whereas Jordan Wilson made presentation to Council on the Hub in Rivers not-for-profit youth centre;  
Therefore be it resolved that council offers their support for this worthwhile project.

CARRIED

## **8. NEW BUSINESS:**

### **8.1 Proposed Amendment – UT 2024-01 Utility on Call**

- No. 060-24 SMITH - MASON  
Be It Resolved That Council of Riverdale Municipality approve Municipal Policy UT 2024-01 Utility On-Call as presented;  
Further be it resolved that the policy be in effect March 15<sup>th</sup>, 2024.

CARRIED

### **8.2 Mitigation and Preparedness Program, Agreement**

- No. 061-24 VEITCH - PETERS  
Whereas the Province of Manitoba Mitigation and Preparedness Program has approved Riverdale Municipalities grant application;  
Whereas the project initiatives have yet to be completed;  
Therefore be it resolved that Council authorize the CAO to amend and sign the agreement with the Province of Manitoba to allow for funds to be held in reserve until Council reviews and approves an administrative proposal for mitigation and preparedness.

CARRIED

### **8.3 Dutch Elm Disease Tender Review**

- No. 062-24 CREIGHTON - MASON  
Whereas Riverdale Municipality was approved for funding through the Dutch Elm Disease Program;  
Whereas 15 stumps and trees have been identified by the program representatives;  
Whereas the project was advertised for tender and one tender was received;  
Therefore be it resolved that Council of Riverdale Municipality award the Dutch elm disease tree removal tender to Busy Beaver Tree Services for the tendered price of \$2,200.00 plus gst, with all work to be completed prior to March 20<sup>th</sup>, 2024.

CARRIED

### **8.4 2024 Council Meeting Dates**

### **8.5 In Camera – Personnel**

- No. 063-24 SMITH - VEITCH  
Be It Resolved That Council recess the regular meeting to sit in camera as a Committee of the Whole to discuss personnel issues.

Be It Further Resolved That all matters discussed are to be kept confidential.

CARRIED

- No. 064-24 VEITCH - MASON  
Be It Resolved That Council come out of Committee of the Whole and continue with the regular Meeting.

CARRIED

**9. CONSIDERATION OF BY-LAWS:**

**9.1 2024-01 Mitigation and Preparedness Program 1<sup>st</sup> Reading**

No. 065-24 SMITH – PETERS

Be it resolved that Council give first reading to By-Law 2024-01 being a by-law to establish reserve funds for the Mitigation and Preparedness Program.

CARRIED

No. 066-20 CREIGHTON – PETERS

Be It Resolved that Council directs Administration to prepare the public notice for a public hearing, as required under The Municipal Act, for police protection special service by-law 2024-02.

CARRIED

**10. COUNCILLOR'S REMARKS & SUGGESTIONS:**

**11. MAYOR'S REMARKS & SUGGESTIONS:**

**12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:**

**13. ADJOURNMENT:**

No. 067-24 MASON - CREIGHTON

Be It Resolved that Council do now adjourn.

TIME: 8:43 PM

CARRIED

---

Heather Lamb  
Mayor

---

Marci Quane  
Chief Administrative Officer