



**Riverdale Municipality
Meeting Minutes**

Regular Meeting (Finance) February 17, 2026 - 06:00 PM

Called To Order

Deputy Mayor Christa Veitch called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

- Councillor Ian Dyer
- Councillor Shawn Mason
- Councillor Everett Smith
- Councillor David Creighton
- Councillor Tyler Pod (Teams)
- Mayor Heather Lamb (Teams)

CAO Marci Quane recorded the minutes.

**Resolution
No:
254-384**

Adoption of Agenda

Moved By: Ian Dyer
Seconded By: Everett Smith

Be It Resolved That the regular meeting agenda dated February 17, 2026 be adopted as presented.
Be It Further Resolved that the agenda form part of the minutes.

CARRIED UNANIMOUSLY

**Resolution
No:
254-385**

Adoption of Minutes

Moved By: David Creighton
Seconded By: Shawn Mason

Be It Resolved that the minutes of February 3, 2026 be adopted as circulated.

CARRIED UNANIMOUSLY

Delegation/Public Hearings

**Resolution
No:
254-386**

Communications

Moved By: Shawn Mason
Seconded By: Ian Dyer

Be It Resolved that Council accept and file the following Correspondence:

- Business & Community Newsletter January 2026
- RM of Whitehead Public Notice
- Minister of Natural Resources Dutch Elm Disease Funding

CARRIED UNANIMOUSLY

Monthly Reports

Finance

**Resolution
No:
254-387**

Stripe Account Authorization

Moved By: David Creighton
Seconded By: Everett Smith

Whereas Riverdale Municipality requires the use of electronic payment processing services to conduct municipal business efficiently and securely for the campground;
And Whereas Stripe Express is required for the purpose of facilitating municipal campground transactions;

And Whereas it is necessary to formally designate authorized officials affiliated with Riverdale Municipality for the administration and oversight of the Stripe Express account;
Therefore Be It Resolved That Council hereby authorizes the establishment and/or continuation of a Stripe Express account in the name of Riverdale Municipality;
And Further Be It Resolved That the following individuals are confirmed as affiliates of Riverdale Municipality for the purposes of the Stripe Express account:

Council (Directors):

- Mayor Heather Lamb
- Deputy Mayor Christa Veitch
- Councillor David Creighton
- Councillor Ian Dyer
- Councillor Shawn Mason
- Councillor Tyler Pod
- Councillor Everett Smith

Administration (Representatives):

- Chief Administrative Officer – Marci Quane
- Assistant Administrative Officer – Laura Gill
- Finance Officer – Lindsay Arseneau

CARRIED UNANIMOUSLY

Resolution No:
254-388

Credit Card Statement
Moved By: Heather Lamb
Seconded By: Tyler Pod

Be it Resolved that Council approve the Collabria Credit Card statement for Dec 23, 2025 - Jan 22, 2026 as presented.

CARRIED UNANIMOUSLY

Resolution No:
254-389

List of Accounts for Approval
Moved By: Ian Dyer
Seconded By: Everett Smith

Be it Resolved that Council approve the list of accounts for \$141,515.04 including cheques 16506 - 16559.

CARRIED UNANIMOUSLY

Resolution No:
254-390

Bank Reconciliation
Moved By: Everett Smith
Seconded By: Tyler Pod

Be it Resolved that Council approve the December 2025 bank reconciliation as presented.

CARRIED UNANIMOUSLY

Resolution No:
254-391

December 2025 Financial Statement
Moved By: Ian Dyer
Seconded By: David Creighton

Be it Resolved that Council approve the December 2025 Financial Statements as presented.

CARRIED UNANIMOUSLY

Resolution No:
254-392

Payroll Accounts for Approval

Be It Resolved That the Employee and Council Net payroll accounts be approved as presented for the month of January 2026.

CARRIED UNANIMOUSLY

Unfinished Business

New Business

Resolution No: 254-293 **Commissionaires Agreement**
 Therefore be it resolved that Council of Riverdale Municipality authorize the CAO to enter into an agreement with Commissionaires for by-law enforcement within Riverdale Municipality for April 2026 to March 2027.

CARRIED UNANIMOUSLY

Drainage Concerns - Columbia & First

Consideration of By-Laws

Resolution No: 254-394 **2026-06 Amending Emergency Borrowing By-Law 2nd Reading**
Moved By: Tyler Pod
Seconded By: David Creighton
 That Council of Riverdale Municipality give second reading to the amending borrowing by-law to update Schedule "A" of By-law 2023-12 to reflect the revised 2026 payment start date and the confirmed interest rate of 5.25%.

CARRIED

Resolution No: 254-395 **2026-06 Amending Emergency Borrowing By-Law 3rd Reading**
Moved By: David Creighton
Seconded By: Ian Dyer
 That Council of Riverdale Municipality give third and final reading to the amending borrowing by-law to update Schedule "A" of By-law 2023-12 to reflect the revised 2026 payment start date and the confirmed interest rate of 5.25%.

	Yes	No	Abstained	Absent
Christa Veitch				
David Creighton	✓			
Ian Dyer	✓			
Heather Lamb	✓			
Shawn Mason		✓		
Tyler Pod	✓			
Everett Smith	✓			
Christa Veitch	✓			

CARRIED

Chief Administrative Officer's Report

Councillor's Remarks & Suggestions

- Everett
 - The boundary road on 120W is controlled but the south is not so could we put up a stop sign? This road experiences a lot of traffic and is a hazard not having a sign.
- Ian
 - Questioning the operation of the elevator at the rink as it was not working this past weekend.
 - Would ask that Administration enforce through by-laws private property stored on municipal right of way (campers on boulevard). Presents an undo hardship to our operators.
- Dave

- Remarks on the removal of snow piles on our boulevards and around the community

Christa

- Killarney is doing an Olympics and has invited Riverdale Municipality Councillors to join in the fun!

Mayor's remarks & Suggestions

Reminder that Council will be reviewing grant proposals in March as per the Donation & Grant Policy and for groups to get their requests to the Municipality prior to March 31.

Adjournment

Moved By: David Creighton

Seconded By: Everett Smith

Be It Resolved that Council do now adjourn.

TIME: 7:17pm

CARRIED UNANIMOUSLY

Heather Lamb

Mayor

Marci Quane

Chief Administrative Officer