

## RIVERDALE MUNICIPALITY

The minutes of the regular meeting of Council for Riverdale Municipality held in the Redfern Hall in the Riverdale Community Centre on the 21<sup>st</sup> day of May, 2024.

Mayor Heather Lamb called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

Councillor Shawn Mason  
Councillor Christa Veitch  
Councillor David Creighton

Regrets: Councillor Tyler Pod  
Councillor Tyson Peters  
Councillor Everett Smith

Chief Administrative Officer Marci Quane recorded the minutes.

No. 094-24 MASON - VEITCH

Be It Resolved that the regular meeting agenda dated May 21<sup>st</sup>, 2024, be adopted as presented

Be It Further Resolved that the agenda form part of the minutes.

CARRIED

No. 095-24 CREIGHTON - MASON

Be It Resolved that the minutes of May 7<sup>th</sup> and May 9<sup>th</sup>, 2024 be adopted as circulated.

CARRIED

### **4. PUBLIC HEARING/DELEGATION:**

**4.1 6:05pm – L. Green, Friends of Rivers Lake** discussed the groups projects and proposed partnerships between the municipality and the volunteer organization.

### **5. COMMUNICATIONS:**

**5.1 Delta Claims Management – June 7<sup>th</sup> Hail Storm**

No. 096-24 VEITCH - CREIGHTON

Be It Resolved that Council accept and file the following Correspondence:

5.1 Delta Claims Management – June 7<sup>th</sup> Hail Storm

CARRIED

### **6. MONTHLY REPORTS:**

**6.1 Municipal Works & Utilities:**

**6.1.1 Capital Expenditure Request - 2022 Marathon Tack Trailer**

No. 097-24 VEITCH - CREIGHTON

Whereas the 2024 Capital Plan included the purchase of a tack tank; Therefore Be it Resolved that Council approve the purchase of a 2022 Marathon Tack Trailer from Cubex Ltd. for the total price of \$20,781.60 including taxes.

CARRIED

**6.1.2 Capital Expenditure Request - Poettinger Lion Mulcher**

- No. 098-24 MASON – VEITCH  
Whereas the 2024 Capital Plan included the purchase of a Poettinger Lion Mulcher;  
Therefore Be it Resolved that Council approve the purchase of Lion 8760 from Dionco Sales for the total price of \$25,530.00 including taxes.

CARRIED

### **6.1.3 Roadside Mowing Tender Review**

- No. 099-24 MASON - CREIGHTON  
Be it resolved that Council authorize the CAO to advertise the request for quotations for roadside mowing of approximately 250 miles of municipal right of way in Riverdale Municipality.

CARRIED

### **6.1.4 2024 Gravel Hauling Tender Submission Review**

- No. 100-24 VEITCH – CREIGHTON  
Whereas Riverdale Municipality advertised a request for quote to load, haul and spread approximately 7900 yards of gravel on municipal roads;  
Whereas two quotes were received and reviewed;  
Therefore be it resolved that Council accept the quote submitted by Stewart Endeavors at a cost of \$1.30 plus GST per cubic yard for loading from the stockpile and \$.55 plus GST per cubic yard per mile for hauling and spreading.

CARRIED

#### **6.2 Police (Smith):**

In the absence of Councillor Smith, Mayor Lamb provided an update regarding the police service.

#### **6.3 Finance:**

##### **6.3.1 List of Accounts - General/Utility Cheques 14541-14665**

- No. 101-24 MASON – VEITCH  
Be It Resolved that Council approve the list of accounts for general cheques 14541 – 14665 for a total of \$198,328.31.

CARRIED

##### **6.3.2 Collabria Credit Card Statement Review**

- No. 102-24 MASON - CREIGHTON  
Be it Resolved that Council approve the April Collabria Credit Card Statements as presented.

CARRIED

##### **6.3.3 Financial Statements - 1st Quarter 2024 as of March 31, 2024 & April 2024**

- No. 103-24 CREIGHTON - MASON  
Be it Resolved that Council approve the financial statements for January through March, and April 2024 as presented.

CARRIED

### **7. UNFINISHED BUSINESS:**

- 7.1 Manitoba Department of Labour and Immigration - Improvement Order reviewed and filed.**

## **7.2 Riverdale Municipality Emergency Plan**

- No. 104-24 MASON – VEITCH  
Be It Resolved That Council adopts the Riverdale Emergency Management Program and Emergency Plans as presented;  
Further be it resolved that Council authorize the CAO to submit the document to the EMO Portal.

CARRIED

### **7.2.1 EMO Portal Information Sharing Agreement**

- No. 105-24 CREIGHTON – VEITCH  
Be It Resolved That Council authorize the CAO to signed the EMO Portal Information Sharing agreement.

CARRIED

### **7.3 Rivers and Area Game and Fish - Land Use Agreement reviewed.**

### **7.4 Policy ADM 2024-01 Municipal Donation and Grant Policy**

- No. 106-24 MASON - CREIGHTON  
Be it resolved that Council approve Policy ADM-2024-01 being a policy to administer grants and donations from Riverdale Municipality.

CARRIED

## **8. NEW BUSINESS:**

### **8.1 2020 DFA Program - Report to Council**

### **8.2 2020 DFA Program - Stantec Change Order**

- No. 107-24 VEITCH – MASON  
Whereas Stantec has submitted a change order for 2020 DFA repair for Site #1;

Therefore be it resolved that council approve the change order as dated April 15, 2024.

CARRIED

### **8.3 Rolling into Rivers Celebration - July 5th - 7th, 2024**

- No. 108-24 CREIGHTON - MASON  
Be It Resolved that Council host fireworks and a free hot dog roast for the Rollin Into Rivers Celebration on July 6<sup>th</sup>, 2024.

CARRIED

### **8.5 RM of Prairie Lakes Request for Support - Elk Management**

- No. 109-24 VEITCH - CREIGHTON  
Whereas the RM of Prairie Lakes is submitting a resolution to the Western Caucus Meeting May 31<sup>st</sup> requesting an elk management program be developed;  
Whereas the RM of Prairie Lakes has requested written support from Riverdale Municipality;  
Therefore be it resolved that council of Riverdale Municipality supports the efforts of RM of Prairie Lakes in pursuing sustainable Elk Management programs.

CARRIED

### **8.6 Environmental Concern - Zebra Mussels**

**8.7 Community Forest Grant Agreement - Dutch Elm Disease and Urban Forest Program**

No. 110-24 MASON - CREIGHTON  
Be It Resolved that Council of Riverdale Municipality authorize the CAO to sign the Community Forest Grant agreement for the Dutch Elm Disease and Urban Forest Program.

CARRIED

**8.8 Municipal Policy HR\_12-19 Work Alone Policy**

No. 111-24 VEITCH - CREIGHTON  
Be It Resolved that Council of Riverdale Municipality approved municipal policy HR\_12-19 Work Alone.

CARRIED

**8.9 Municipal Policy HR\_04-15 Respectful Workplace Policy**

No. 112-24 VEITCH - MASON  
Be It Resolved that Council of Riverdale Municipality approved municipal policy HR\_04-15 Respectful Workplace.

CARRIED

**9. CONSIDERATION OF BY-LAWS:**

**10. COUNCILLOR'S REMARKS & SUGGESTIONS:**

Councillor Creighton- Would like to see information relating to the Columbia street repair. Tennis courts have been used lately and may need some maintenance. Emergency backup generator, and communication software should be procured in the near future.  
Councillor Veitch Christa – would like to see the agenda format to include an area where the delegation presentation would be discussed.  
Councillor Mason – has requested a list of municipally owned properties as well as research into a vacant lot and building by-law.

**11. MAYOR'S REMARKS & SUGGESTIONS:**

**12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:**

**13. ADJOURNMENT:**

No. 115-24 CREIGHTON - MASON  
Be It Resolved that Council do now adjourn.

TIME: 8:21 PM

CARRIED

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Heather Lamb  
Mayor

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Marci Quane  
Chief Administrative Officer