



Riverdale Community Development Corporation

MINUTES: Meeting October 21st, 2024

A meeting of the Riverdale CDC was held at the Riverdale Municipality Office on October 21st, 2024.
Present: Donna Morken, Dave Creighton, Lesley Creighton, Kelvin Lamb
Guests: Mayor Lamb

1. The meeting was called to order at 7:00 p.m. by Dave Creighton.

D. Morken – D. Creighton: Moved to accept Kelvin Lamb to the Riverdale Community Development Corporation as a board member.

2. **Adoption of the Agenda**

D. Morken – K. Lamb: Moved that the agenda be adopted as presented.

3. **Minutes from Previous Meeting – September 2024**

K. Lamb – D. Morken: Moved that the minutes for September 2024 be adopted with the corrections of RCAF changed to RACF.

4. **Financial Reports – September 2024**

K. Lamb - D. Morken: Moved that the financial statement for September 2024 be adopted as presented.

5. **Expenses payable**

D. Morken – K. Lamb: Moved the following payments be issued;

Lesley Creighton \$350 (October)

Lesley Creighton \$65.00 for the reimbursement of expenses to file the MB Companies Office Return that was paid by personal credit card.

6. **New Business**

a) LED Sign Update – digital form should be added to the website soon.

a. Lesley will contact the Legion to see about posting the upcoming Remembrance Day Service, as well as Rivers Minor Hockey for the upcoming Rivers Minor Hockey Day, and the Chamber regarding an ad for the Parade.

b) From the Ground Up – There was a press release last Friday, but no notification yet. Donna contacted Kriss Doull and was told that we should hear within the next two weeks if we were successful or not.

c) CDC Open Positions

a. Creighton – K. Lamb: Moved that Donna Morken be appointed to Vice Chair of the Riverdale CDC effective immediately.

b. There was no inquiry or interest regarding the open positions after our story in the Rivers Banner.

D. Website – Laura will be updating the website once she is back to work next month.

E. CDC Audit – the CDC has not been audited in the past few years. Lesley will check with Marci about options – is it a compliance, review or audit that needs to be done?

- F. Stay Guide Information – Donna will contact Margaret Woronchuk at Leech Group to make sure we are on the list of contacts for advertising in next year's Stay Guide for the municipality campground.
- G. Residential/Commercial Properties – Kelvin and Donna will go out and complete the list of open properties on the east side of highway 250.
- H. Streetscaping Plan – Members will gather ideas on signage for the Ball Diamonds, RV Park, and Wetlands to share at the next meeting. We will then narrow down our ideas and get quotes and start applying for grants. Dave will ask Cardinal Signs what they've done for other communities.
- I. Craig Soldier (RMED) – Donna will invite Craig to join us as an upcoming CDC meeting to talk to us about his role and Economic Development.
- J. Dr. Wayne Kelly and Dr. Gary McNeely – Donna will reach out to see if they would be interested in coming to a meeting to present to the CDC about RDI and some of the research that they are doing. As well, they are interested in the Japan Twinning Project.
- K. Copies of Articles of Incorporation – Lesley will order the articles of incorporation from the MB Companies Office online.
D. Morken – K. Lamb: Motioned for Lesley to order the Articles of Incorporation for the CDC and pay using personal credit card to be reimbursed at the next meeting.
- L. Christmas – The Chamber has plans for the parade on Friday, November 22. Fire will likely do a bonfire and possibly hot dogs & hot chocolate.

7. Board Member Reports

- a) Age Friendly Community – Dave and Lesley will look into what is needed for this application.
- b) Train Station Restoration Committee Update – One mural is done, looking into a second mural for next year. Maybe something to do with the Sekine Bicycle and Japan Twinning Project.
- c) Grant Application Updates – Donna sent a Letter of Intent on behalf of the CDC to the Conservation Trust for signs, boardwalk, and washroom facilities for the Wetlands Center of Excellence.
- d) Daycare Update – They had a meeting on October 6. Still waiting on more information.
- e) Japan City Twinning Project – need approval from the RM to proceed. Dave will have it added to the next council meeting.
- f) Marketing & Strategic Plan – still waiting on municipality to get their plan so that we can have alignment. They are hoping to hear back soon.
- g) Beautification Bylaw – Commissioners are in place and have been out. Dave will question Marci what the process is.
- h) Other – Donna shared information on the Blue Economy – People, Process & Product.

Adjournment

D. Creighton – 8:50 pm

D. Morken – K. Lamb: Motion to adjourn the meeting.

Next Meeting Dates: Monday, November 18th @ 7:00 pm

Monday, December 16th, 7:00 pm or call of the chair