

RIVERDALE MUNICIPALITY
AGENDA
June 4th, 2024 - 6:00PM

COUNCIL CHAMBERS, RIVERDALE MUNICIPAL OFFICE

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes - May 21st, 2024
4. Delegation/Public Hearings:
 - 4.1 6:05 pm - Public Hearing Conditional Use 24-04 & Variation Order 2024-05, Hyndmar
 - 4.2 6:10 pm - Public Hearing Variation Order 2024-06, Howard 267 Second Ave, Rivers
 - 4.3 6:15 pm - G. & C. Murray Drainage Concerns
5. COMMUNICATIONS
 - 5.1 Christian Musical Festival - Request to recognize Christian Heritage
 - 5.2 Westoba Credit Union - Meeting for Members
6. MONTHLY REPORTS:
 - 6.1 Public Works & Utilities:
 - 6.1.1 Monthly Report - Municipal Operations Manager - D. Link
 - 6.1.2 2024 Roadside Mowing Tender Submission Review
 - 6.1.3 2024 Sidewalk Tender Documents
 - 6.1.4 Chimo Drainage Works Report
 - 6.1.5 Letter of Concern - Drainage Concerns at Chimo Resort
 - 6.1.6 Wolseley Waterworks - Renewal for N360 Meter Reader and Maintenance Pla
 - 6.2 Police (Smith):
 - 6.2.1 Report on Meeting with Manitoba Justice
 - 6.2.2 Letter of Concern - D. Hodkin
 - 6.3 Fire & Emergency Services:
 - 6.3.1 Chief J. Duthie
 - 6.3.2 Letters of Concern - Fire at Chimo
 - 6.4 Finance:
 - 6.4.1 Monthly Vendor Listing
 - 6.5 Personnel Liaison (& Personnel Policy):
 - 6.6 General Land Development:
 - 6.7 Public Health- Landfill & Recycling:
 - 6.8 Rivers Cemetery Committee (Mason):
 - 6.9 Rivers Handi-Van Committee (Committee of the Whole)
 - 6.10. Senior Services Committee (Mason):
 - 6.11. Riverdale Recreation Commission (Veitch/Peters):
 - 6.12. Riverdale Community Centre:
 - 6.12.1 CJ's on Ice - Termination of Lease Contract

6.13. Economic Development:

6.13.2 Riverdale Statagic Plan - Draft Quality of Life Survey- tabled

6.14. Prairie Crocus Regional Library (Smith):

6.15. EMO:

6.16. Riverdale Planning District:

6.16.1 Conditional Use Application 24-04, Hyndman SW 26-12-20

6.16.2 Variation Order Application 2024-05, Hyndman SW 26-12-20

6.16.3 Variation Order Application 2024-06, Howard 267 Second Ave, Rivers

6.17. Riverdale CDC (Creighton):

6.18. Rolling Dale Board (Veitch):

6.19. Midwest Weed District (Pod/Smith):

6.20. Assiniboine West Watershed District (Smith)

6.21.1 Oak River / Lower Little Saskatchewan River

6.21. Central Assiniboine Watershed District (Pod)

6.22.1 Epinette/Willow Subdistrict

7. UNFINISHED BUSINESS:

8. NEW BUSINESS:

8.1 Municipal Policy ADM 2024-02 Scholarship Policy Application Review

8.2 Rivers Legion Ladies Auxilliary - Request to hang Veteran Banners

8.3 Public Utilities Board - Approval to recover 2021 deficit

8.4 Utility - Request for payment for waterline repairs

8.5 Cannabis Retail zoning options

8.6 J. Edwards - Request for additional animal - Service Dog

8.7 Administrative Report - Municipal Payroll

8.8

9. CONSIDERATION OF BY-LAWS:

10. COUNCILLOR'S REMARKS & SUGGESTIONS:

11. MAYOR'S REMARKS & SUGGESTIONS:

12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:

13. ADJOURNMENT

RIVERDALE MUNICIPALITY

The minutes of the regular meeting of Council for Riverdale Municipality held in the Redfern Hall in the Riverdale Community Centre on the 4th day of June, 2024.

Mayor Heather Lamb called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

Councillor Shawn Mason
Councillor Christa Veitch
Councillor David Creighton
Councillor Tyler Pod
Councillor Tyson Peters
Regrets Councillor Everett Smith

Chief Administrative Officer Marci Quane recorded the minutes.

No. 116-24 POD - CREIGHTON
Be It Resolved that the regular meeting agenda dated June 4th, 2024, be adopted as presented

Be It Further Resolved that the agenda form part of the minutes.

CARRIED

No. 117-24 CREIGHTON - VEITCH
Be It Resolved that the minutes of May 21st, 2024 be adopted as circulated.

CARRIED

4. PUBLIC HEARING/DELEGATION:

4.1 6:05 pm - Public Hearing Conditional Use 24-04 & Variation Order 2024-05, Hyndman SW 26-12-20

No. 118-24 MASON - PETERS
Be It Resolved That the Council for Riverdale Municipality recess the Regular Meeting of Council at 6:05 pm to sit as a Public Hearing to hear representation on Conditional Use 24-04 and Variation Order 2024-05.

CARRIED

No. 119-24 PETERS - VEITCH
Be It Resolved that Council Close the Public Hearing and re-open the regular meeting at 6:06 pm.

CARRIED

4.2 6:10 pm - Public Hearing Variation Order 2024-06, Howard 267 Second Ave, Rivers

No. 120-24 CREIGHTON - VEITCH
Be It Resolved That the Council for Riverdale Municipality recess the Regular Meeting of Council at 6:10 pm to sit as a Public Hearing to hear representation on Variation Order 2024-06.

CARRIED

No. 121-24 POD - PETERS
Be It Resolved that Council Close the Public Hearing and re-open the regular meeting at 6:09 pm.

CARRIED

4.3 6:15 pm - G. & C. Murray attended the meeting to discuss drainage concerns fronting their property on Dakota Lane.

4.4 8:45 pm – Amy Denbow, Property Assessment Services, Municipal and Northern Relations presented the Impact of Reassessment 2025 for Riverdale Municipality

5. COMMUNICATIONS:

5.1 Christian Musical Festival - Request to recognize Christian Heritage

5.2 Westoba Credit Union - Meeting for Members

No. 122-24 MASON - POD

Be It Resolved that Council accept and file the following Correspondence:

5.1 Christian Musical Festival - Request to recognize Christian Heritage

5.2 Westoba Credit Union - Meeting for Members

CARRIED

6. MONTHLY REPORTS:

6.1 Public Works & Utilities

6.1.1 Monthly Report - Municipal Operations Manager, D. Link was reviewed and filed

6.1.2 2024 Roadside Mowing Tender Submission Review

No. 123-24 POD - CREIGHTON

Whereas Riverdale Municipality advertised for quotes for mowing of the municipal right of ways and ditches;

Whereas there was only one quote received;

Therefore Be It Resolved that Council award the roadside mowing to Dennis Friesen for the price of \$134.00 per mile, both sides, as submitted June 4th, 2024.

CARRIED

6.1.3 2024 Sidewalk Tender Documents

No. 124-24 POD - VEITCH

Be it resolved that Council authorize the CAO to advertise the request for quotations for approximately 675 feet of sidewalk replacement projects to be completed in 2024 in Rivers.

CARRIED

6.1.4 Chimo Drainage Works Report- Tabled

6.1.5 Letter of Concern - Drainage Concerns at Chimo Resort

6.1.6 Wolseley Waterworks - Renewal for N360 Meter Reader and Maintenance Plan

No. 125-24 CREIGHTON - POD

Be it resolved that Council authorize the CAO to renew the N360 Meter Reading software and maintenance plan as quoted

CARRIED

6.2 Police

6.2.1 Report on Meeting with Manitoba Justice was discussed.

6.2.2 Letter of Concern – D. Hodkin Reviewed and filed. I will respond with a vague letter on this.

6.3 Fire & Emergency Services

6.3.1 Monthly Report – F. Chief J Duthie – Reviewed & Filed

6.3.2 Letter of Concern - Fire at Chimo

6.4 Finance

6.4.1 Monthly Vendor Listing – Reviewed & Filed Month of May

6.5 Personnel Liaison

6.6 General Land Development

6.7 Public Health – Landfill & Recycling

6.8 Rivers Cemetery Committee

6.9 Rivers Handi-Van

6.10 Riverdale Senior Services Committee

6.11 Riverdale Recreation Commission

6.11.1 C. Walker Report – Reviewed & Filed

6.12 Riverdale Community Centre

6.12.1 CJ's On Ice – Termination of Contract

6.13 Economic Development

**6.13.1 Riverdale Strategic Plan – Draft Quality of Life Survey
TABLED**

6.14 Prairie Crocus Regional Library

6.15 EMO

6.16 Riverdale Planning District

6.16.1 Conditional Use Application 24-04, Hyndman 26-12-20

No. 126-24 POD - PETERS

Whereas Eugene & Dorothy Hyndman, owners of property legally described as being SW 26-12-20 W, applied to the Council of Riverdale Municipality for conditional use approval in order to have a non-farm dwelling in the "RA" zone;

And after careful consideration of the application and any representations made for or against it, the Council of Riverdale Municipality, in meeting duly assembled this 4th day of June, 2024 approve said application.

CARRIED

6.16.2 Variation Order Application 2024-05, Hyndman 26-12-20

No. 127-24 MASON - VEITCH

Whereas Eugene & Dorothy Hyndman, owners of property legally described as being SW 26-12-20 W, applied to the Council of Riverdale Municipality for a variation order to:

Vary the minimum side and rear yards from 50' to 25';

And after careful consideration of the application and any representations made for or against it, the Council of Riverdale Municipality, in meeting duly assembled this 4th day of June, 2024 approve said application.

CARRIED

**6.16.3 Variation Order Application 2024-06, Howard 267
Second Ave, Rivers**

No. 128-24 CREIGHTON - PETERS

Whereas Shane & Jackie Howard, owner of property legally described as being Lot 2, Block 53, Plan No. 286, applied to the Council of Riverdale Municipality for a variation order in order to:

Vary the maximum allowed height for an accessory building from 12' to 15';

And after careful consideration of the application and any representations made for or against it, the Council of Riverdale Municipality, in meeting duly assembled this 4th day of June, 2024 approve said application.

CARRIED

6.17 Riverdale CDC

6.17.1 Report to Council

6.18 Rolling Dale Board

6.19 Midwest Weed District

6.20 Assiniboine West Watershed District

6.21 Central Assiniboine Watershed District

7. UNFINISHED BUSINESS:

8. NEW BUSINESS:

8.1 Municipal Policy ADM 2024-02 Scholarship Policy Application Review

No. 129-24 MASON - POD

WHEREAS Riverdale Municipality Policy ADM 2024-02 Scholarship and Awards states that Council will review application for the annual citizenship award;

Whereas two applications were received;

Therefore be it resolved that council of Riverdale Municipality award Rachelle Gerrard with the 2024 Riverdale Municipality Citizenship Award of \$300.

CARRIED

8.2 Rivers Legion Ladies Auxiliary - Request to hang Veteran Banners

No. 130-24 CREIGHTON - VEITCH

WHEREAS Rivers Legion Ladies Auxiliary have request to hand Veteran Banners in Rivers;

Whereas Manitoba Hydro has approve the installation of the banners and the operations manager approves the installation;

Therefore be it resolved that council of Riverdale Municipality approve the group to hang banners from Mid-September through November 31st annually.

CARRIED

8.3 Public Utilities Board - Approval to recover 2021 deficit

8.4 Utility - Request for payment for waterline repairs

No. 131-24 MASON - PETERS

WHEREAS the Rural Water Line installed by the RM of Wallace Woodworth serves residents in Riverdale Municipality;

Whereas there were mechanical issues with the pressure reducing valves on the property of Josephine Hunt;

Whereas the main system requires the valves for operation;

Therefore be it resolved that council of Riverdale Municipality reimburse Josephine Hunt \$484.35 for the replacement of the integral infrastructure.

CARRIED

8.5 Cannabis Retail zoning options

Christa spoke to communities regarding the cannabis sales at the western caucus and there were only very positive responses.

8.6 J. Edwards - Request for additional animal - Service Dog

No. 132-24 POD - PETERS

WHEREAS Riverdale Municipality By-Law 2023-09 states that only two dogs are permitted per household;

Whereas the municipality has received a request for an additional dog for 577 3rd Avenue;

Therefore be it resolved that council of Riverdale Municipality approve the request providing registered documentation is provided and kept on file with Riverdale Municipality.

CARRIED

8.7 Administrative Report - Municipal Payroll

8.8 Western Caucus Meeting Update

9. CONSIDERATION OF BY-LAWS:

10. COUNCILLOR'S REMARKS & SUGGESTIONS:

Councillor Pod – local property owner asked that the municipality looks at the hydrant at 6th Ave. and Columbia St.

Councillor Mason – Provided an update from the Chamber meeting. The Rivers and Area Game and Fish will be hosting another archery shoot on June 9th. July 5-6th weekend has many groups working on plans for community events including the Hootenanny, and Merv's Pitchfork Fondue on the Friday evening. August 10th the local Legion will be hosting a car show and plan to have a local band, Highway 25 Repaved, entertain the crowd. September 7th the Chamber is planning a Thank You BBQ and networking session for our community. Lorne Green, Friends of Rivers Lake would like to have a planning meeting for the Daly beach area. Chiller shelter is completed. Councillor Mason is still waiting for a full property listing for municipally owned property.

Councillor Creighton mentioned that the CDC committee may host a free drive in movie on September 7th as well.

11. MAYOR'S REMARKS & SUGGESTIONS:

Mayor Lamb asked administration to pass on a compliment from a rate payer for a job well done on Road 62, Thank-You. There was a concern from a citizen on 3rd Ave regarding water quality. Utility staff are aware of the situation.

12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:

13. IN CAMERA:

14. ADJOURNMENT:

No. 133-24 POD - PETERS
Be It Resolved that Council do now adjourn.

TIME: 9:54 PM

CARRIED

Heather Lamb
Mayor

Marci Quane
Chief Administrative Officer