

**RIVERDALE MUNICIPALITY
AGENDA
MARCH 19TH, 2024 - 6:00PM**

COUNCIL CHAMBERS, RIVERDALE MUNICIPAL OFFICE

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes - February 20th, 2024
4. Delegations:
 - 4.1 Assiniboine West Watershed District - 6:15 PM
5. COMMUNICATIONS
 - 5.1 MMSM 2024 Funding Payments Letter
 - 5.2 Burns Maendel Consulting Engineering Ltd - 2024 Fee Schedule
6. MONTHLY REPORTS:
 - 6.1 Public Works & Utilities:
 - 6.2 Police:
 - 6.3 Finance:
 - 6.3.1 List of Accounts
General/Utility Chq # 14450-14472
 - 6.3.2 Bank Reconciliation - December 2023
 - 6.3.3 Financial Statement - December 2023
 - 6.3.4 Heritage Co-op- Administrative Report for Council
 - 6.4 Riverdale Community Centre
 - 6.5 Personnel
7. UNFINISHED BUSINESS:
8. NEW BUSINESS:
 - 8.1 Handi Van - Report to Council
 - 8.2 C. & D. Sandstrom - Letter to Council & Admin Report
 - 8.3 Rivers and Area Lions Club - Letter to Council regarding facility rental
 - 8.4 Municipal Expenditure Request, Security Services - Administrative Report
 - 8.5 In Camera - Personnell
9. CONSIDERATION OF BY-LAWS:
 - 9.1 2024-01 Mitigation and Preparedness Program - 2nd & 3rd Reading
10. COUNCILLOR'S REMARKS & SUGGESTIONS:
11. MAYOR'S REMARKS & SUGGESTIONS:
12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:
13. ADJOURNMENT

RIVERDALE MUNICIPALITY

The minutes of the regular meeting of Council for Riverdale Municipality held in the Council Chambers on the 19th day of March, 2024.

Mayor Heather Lamb called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

Councillor Shawn Mason
Councillor David Creighton
Councillor Tyler Pod
Councillor Christa Veitch
Councillor Tyson Peters
Councillor Everett Smith

Chief Administrative Officer Marci Quane recorded the minutes.

No. 068-24 VEITCH - POD

Be It Resolved that the regular meeting agenda dated March 19th, 2024 be adopted as presented;

Be It Further Resolved that the agenda form part of the minutes.

CARRIED

No. 069-24 CREIGHTON - MASON

Be It Resolved that the minutes of March 5th, 2024 be adopted as circulated.

CARRIED

4. DELEGATION:

4.1 Assiniboine West Watershed District - 6:15 PM

5. COMMUNICATIONS:

5.1 MMSM 2024 Funding Payments Letter

5.2 Burns Maendel Consulting Engineering Ltd - 2024 Fee Schedule

No. 070-24 PETERS - POD

Be It Resolved that Council accept and file the following correspondence:

1. MMSM 2024 Funding Payments Letter
2. Burns Maendel Consulting Engineering Ltd - 2024 Fee Schedule

CARRIED

6. MONTHLY REPORTS:

6.3 Finance

6.3.1 List of Accounts

No. 071-24 POD - PETERS

Be It Resolved that the List of Accounts submitted to Council and having been certified by said council and totaling the sum of \$46,788.16 being cheques numbered 14450-14472 be hereby passed for payment.

CARRIED

6.3.2 Bank Reconciliation

No. 072-24 SMITH - VEITCH

Be it resolve that the bank reconciliation for December 2023 be approved as presented.

CARRIED

No. 073-24 **6.3.3 Financial Statement**
CREIGHTON - SMITH
Be It Resolved that the unaudited financial statement for December 31, 2023 be approved as presented.

CARRIED

6.3.4 Heritage Co-op Administrative Report

6.4 Riverdale Community Centre

6.5 Personnel

7. UNFINISHED BUSINESS:

8. NEW BUSINESS:

8.1 Handi-Van Report to Council – reviewed and filed

8.2 C. & D. Sandstrom - Letter to Council and administrative report – reviewed and filed

8.3 Rivers and Area Lions Club - Letter to Council regarding facility rental - Tabled

8.4 Municipal Expenditure Request, Security Services - Administrative Report

No. 074-24 VEITCH - MASON
Be It Resolved that Council accept the quote from Westman Security & Automation Ltd for municipal security as submitted March 11th, 2024 for the total of \$4,489.50 plus tax.

CARRIED

8.5 2020 DFA Report to Council – reviewed and filed.

8.6 In Camera - Personnel

No. 075-24 POD - CREIGHTON
Be It Resolved That Council recess the regular meeting to sit in camera as a Committee of the Whole to discuss personnel and legal matters;

Be It Further Resolved That all matters discussed are to be kept confidential.

CARRIED

No. 076-24 POD - PETERS
Be It Resolved That Council come out of Committee of the Whole and continue with the regular meeting.

CARRIED

9. CONSIDERATION OF BY-LAWS:

9.1 Bylaw 2024-01 Mitigation and Preparedness 2nd & 3rd Reading

No. 077-24 SMITH - MASON
Be It Resolved that Council give second reading to by-law 2024-01 being a by-law to establish a reserve fund for Mitigation and Preparedness.

CARRIED

No. 078-24 POD - CREIGHTON

Be It Resolved that Council give third and final reading to By-Law 2024-01 being a By-Law to establish a reserve fund for Mitigation and Preparedness.

<u>Member Present</u>	<u>Vote</u>
Mayor Heather Lamb	For
Councillor Christa Veitch	For
Councillor Shawn Mason	For
Councillor Tyson Peters	For
Councillor Everett Smith	For
Councillor Dave Creighton	For
Councillor Tyler Pod	For

CARRIED

10. COUNCILLOR'S REMARKS & SUGGESTIONS:

Councillor Creighton – asked that the spring on Columbia Street is looked at again in 2024.

Councillor Peters – reported that a letter will be in the next meeting agenda for regarding the Memorial Road development.

Councillor Veitch – wanted to send a thank you to public works operators for the work they are doing on municipal roads.

Councillor Smith – Everett would like to request a meeting with the engineer regarding the Memorial Road project. There was a request to review the no parking signs at the school and present different parking options in that area.

Councillor Mason – Would like to see new Dutch Elm Disease signs as the current signs are in poor shape. Request to see a tender drafted for the naming rights for recreation properties. Requests that the community has collaboration between groups working on projects that involve municipal property. Report of the SWRRT meeting held in Oak Lake.

11. MAYOR'S REMARKS & SUGGESTIONS:

Mayor Lamb wanted to thank Chief Lon Schwartz for the time he served our community, as well as pass on her best wishes.

12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:

The CAO report was provided to council.

13. ADJOURNMENT:

No. 079-24 PETERS – VEITCH

Be It Resolved that Council do now adjourn.

TIME: 9:10pm

CARRIED

Heather Lamb
Mayor

Marci Quane
Chief Administrative Officer