



Riverdale Municipality
Meeting Minutes
Regular Meeting December 17, 2024 - 06:00 PM

Resolution No: **Called To Order**
254-25

Mayor Heather Lamb called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

- Councillor Christa Veitch
- Councillor David Creighton
- Councillor Tyler Pod
- Councillor Everett Smith
- Councillor Tyson Peters
- Councillor Shawn Mason

Chief Administrative Officer Marci Quane recorded the minutes.

Resolution No: **Adoption of Agenda**
254-26 **Moved By:** Shawn Mason
 Seconded By: Tyler Pod

Be It Resolved that the regular meeting agenda dated December 17, 2024 be adopted as presented;

Be It Further Resolved that the agenda form part of the minutes.

CARRIED UNANIMOUSLY

Resolution No: **Adoption of Minutes**
254-27 **Moved By:** Christa Veitch
 Seconded By: Everett Smith

Be It Resolved that the regular meeting minutes of December 3rd, 2024 be adopted as circulated.

CARRIED UNANIMOUSLY

Public Hearings/Delegation

Resolution No: **Open Public Hearing**
254-28 **Moved By:** David Creighton
 Seconded By: Tyler Pod

Whereas Section 25 of *The Heritage Resources Act* authorizes the Council of a Municipality to enact by-laws to designate a municipal site as a municipal heritage site;

And Whereas Section 26(3) of *The Heritage Resources Act* states that a public hearing must be held to hear representation for or against;

Therefore be it resolved that council adjourn the regular meeting and open a public hearing to hear representation for and against By-Law 2024-05.

CARRIED UNANIMOUSLY

6:05pm Public Hearing Train Station Heritage Designation

Resolution No: **Close Public Hearing**
254-29 **Moved By:** Everett Smith
 Seconded By: Christa Veitch

Therefore be it resolved that council close the public hearing and continue with the regular meeting agenda.

CARRIED UNANIMOUSLY

Resolution No: **Communications**
254-30

Be It Resolved that Council accept and file the following Correspondence:

- Don Ramsey Street Lighting Request
- 2025 Tax Recovery
- Mental Health Initiative in Westman
- Rivers Banner Notice to Readers

Street Lighting Request

Reports

Municipal Works & Utility

Administrative Report 770 JD Grader Repairs

Finance

Resolution No: **List of Accounts for Approval**
254-31

Moved By: Tyson Peters

Seconded By: Tyler Pod

Be it Resolved that Council approve the list of accounts for cheques 15023-15044 and 15228 to 15316 for a total \$731,827.86.

CARRIED UNANIMOUSLY

Financial Statements

TABLED

Resolution No: **Bank Reconciliations**
254-32

Moved By: Tyler Pod

Seconded By: Tyson Peters

Be It Resolved That the Bank Reconciliation for the General and Utility accounts for May, June, July & August 2024 be hereby adopted as presented.

CARRIED UNANIMOUSLY

Resolution No: **CRA Authorization**
254-33

Moved By: David Creighton

Seconded By: Everett Smith

Whereas authorization is required to allow staff to access Riverdale Municipality's CRA account.

Therefore Be It Resolved that Council authorize Lindsay Arseneau, Marci Quane, and Laura Gill to be listed as owners on the municipalities CRA account.

Be It Further Resolved that any persons not listed above be removed from Riverdale Municipality's CRA Account.

CARRIED UNANIMOUSLY

Riverdale Planning

Subdivision Application 4443-24-8668

Tabled

Resolution No: **Development Proposal**
254-34

Moved By: Tyler Pod

Seconded By: David Creighton

Therefore be it resolved council authorize the CAO to draft a a sale agreement for the Lot 231 7th Avenue;

Further be it resolved that the sale include details as per the offer to purchase December 9th, 2024;

Further be it resolved that the sale be conditional to a home being substantially completed by December 31, 2025;

Further be it resolved that the sale of the lot be finalized by December 31, 2026 and all legal fees will be the responsibility of the developer.

CARRIED UNANIMOUSLY

Riverdale Community Centre

Manager of Community Services Year in Review

Resolution No: EMO
254-35 **Moved By:** Christa Veitch
Seconded By: Everett Smith

Be It Resolved that Council adopts the Riverdale Emergency Management Program and Emergency Plans as presented.

CARRIED UNANIMOUSLY

AWWD Ecological Corridor Project Update

New Business

Resolution No: 2025 Interim Operating Budget
254-36 **Moved By:** Tyler Pod
Seconded By: David Creighton

Whereas Section 163 of the Municipal Act provides for Council to adopt an interim budget of all operating and capital expenditures of the municipality for the period January 1, 2025 until the adoption of the annual budget;

Now Therefore Be It Resolved that the following provisional estimates be hereby adopted;

GENERAL OPERATING REQUIREMENTS	
General Government Services	105,000.00
Protective Services	90,000.00
Transportation Services	85,000.00
Environmental Services	30,000.00
Public Health & Welfare Services	15,000.00
Environmental Development Services	6,000.00
Economic Development Services	5,000.00
Recreational and Cultural Services	165,000.00
Fiscal Services	10,000.00
GENERAL CAPITAL REQUIREMENTS	
Borne by Reserves	100,000.00
UTILITY OPERATING REQUIRMENTS	
Water Supply	50,000.00
Sewage Collection and Disposal	20,000.00
Contributions to Capital	25,000.00
UTILITY CAPITAL REQUIRMENTS	
Borne by Reserves	30,000.00

CARRIED UNANIMOUSLY

Resolution No: Annual Authorization to Operate Line of Credit
254-37 **Moved By:** Christa Veitch
Seconded By: Tyson Peters

WHEREAS 173(1) of the Municipal Act provides that, "A Council may by resolution borrow money for the operating expenses during a fiscal year, but the amount borrowed must not exceed that amount collected in taxes and grant in lieu of taxes in the previous fiscal year";

AND WHEREAS the Council of Riverdale Municipality (herein called "the Corporation") deems it necessary to borrow the sum of One Million Five Hundred Thousand Dollars (\$1,500,000.00) to meet the current expenditures of

the Corporation for the fiscal year 2025 until such time as the taxes levied therefore are collected;

AND WHEREAS the total amount of the taxes collected by the Corporation last year was the sum of Two Million, Seven Hundred and Fifty One Thousand, Two Hundred Fifty Nine Dollars (\$2,751,259.92).

NOW THEREFORE it is hereby enacted by the Corporation of Riverdale Municipality as follows:

1. THAT the Mayor and Treasurer of the Corporation be and they are hereby authorized to borrow under the seal of the Corporation from the Westoba Credit Union Ltd. (herein called "the Credit Union") the sum of One Million Five Hundred Thousand Dollars (\$1,500,000.00), for the purpose of aforesaid and to pay or agree to pay interest thereon, or on so much thereof as remains from time to time unpaid, calculated at the Credit Union's prime interest rate per annum in effect from time to time plus arranged % per annum, as well after as before maturity, default and judgment, with interest on overdue interest at the same rate as the principal.

2. THAT the amount so borrowed with interest aforesaid be evidenced by either of the following means:

- a) by one or more promissory notes under the seal of the corporation and signed by the Mayor and Treasurer thereof and given to the Credit Union, or
- b) by overdraft on the account of the corporation with the Credit Union by cheques signed by the Mayor and Treasurer thereof.

3. THAT the Corporation hereby mortgages, assigns, transfers, pledges and hypothecates to the said Credit Union the taxes of the Corporation for the present year for municipal, school or the purposes of The Minister of Local Government as additional security for the repayment of the amount so borrowed for any of such respective purposes.

4. THAT the Corporation shall deposit said taxes with the Credit Union as collected in a special account as collateral security for payment of the amount so borrowed and interest, but the Credit Union shall not be restricted to the said taxes for payment of the sum borrowed hereunder, nor shall it be bound to wait for repayment of said sum until said taxes are collected, or be required to see that they are deposited or applied as aforesaid.

5. THAT the amount so borrowed and interest shall be payable within the current fiscal year.

6. THAT the Mayor and Treasurer are hereby authorized to give to the said Credit Union in the name, on behalf of and under the seal of the Corporation as security for the moneys so borrowed, and interest thereon, a covenant or agreement containing a clause that all taxes levied or to be levied by the Corporation for the present year be and they are hereby pledged, hypothecated, mortgaged, transferred and assigned to the Credit Union as security for said loan and interest thereon and are charged as a first charge with repayment of such loan and interest, or a clause to like effect; and that said taxes shall be deposited forthwith on being collected in the Credit Union to the credit to the Corporation in a special account as collateral security for said advance.

7. THAT nothing herein or in said covenant or agreement contained shall waive, prejudicially affect or exclude any right, power, or security by statute, common law or otherwise given to or implied in favor of the said Credit Union.

CARRIED UNANIMOUSLY

Resolution No: Riverdale Municipality Request for Gravel Crushing Proposal
254-38 **Moved By:** Shawn Mason
Seconded By: Everett Smith

Therefore be it resolved that council of Riverdale Municipality authorize the advertising of the RFP for Gravel Crushing with a closing date of January 17th, 2025.

CARRIED UNANIMOUSLY

Mayor's remarks & Suggestions

Report of December 12th Tax Sale

Resolution No: Continuing Education - L. Arsenault
254-39
Moved By: Tyson Peters
Seconded By: Tyler Pod

Whereas Riverdale Municipality Policy HR 02-15 states the Municipality will endeavor to pay tuition costs for courses and seminars which enhance the knowledge necessary to carry out municipal work;
Whereas the policy also states the tuition for the Certified Manitoba Municipal Administrator Certificate Program (CMMA) will be paid by approval of Council. [Amend – Res. 258-17];
Therefore be it resolved that Council of Riverdale Municipality authorize the registration of Lindsay Arsenault FINC0380 for the cost of \$828.00.

CARRIED UNANIMOUSLY

By-Laws

Resolution No: By-Law 2024-05 Rivers Train Station Heritage Designation 2nd Reading
254-40
Moved By: David Creighton
Seconded By: Christa Veitch

Whereas Section 25 of *The Heritage Resources Act* authorizes the Council of a Municipality to enact by-laws to designate a municipal site as a municipal heritage site;
And Whereas Section 26(3) of *The Heritage Resources Act* states that a public hearing must be held to hear representation for or against; Whereas no representation was made for or against the designation;
Therefore be it resolved that council give By-Law 2024-05 second reading.

CARRIED UNANIMOUSLY

Resolution No: By-Law 2024-05 Rivers Train Station Heritage Designation 3rd Reading
254-41
Moved By: David Creighton
Seconded By: Everett Smith

Therefore be it resolved that council give By-Law 2024-05 third and final reading.

CARRIED UNANIMOUSLY

Resolution No: In Camera
254-42
Moved By: David Creighton
Seconded By: Tyler Pod

Be It Resolved That Council recess the regular meeting to sit in camera as a Committee of the Whole to discuss personnel issues.

Be It Further Resolved That all matters discussed are to be kept confidential.

CARRIED UNANIMOUSLY

Resolution No: Out of Camera
254-43
Moved By: Everett Smith
Seconded By: Shawn Mason

Be it Resolved that the Council of Riverdale Municipality come out of camera and resume regular agenda items.

CARRIED UNANIMOUSLY

Resolution No: 2025 Employee Renumeration
254-44
Moved By: Tyson Peters
Seconded By: Christa Veitch

Therefore be it resolved that Council pass the 2025 employee remuneration as presented.

CARRIED UNANIMOUSLY

Councillor's Remarks & Suggestions

Chief Administrative Officer's Report

AAO Report - Year in Review

Resolution No: **Adjournment**
254-45 **Moved By:** Tyler Pod
Seconded By: David Creighton

Be It Resolved that Council do now adjourn.
TIME: 8:47 PM