

RIVERDALE MUNICIPALITY
AGENDA
August 20th, 2024 - 6:00PM

COUNCIL CHAMBERS, RIVERDALE MUNICIPAL OFFICE

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes - July 16th, July 26th, August 1st
4. Delegation/Public Hearings:
 - 4.1 6:05pm - Public Hearing, Variation Application
2024-08 Frederick, 14 Aspen Road
5. COMMUNICATIONS
 - 5.1 RMED - Municipal Profile, Advance Rural MB
 - 5.2 Province of Manitoba - Public Interest Disclosure Act
6. MONTHLY REPORTS:
 - 6.1 Public Works & Utilities:
 - 6.1.1 Monthly Report - Municipal Operations
Manager - D. Link
 - 6.1.2
 - 6.2 Police (Smith):
 - 6.3 Fire & Emergency Services:
 - 6.3.1 Chief J. Duthie
 - 6.4 Finance:
 - 6.4.1 Monthly Vendor Listing- July
 - 6.4.2 List of Accounts for Approval 14851-14940 for a total of 423,833.78
 - 6.4.3 Collabria Credit Card Statement, July 2024
 - 6.5 Personnel Liaison (& Personnel Policy):
 - 6.5.1 Administrative Structure - Review
 - 6.6 General Land Development:
 - 6.6.1 Zoning By-Law Amendment Daly Beach Lot 1, Plan 1262
 - 6.7 Public Health- Landfill & Recycling:
 - 6.8 Rivers Cemetery Committee (Mason):
 - 6.9 Rivers Handi-Van Committee (Committee of the Whole)
 - 6.10. Senior Services Committee (Mason):
 - 6.11. Riverdale Recreation Commission (Peters):
 - 6.12. Riverdale Community Centre:
 - 6.12.1 RCC Canteen RFP Review of Proposals
 - 6.12.2 Rivers Senior Jets Letter to Council
 - 6.12.3 C. Walker Report
 - 6.13. Economic Development:

- 6.14. Prairie Crocus Regional Library (Smith):
- 6.15. EMO:
- 6.16. Riverdale Planning District:
 - 6.16.1 Variation Order Application - Frederick, 14 Aspen Road
 - 6.16.2 Subdivision 8242- Hunter, Certificate of Approval
 - 6.16.3 Approach Application - D. Marvin
- 6.17. Riverdale CDC (Creighton):
- 6.18. Rolling Dale Board (Veitch):
- 6.19. Midwest Weed District (Pod/Smith):
- 6.20. Assiniboine West Watershed District (Smith)
 - 6.21.1 Oak River / Lower Little Saskatchewan
- 6.21. Central Assiniboine Watershed District (Pod)
 - 6.22.1 Epinette/Willow Subdistrict
7. UNFINISHED BUSINESS:
8. NEW BUSINESS:
 - 8.1 Air Unlimited Service Agreement, Renewal 2024-2028
 - 8.2 Bridge Maintenance and Repair- Review of Proposal
 - 8.3 Tax Sale - Change of Sale Date
 - 8.4 Supplementary Taxes - Add/Cancelled
 - 8.5 Request for Street Closure - Willowdale Drive
 - 8.6 2025 Cat 150 AWD - Purchase Agreement, Review
 - 8.7 All Net Meetings - Administrative Report
9. CONSIDERATION OF BY-LAWS:
 - 9.1 By-Law 2023-12 Borrowing By-Law
2025 Fire Engine 2nd & 3rd Reading
10. IN CAMERA
11. COUNCILLOR'S REMARKS & SUGGESTIONS:
12. MAYOR'S REMARKS & SUGGESTIONS:
13. CHIEF ADMINISTRATIVE OFFICER'S REPORT:
14. ADJOURNMENT

RIVERDALE MUNICIPALITY

The minutes of the regular meeting of Council for Riverdale Municipality held in the Riverdale Municipal Council Chamber on the 20th day of August, 2024.

Mayor Heather Lamb called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

Councillor Shawn Mason
Councillor Christa Veitch
Councillor David Creighton
Councillor Tyler Pod
Councillor Everett Smith
Councillor Tyson Peters

Chief Administrative Officer Marci Quane recorded the minutes.

- No. 167-24 CREIGHTON – VEITCH
Be It Resolved that the regular meeting agenda dated August 20th, 2024, be adopted as presented
Be It Further Resolved that the agenda form part of the minutes.

CARRIED

- No. 168-24 SMITH - PETERS
Be It Resolved that the minutes of July 16th, July 26th, and August 1st, 2024 be adopted as circulated.

CARRIED

4.DELEGATION/PUBLIC HEARINGS

4.1 6:05 Public Hearing for Variation Application 2024-08 Frederick, 14 Aspen Road

- No. 169-24 MASON – VEITCH
Be It Resolved That the Council for Riverdale Municipality recess the Regular Meeting of Council at 6:05 pm to sit as a Public Hearing to hear representation on an application for variation.

CARRIED

Mayor Lamb read out the information pertaining to the variation order application.

- No. 170-24 MASON - CREIGHTON
Be It Resolved that Council Close the Public Hearing and re-open the regular meeting at 6:06 pm.

CARRIED

4.2 6:15pm – Tim Gompf, Nature Conservancy of Canada presentation regarding Nature Conservancy of Canada property acquisition

5. COMMUNICATIONS:

5.1 RMED - Municipal Profile, Advance Rural MB

5.2 Province of Manitoba - Public Interest Disclosure Act

- No. 171-24 PETERS - POD
Be It Resolved that Council accept and file the following Correspondence:

- 5.1 RMED - Municipal Profile, Advance Rural MB
- 5.2 Province of Manitoba - Public Interest Disclosure

CARRIED

MONTHLY REPORTS:

6.1 Public Works & Utilities

6.1.1 Monthly Report – Operations Manager, D. Link

6.2 Police

6.3 Fire & Emergency Services

6.4 Finance

6.4.1 Vendor Listing, July 2024 Reviewed and filed

6.4.2 List of Accounts for Approval 14851-14940 for a total of \$423,833.78

No. 172-24 VEITCH - SMITH

Be it Resolved that Council approve the list of accounts for general cheques 14851-14940 for a total of \$423,833.78.

CARRIED

6.3.2 Collabria Credit Card Statement

No. 173-24 MASON - POD

Be it Resolved that Council approve the July Collabria Credit Card statement as presented.

CARRIED

6.5 Personnel Liaison (& Personnel Policy):

6.5.1 Administrative Structure - Review TABLED

6.6 General Land Development:

6.6.1 Zoning By-Law Amendment Daly Beach Lot 1, Plan 1262

6.7 Public Health- Landfill & Recycling:

6.8 Rivers Cemetery Committee (Mason):

6.9 Rivers Handi-Van Committee (Com. of the whole)

6.10. Senior Services Committee (Mason):

6.11. Riverdale Recreation Commission (Peters):

6.12. Riverdale Community Centre:

6.12.1 RCC Canteen RFP Review of Proposals

No. 174-24 CREIGHTON - PETERS

Whereas Riverdale Municipality advertised a Request for Proposal for leasing of the Riverdale Community Centre Canteen;

Whereas one proposal was received;

Therefore be it resolve that Council of Riverdale Municipality accept Shelly & Doug Dickenson's proposal as dated August 16, 2024.

CARRIED

6.12.2 Rivers Senior Jets Letter to Council

6.12.3 C. Walker Report was reviewed

6.13. Economic Development:

6.14. Prairie Crocus Regional Library (Smith):

6.15. EMO:

6.16. Riverdale Planning District:

6.16.1 Variation Application 2024-08 Frederick, 14 Aspen Road

- No. 175-24 SMITH – VEITCH
Whereas Rodney & Bonita Frederick, owners of property legally described as being Lot 2, Plan 58959, applied to the Council Riverdale Municipality for a variation order to vary the maximum allowed height for an accessory building from 12' to 18';
Whereas no representation was made for or against Variation Application 2024-08;
Therefore be it resolved that Council approve variation order 2024-08 to vary the height of accessory building to 18'.

CARRIED

6.16.2 Subdivision 8242- Hunter, Certificate of Approval

6.16.3 Approach Application - D. Marvin

- No. 176-24 VEITCH - POD
Whereas Dave Marvin applied for an approach application for SW 36-11-20;
Therefore be it resolved that council approve the application providing the applicant receives written approval through the appropriate water licensing authority for the province of Manitoba;
Further be it resolved that the applicant adheres to Riverdale Municipal Policy PW04-15;
Further be it resolved that all costs for the construction are at the applicants expense.

CARRIED

6.17. Riverdale CDC (Creighton):

6.18. Rolling Dale Board (Veitch): Staff appreciation

6.19. Midwest Weed District (Pod/Smith):

6.20. Assiniboine West Watershed District (Smith)

6.21.1 Oak River / Lower Little Saskatchewan

6.21. Central Assiniboine Watershed District (Pod)

6.22.1 Epinette/Willow Subdistrict

7. UNFINISHED BUSINESS:

8. NEW BUSINESS:

8.1 Air Unlimited Service Agreement, Renewal 2024-25

- No. 177-24 POD - SMITH

Be it resolved that council authorize the annual inspection agreement for the Rivers Water Treatment Plant with Air Unlimited for 2024 through 2028 for the quoted price of \$2,837.00 per year.

CARRIED

8.2 Bridge Maintenance Plan- Review of Proposal

No. 178-24 CREIGHTON - SMITH
Whereas Pier Solutions has been completed bridge inspections On six structures;
Whereas the municipality is working on an asset management plan;
Therefore be it resolved that council of Riverdale Municipality accept the bridge maintenance plan from pier solutions as dated August 16th, 2024.

CARRIED

8.3 Tax Sale - Change of Sale Date

No. 179-24 MASON - POD
Whereas due that service of first notice of tax sale auction could not be effected within the time frame prescribed in s 367(2) of the Municipal Act;

AND WHEREAS pursuant to s 369(1)(c) of the Municipal Act a municipality may adjourn the auction of all properties offered for sale;

BE IT RESOLVED THAT Riverdale Municipality adjourn the tax sale scheduled for October 31, 2024 to December 12, 2024;

BE IT FURTHER RESOLVED THAT pursuant to s 369(2) a notice of the adjournment be posted in the municipal office.

CARRIED

8.4 Supplementary Taxes - Add/Cancelled

No. 180-24 POD - CREIGHTON
Be It Resolved that the following taxes be added to the roll for the year 2024 as per Section 326 of the Municipal Act.

Roll	Amount	
45400	\$205.74	
47100	\$203.19	
54800	\$232.01	2023
54800	\$2,670.69	
63842	\$2,416.84	2023
63842	\$3,908.22	
101460	\$1,688.28	
117750	\$290.82	
123900	\$161.11	2023
123900	\$1,036.99	
139600	\$-	2023
139600	\$-	
152450	\$392.01	
157200	\$2,413.15	2023
157200	\$3,756.70	
174600	\$785.40	
204100	\$69.70	2023
204100	\$289.37	
205800	\$659.28	2023

205800	\$3,451.62	
211550	\$562.55	
213130	\$519.41	
213150	\$99.79	
170900	\$51.12	2023
212150	\$1,033.15	

Total \$26,897.14

CARRIED

No. 181-24 SMITH - POD

Be It Resolved that the following taxes be cancelled to the roll for the year 2024 as per Section 326 of the Municipal Act.

Roll	Amount	
6900	\$1,021.16	
7000	\$1,021.16	
7700	\$170.50	
47100	\$14.23	2023
101200	\$68.09	
101400	\$157.08	
101450	\$39.10	2023
101450	\$35.10	
152400	\$222.20	
176100	\$511.41	2023
176100	\$1,061.53	
187700	\$1,021.16	
188500	\$85.14	2023
188500	\$88.36	
203300	\$1,278.23	2023
211500	\$507.57	
213100	\$446.81	
170900	\$74.69	
212100	\$1,336.55	

Total \$9,160.07

CARRIED

8.5 Request for Street Closure - Willowdale Drive

No. 182-24 MASON - VEITCH

Whereas residence of Willow Drive request a street closure on Sunday, September 8th, 2024 for a street celebration; Therefore be it resolved that council of Riverdale municipality approve the street closure from 2:30p, to 7:30pm Sunday September 8th, 2024.

CARRIED

8.6 2025 Cat 150 AWD - Purchase Agreement, TABLED

8.7 All Net Meetings - Administrative Report

No. 183-24 MASON - SMITH

Be it resolved that council of Riverdale Municipality authorize the service agreement for All Net Meetings software addition 2024-2025.

CARRIED

9. CONSIDERATION OF BY-LAWS:

9.1 2023-12 Authorize expenditure borrowing by-law for the 2025 Acres fire truck- 2nd & 3rd Reading

No. 184-24 POD – CREIGHTON

Be it resolved that council give second reading to By-Law 2023-12 being a by-law authorizing the expenditure and borrowing of money for the capital purchase of a 2025 Acres Range Series Emergency Vehicle (Fire Engine).

6 FOR
1 AGAINST

CARRIED

- No. 185-24 CREIGHTON - PETERS
Be it resolved that council give third and final reading to By-Law 2023-12 being a by-law authorizing the expenditure and borrowing of money for the capital purchase of a 2025 Acres Range Series Emergency Vehicle (Fire Engine).

<u>Member Present</u>	<u>Vote</u>
Councillor Everett Smith	For
Councillor Shawn Mason	AGAINST
Councillor Christa Veitch	For
Councillor Tyson Peters	For
Councillor David Creighton	For
Councillor Tyler Pod	For
Mayor Heather Lamb	For

CARRIED

9.2 By-Law 2024-04 Council Indemnity

- No 186-24 POD – VEITCH
Be it resolved that council give second reading to By-Law 2024-04 being a by-law authorizing council indemnity.

CARRIED

- No. 187-24 SMITH – MASON
Be it resolved that council give third and final reading to By-Law 2024-04 being a by-law authorizing council indemnity.

<u>Member Present</u>	<u>Vote</u>
Councillor Everett Smith	For
Councillor Shawn Mason	For
Councillor Christa Veitch	For
Councillor Tyson Peters	For
Councillor David Creighton	For
Councillor Tyler Pod	For
Mayor Heather Lamb	For

CARRIED

10. COUNCILLOR'S REMARKS & SUGGESTIONS:

Councillor Veitch reported that she was asked about councillor contacts on the municipal website;

11. MAYOR'S REMARKS & SUGGESTIONS:

12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:

13. IN CAMERA:

14. ADJOURNMENT:

- No. 188-24 PETERS – VEITCH
Be It Resolved that Council do now adjourn.

TIME: 9:50 PM

CARRIED

Heather Lamb
Mayor

Marci Quane
Chief Administrative Officer