



**Riverdale Municipality**  
**Meeting Minutes**  
**Regular (Summer) August 18, 2026 - 06:00 PM**

**Called To Order**

Mayor Heather Lamb called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

Councillor Veitch  
Councillor Creighton  
Councillor Pod  
Councillor Mason  
Councillor Smith  
Councillor Dyer

CAO Marci Quane recorded the minutes.

**Resolution**  
**No:**  
254-865

**Adoption of Agenda**

**Moved By:** Tyler Pod

**Seconded By:** Christa Veitch

Be It Resolved that the regular meeting agenda dated August 18th, 2026, be adopted as presented.

Be It Further Resolved that the agenda form part of the minutes.

**CARRIED UNANIMOUSLY**

**Resolution**  
**No:**  
254-866

**Adoption of Minutes**

**Moved By:** Shawn Mason

**Seconded By:** Ian Dyer

Be It Resolved that the minutes of July 21st, 2026 be adopted as circulated.

**CARRIED UNANIMOUSLY**

**Delegation/Public Hearings**

**Resolution**  
**No:**  
254-867

**VO26-07 Public Hearing Opening**

**Moved By:** Everett Smith

**Seconded By:** David Creighton

Be It Resolved That the Council for Riverdale Municipality recess the Regular Meeting of Council at 6:05pm to sit as a Public Hearing to hear representation on an application for variation.

**CARRIED UNANIMOUSLY**

**Public Hearing - VO26-07 Sandstrom @ 6:05pm**

VARIATION ORDER 2026-07

Members Present: Mayor Lamb, Councillor Mason, Councillor Veitch, Councillor Creighton, Councillor Pod, Councillor Dyer

Staff Present: CAO Marci Quane

Public Present: Jared McKenzie

Call to Order: Mayor Lamb called the hearing to order at 6:07 pm

Mayor Lamb reviewed the purpose of the hearing and the rules of conduct for the public hearing.

The purpose of the hearing is to hear representation for and against Variation Order Application 2026-07 from Cristian Sandstrom to vary the front setback requirements of the primary dwelling for the purposes of a front addition. The applicant is wishing to vary the front setback requirement from 30' to 0'.

Mayor Lamb asked for presentation for those opposed to the application.

No presentations were heard in opposition of the application.  
No presentations were heard in favour of the application.

|                                  |                                                                                                                                                                                                                                            |
|----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Resolution No:</b><br>254-868 | <b>VO26-07 Public Hearing Closing</b><br><b>Moved By:</b> Shawn Mason<br><b>Seconded By:</b> Ian Dyer<br><br>Be It Resolved that Council Close the Public Hearing and re-open the regular meeting at 6:07pm.<br><b>CARRIED UNANIMOUSLY</b> |
|----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Jared McKenzie - Manager of Community Services 6:00pm**

|                                  |                                                                                                                                                                                                                                                                                                                                      |
|----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Resolution No:</b><br>254-869 | <b>Communications</b><br><b>Moved By:</b> Christa Veitch<br><b>Seconded By:</b> Tyler Pod<br><br>Be It Resolved That the following correspondence be reviewed and filed:<br>AMM Spring Convention Dates<br>N911 Correspondence<br>Friends of Rivers Lake Letter of Concern<br>RM of Whitehead Rezoning<br><b>CARRIED UNANIMOUSLY</b> |
|----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Monthly Reports**

**Public Works and Utility**

**Fire & Emergency Services**

**Police**

**Finance**

|                                  |                                                                                                                                                                                                          |
|----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Resolution No:</b><br>254-870 | <b>Bank Reconciliations</b><br><b>Moved By:</b> Tyler Pod<br><b>Seconded By:</b> Shawn Mason<br><br>Be it Resolved that Council approve the July 2026 bank reconciliation.<br><b>CARRIED UNANIMOUSLY</b> |
|----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                  |                                                                                                                                                                                                                           |
|----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Resolution No:</b><br>254-871 | <b>Financial Statements</b><br><b>Moved By:</b> David Creighton<br><b>Seconded By:</b> Tyler Pod<br><br>Be it resolved that council approve the July 2026 Financial Statement as presented.<br><b>CARRIED UNANIMOUSLY</b> |
|----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                  |                                                                                                            |
|----------------------------------|------------------------------------------------------------------------------------------------------------|
| <b>Resolution No:</b><br>254-872 | <b>List of Accounts for Approval</b><br><b>Moved By:</b> Shawn Mason<br><b>Seconded By:</b> Christa Veitch |
|----------------------------------|------------------------------------------------------------------------------------------------------------|

Be it Resolved that Council approve the list of accounts for \$601,106.73 including cheques 17002 - 17070.

**CARRIED UNANIMOUSLY**

**Resolution  
No:  
254-873**

**Credit Card Statement  
Moved By:** Ian Dyer  
**Seconded By:** Christa Veitch

Be it Resolved that Council approve the Collabria Credit Card statement for Jun 22, 2026 - Jul 22, 2026 as presented.

**Resolution  
No:  
254-874**

**Payroll Accounts for Approval  
Moved By:** Tyler Pod  
**Seconded By:** Everett Smith

Be It Resolved That the Employee & Council Net Payroll accounts be approved as presented for the month of July 2026.

**CARRIED UNANIMOUSLY**

**Rivers Cemetery Committee (Mason)**

**Riverdale Lake Line (Committee of the Whole)**

**Senior Services Committee (Mason)**

**Riverdale Recreation Commission (Veitch)**

**J. McKenzie Monthly Report**

**Resolution  
No:  
254-875**

**Riverdale Community Centre  
Moved By:** Shawn Mason  
**Seconded By:** Christa Veitch

Therefore be it resolved that Council authorize the purchase and implementation of the EZFacility facility management software for the Riverdale Community Centre for the annual cost of \$2,400.52.

**CARRIED UNANIMOUSLY**

**J. McKenzie Monthly Report**

**Resolution  
No:  
254-876**

**Trane Service Agreement 2026-2027  
Moved By:** David Creighton  
**Seconded By:** Tyler Pod

Whereas the chiller unit at the Riverdale Community Centre is essential to the operation of the arena ice plant;

And Whereas Administration has reviewed the proposed Trane Service Agreement and considers the annual cost increase of \$170.00 to be reasonable;

Therefore be it resolved that Council authorize Administration to enter into the Trane Service Agreement for the Community Centre chiller unit for the 2026-2027 service term.

**CARRIED UNANIMOUSLY**

**Prairie Crocus Library (Smith)**

**EMO**

**Planning**

**Resolution  
No:  
254-877**

**Admin Report - VO Order 26-07 Sandstrom  
Moved By:** Christa Veitch  
**Seconded By:** Tyler Pod

Whereas Cris & Dayna Sandstrom, owners of the property legally described as being; in Rivers, Manitoba applied to council to vary the minimum requirements of the Riverdale Municipality Zoning By-Law 2016-12 as it applies to this property as follows:

To Vary the front setback from 30' to 0' to accomodate an addition to the existing dwelling.

Be It Resolved That after careful consideration of the application and any representations made for or against the variation sought by the applicant, the Council of Riverdale Municipality, in a meeting duly assembled this 18th day of August, 2026 approves the said application for variation with the following condition:

That the addition is to be built in the immediate location as submitted in the application.

**CARRIED UNANIMOUSLY**

**Riverdale CDC (Creighton)**

**Rolling Dale Board (Veitch)**

**Midwest Weed District (Dyer/Smith)**

**Assiniboine West Watershed District (Smith)**

**Central Assiniboine Watershed District (Pod)**

**Western Caucus Group (Veitch)**

**Riverdale Early Learning Academy CO-OP (Dyer)**

**Unfinished Business**

**Riverdale Community Centre Canteen RFP- Review of Submissions**

**Resolution  
No:  
254-878**

**Tipping Fee Bill  
Moved By:** David Creighton  
**Seconded By:** Tyler Pod

Be It Resolved That Council receive the Administrative Report regarding the request for reduction of landfill tipping fees associated with a demolition project as information

Therefore, Be It Resolved That Council direct administration to follow the cap fee as per by-law due to the project permit approval date predating the new policy.

**CARRIED UNANIMOUSLY**

**New Business**

**Resolution  
No:  
254-879**

**Supplementary Taxes  
Moved By:** Shawn Mason  
**Seconded By:** Ian Dyer

WHEREAS Section 326 of The Municipal Act authorizes municipalities to levy supplemental taxes where supplemental assessments have been prepared by the Provincial Assessment Services Branch;

AND WHEREAS the Riverdale Municipality has received the 2025 and 2026 Supplemental Assessment Rolls and Administration has calculated the applicable municipal taxes;

THEREFORE BE IT RESOLVED THAT Council approve the 2025 and

2026 Supplemental Tax Roll attached hereto as Schedule "A".

BE IT FURTHER RESOLVED THAT the Chief Administrative Officer is authorized to issue supplemental tax notices and amend the municipal tax roll in accordance with Section 326 of The Municipal Act.

CARRIED UNANIMOUSLY

Resolution  
No:  
254-880

Request for Council Representative - Assiniboine North Parent Child Coalition Advisory Board  
Moved By: David Creighton  
Seconded By: Ian Dyer

Therefore be it resolved that Council authorize a council appointment for the Assiniboine North Parent Child Coalition as per the request received from the organization.

CARRIED UNANIMOUSLY

Resolution  
No:  
254-881

Capital Purchase Request - Ford F550 4x4  
Moved By: Christa Veitch  
Seconded By: Tyler Pod

Whereas Public Works Department identified a suitable one-ton truck for the Public Works Operations and recommends proceeding with its purchase due to limited availability in the current market;  
Therefore be it resolved that Council hereby ratifies the purchase of the one-ton truck for the Public Works Department in the amount of \$39,900 and confirms Administration's actions in proceeding with the purchase, with funding to be provided from the approved 2026 Capital Budget allocation for vehicle replacement.

CARRIED UNANIMOUSLY

DFA- Preliminary Bridge Inspections

Proposed Rolling River/Park West/Sioux Valley Lacrosse Club

Resolution  
No:  
254-882

Administrative Office Closure  
Moved By: Christa Veitch  
Seconded By: Tyler Pod

Therefore Be It Resolved That Council approve the administrative office closures through September 14-16th, 2026 and December through January 3rd, 2027.

Be It Further Resolved That the Council meeting scheduled September 15th, 2026 will be moved to September 17th, 2026.

CARRIED UNANIMOUSLY

Consideration of By-Laws

Resolution  
No:  
254-883

Council Indemnities (3rd & Final Reading)  
Moved By: Tyler Pod  
Seconded By: David Creighton

Therefore Be It Resolved That Council give 3rd reading to By-Law 2026-13 being a by-law to set the standard for Council Indemnities.

|                 |     |    |           |        |
|-----------------|-----|----|-----------|--------|
| Christa Veitch  | Yes | No | Abstained | Absent |
| David Creighton | ✓   |    |           |        |
| Ian Dyer        | ✓   |    |           |        |
| Heather Lamb    | ✓   |    |           |        |

|                |   |
|----------------|---|
| Shawn Mason    | ✓ |
| Tyler Pod      | ✓ |
| Everett Smith  | ✓ |
| Christa Veitch | ✓ |

**CARRIED UNANIMOUSLY**

**DPA By-Law 2026-09 (3rd Reading) - TABLED**

**In Camera**

**In Camera**

**Out of Camera**

**Councillor's Remarks & Suggestions**

**Mayor's Remarks & Suggestions**

**Chief Administrative Officer's Report**

**Adjournment**

Be It Resolved that Council do now adjourn.  
TIME: 9:45 pm

---

**Heather Lamb**  
Mayor

---

**Marci Quane**  
Chief Administrative Officer