



is accepting tenders for construction of sidewalk

**Sealed** tenders clearly marked with  
“SIDEWALK”

Will be received until **Tuesday, July 16<sup>th</sup>, 2024 at 12:00 p.m.**

*Please drop off or mail tenders to one of the following addresses:*

**Riverdale Municipality**  
670 – 2<sup>nd</sup> Ave  
Box 520 ~ Rivers MB ~ R0K 1X0

General inquiries should be directed to:

Marci Quane, CAO  
204-328-5300  
Email: [cao@riverdalemb.ca](mailto:cao@riverdalemb.ca)

# Riverdale Municipality

## Invitation to Tender

Riverdale Municipality invites tenders for the construction of sidewalk in the following areas:

North side of 5<sup>th</sup> Avenue – between Columbia Street and Main Street for 1 block, approximately 542 feet long, in Rivers

East side of Main Street – between 1<sup>st</sup> Avenue and 2<sup>nd</sup> Avenue for ½ a block, approximately 150' long, in Rivers

Fill in Curb Extensions at the intersection of Main Street and 2<sup>nd</sup> Avenue, in Rivers

**Contractors submitting a Tender must be experienced and qualified in concrete work.**

### Scope of Work

#### **Schedule**

The proposed schedule is as follows:

- Tender Closes July 16<sup>th</sup>, 2024 at 12:00 p.m.
- Tenders Awarded July 17<sup>th</sup>, 2024
- Completion Date September 27<sup>th</sup>, 2024

If the Bidder is not able to complete the work within this time frame or is able to complete the work within a shorter time frame, the Bidder should specify in the tender, the start and end date of its proposed delivery schedule.

### TENDER CLOSING

Sealed tenders must be received by 12:00 noon on Tuesday, July 16<sup>th</sup>, 2024 at the following address:

Riverdale Municipality  
670 – 2<sup>nd</sup> Avenue  
Rivers MB ~ R0K 1X0

The time the bids are received will be conclusively deemed to be the time shown on the clock used by Riverdale Municipality for this purpose.

## **BIDDER INSTRUCTIONS & GENERAL TERMS OF TENDER**

### **1.0 Submission of Tenders**

Tenders in accordance with the Invitation to Tender, Bidding Instructions & General Terms of Tender must be received by Riverdale Municipality by Closing at the location indicated in the Invitation to Tender. Tenders received after Closing will not be considered. Riverdale Municipality may extend the time and/or date of Closing by addendum for any reason and, in that case, the extended date and/or time of Closing will become the new Closing Date.

**Tenders must be delivered by hand or mail/courier in a sealed envelope clearly marked with the Tender title, Bidder's name and Bidder's address. Faxed, emailed or unsealed submissions will not be accepted.**

### **2.0 Form of Tender**

Bidders shall submit two signed copies of the bid, in the form attached as Schedule A and setting out in sufficient detail:

- (i) Company name and contact information; and
- (ii) Bid price and GST listed as separate line items.

### **3.0 Signatures**

All tenders shall contain the full legal name of the individual, company or partnership submitting the bid, the Bidder's address and other contact information and, in the case of a company, partnership or other corporate entity, shall be signed by an authorized signatory of the bidder capable of legally binding the Bidder.

### **4.0 Conditions**

The Undersigned (referred to as the "Bidder" and the "Contractor"), have carefully read the Tender Documents and hereby agree to execute and complete the Work contemplated in strict accordance with the said Tender Documents as the prices shown in the Schedule of Prices.

It is understood that:

- (i) The prices quoted shall bear a proper relationship to the value of work done or materials supplied; and
- (ii) A penalty of \$500.00 per day may be charged if full scope of work is not completed prior to completion dates indicated above.

### **5.0 Rights and Reservations**

Riverdale Municipality:

- (i) Reserves the right to reject any or all bids;
- (ii) May not accept the lowest price or any bid and may, at its sole discretion, accept any bid that is deemed to be most beneficial to Riverdale Municipality;
- (iii) Reserves the right to waive informalities, irregularities, technicalities and minor non-compliances;
- (iv) May cancel this tender at any time prior to or after closing;
- (v) Reserves the right to accept a bid in total or in part or to accept some or all options

listed;

(vi) Reserves the right, in the event that only one bid is received, to terminate this tender process;

(vii) May reject any bid that is unsigned, improperly signed, conditional, illegible, contains arithmetical errors, erasures or irregularities of any kind;

(viii) Reserves the right to change the Scope of Work and retender the Project or negotiate the Scope of Work, or a portion thereof, if Riverdale Municipality does not receive a substantially compliant bid within Riverdale Municipality's budget;

(ix) Reserves the right to reject any bids submitted by a bidder who has previously defaulted on a tender or otherwise failed to complete a contract with the Riverdale Municipality;

(x) Reserves the right to consider its legal position and risk associated with entering into a contract with a party that Riverdale Municipality is in litigation with or has a history of unsatisfactory performance; and

### **MANDATORY CRITERIA**

Received by Closing Date

Part 1 – Signed Tender Agreement Received

Part 2 – Schedule of Prices

Part 3 – Proof of Workers Compensation Number Received

### **7.0 Notice of Award**

Riverdale Municipality will provide notice of award in writing to the successful bidder.

### **8.0 Revisions, Withdrawal and Irrevocability**

Amendments to tenders may be submitted in writing at any time before Closing.

No amendments or revisions received after Closing will be considered. Any amendment must be signed by an authorized signatory of the bidder and submitted in accordance with the requirements for the Submission of Tenders, as set out above. All tenders will remain open for the Municipalities acceptance for thirty (30) days after Closing.

### **9.0 Costs of Preparation and Limitation of Liability**

All costs incurred by the bidder in the preparation and submission of their tender will be at their own expense. Riverdale Municipality will not be liable to any bidder for any claims, whether for costs, expenses, losses or damages, or for loss of anticipated profits, incurred by the bidder in preparing and submitting their tender or participating in this tender process.

### **11.0 Default of Bidder**

If the successful bidder:

(i) Fails or refuses to enter into the Contract for the Works then such failure or refusal will be deemed to be a refusal by the successful bidder to enter into the Contract and Riverdale Municipality may, on written notice to the successful bidder, award the Contract to another party.

### **12.0 Workers Compensation**

The Contractor shall comply with all provisions of the Worker's Compensation Act, with respect to all persons employed by the company and shall provide proof of coverage prior to commencement of the work.

### **13.0 Safety**

The successful Bidder shall assume the responsibilities of the Prime Contractor for the Work as provided in Section 7 of The Workplace Safety and Health Act and shall sign a document with Riverdale Municipality identifying the successful Bidder as the prime contractor.

### **14.0 Prices**

The bid price will represent the entire cost before GST to Riverdale Municipality. Notwithstanding the generality of the foregoing, bidders shall include in the bid price sufficient amounts to cover:

- (i) The costs of all labour, equipment and material included in or required for demolition and clean up, hauling and disposal of all material including all items which, while not specifically listed in the Schedule of Prices, are included in the Work;
- (ii) All overhead costs, including head office and on-site overhead costs, and all amounts for the profit of the supplier. The bid price shall cover all taxes and assessments of any kind payable but shall not include GST. GST shall be listed as separate items.

### **15.0 Supply Contract**

The Contract for construction of sidewalk, to be entered into between Riverdale Municipality and the successful bidder, is referred to in this section as the "Contract" and the successful bidder is referred to herein as the "Contractor".

The Contract will consist of a tender agreement, signed by both parties, which will include these tender documents and the required specifications contained herein.

## **Schedule A**

### **BID SUBMISSION FORM**

#### **List of Contents**

Bidders are requested to use this form for the submission of bids.

This form consists of the following:

1. Tender Agreement
2. Map outlining construction areas
3. Schedule of Prices and Delivery Schedule

PART A - TENDER AGREEMENT

The Agreement made on the . . . . . day of . . . . . in the year Two Thousand and Twenty Three by and between Riverdale Municipality in Rivers, Manitoba, hereinafter called the "Municipality" and . . . . .

hereinafter called the "Contractor" witnesses: that the MUNICIPALITY and the Contractor agree as follows:

Article A-1

The Contractor shall:

- a) Perform the Work as required by the Tender Package for construction of sidewalks as follows;
  - I. North side of 5th Avenue – between Columbia Street and Main Street for 1 block, approximately 542 feet long, in Rivers  
Work is to include site preparation including demo and disposal of existing concrete/asphalt/gravel as required. Construction of a 100 mm thick concrete sidewalk, 1.524 m wide. Landscaping to complete the grade including topsoil on either side to match into existing ground. Sidewalk is to be accessible for mobility disadvantage.
  - II. East side of Main Street – between 1st Avenue and 2nd Avenue for ½ a block, approximately 137' long, in Rivers  
Work is to include site preparation and construction of a curb and 100 mm thick concrete sidewalk, 1.524 m wide. Sidewalk is to be accessible for mobility disadvantage with an accessible entrance in front of the Crocus Regional Library as well as at the intersection in both north and west directions. Sidewalk and finish landscaping to be match into existing ground.
  - III. Fill in the curb extensions located at the intersection of Main Street and 2nd Avenue to be solid concrete. Work is to include removal and disposal of landscape rock, material, and vegetation.
- b) Do and fulfil everything indicated by this Agreement; and
- c) Complete the contract no later than **September 27<sup>th</sup>, 2024**.

Article A-2

The Total Tender Price for construction of sidewalks are . . . . . Dollars and . . . . . Cents, (\$ . . . . . ), in Canadian funds, as detailed on Part B – Schedule of Prices and Delivery Schedule.

Article A-3

This bid shall be open for acceptance, binding and irrevocable for a period of thirty (30) calendar days following the Closing.

Article A-4

Subject to applicable legislation and the provisions of the Contract Documents, the MUNICIPALITY shall make payments in Canadian funds to the Contractor, on an annual basis once terms of the contract are satisfied.

Article A-5

Riverdale Municipality will not consider compensation submissions for damage to equipment caused while completing the scope of work.

Article A-5

This Contract may be terminated for cause if the Contractor or Municipality fails to perform in accordance with the terms and conditions of this Contract following delivery of a written thirty (30) day notice stating the grounds for such default.

Article A-6

Communications in writing between the parties shall be considered to have been received by the addressee on the date of delivery if delivered by hand to the individual member, or officer of the firm or Corporation for whom they are intended or if sent by post or by courier, to be delivered within five (5) working days of the date of mailing, dispatch or of delivery to the courier company when addressed as follows:

Riverdale Municipality ~ 670 – 2<sup>nd</sup> Avenue ~ Rivers MB ~ R0K 1X0

PART A - TENDER AGREEMENT  
(CONTINUED)

The Contractor at:

.....  
 .....  
 .....

Article A-6

In witness whereof the parties hereto have executed this Agreement under their respective corporate seals and by the hands of their proper officers' thereunto duly authorized.

**Riverdale Municipality**

.....	.....
Chief Administrative Officer	Witness Name
.....	.....
Signature	Signature

**Contractor**

.....	.....
Name & Title	Witness Name
.....	.....
Signature	Signature



**PART B – SCHEDULE OF PRICE**

**RIVERDALE MUNICIPALITY – CONSTRUCTION OF SIDEWALK, RIVERS MB**

Description	Tender Amount- Total Project Price
<p>I. North side of 5th Avenue – between Columbia Street and Main Street for 1 block, approximately 542 feet long, in Rivers Work is to include site preparation including demo and disposal of existing concrete/asphalt/gravel as required. Construction of a 100 mm thick concrete sidewalk, 1.524 m wide. Landscaping to complete the grade including topsoil on either side to match into existing ground. Sidewalk is to be accessible in a barrier free way.</p> <p>II. East side of Main Street – between 1st Avenue and 2nd Avenue for ½ a block, approximately 137' long, in Rivers Work is to include site preparation and construction of curb and 100 mm thick concrete sidewalk, 1.524 m wide. Sidewalk is to be accessible for mobility disadvantage with an accessible entrance in front of the Crocus Regional Library as well as at the intersection in both north and west directions.</p> <p>III. Fill in the curb extensions located at the intersection of Main Street and 2<sup>nd</sup> Avenue to be solid concrete. Work is to include removal and disposal of landscape rock, material, and vegetation.</p>	<p>\$</p>

***\*Tender amount excluding GST***

Please state below the proposed dates for start of work and completion of work within the specified dates under **Invitation to Tender** (or suggested alternative dates for start of work and completion of work):

Start of Work Date: .....

Completion of Work Date: .....

Bidder Company Name: .....

Bidder Mailing Address: .....

Bidder Contact Name: .....

Bidder Contact Phone Number: .....

Bidder Contact Email Address: .....

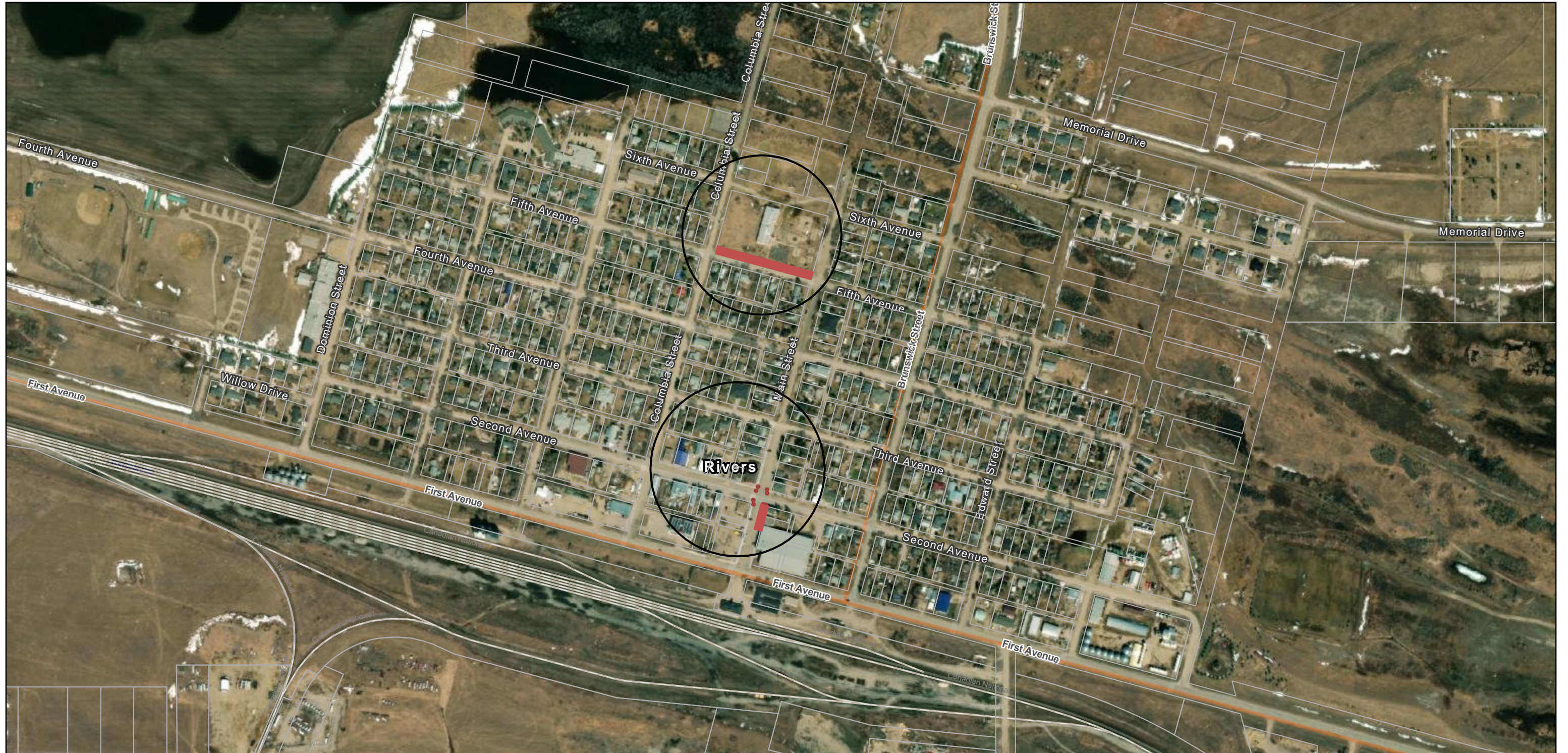
Bidder Workers Compensation Number: .....

**Equipment To Be Used:**




.....  
 .....  
 .....

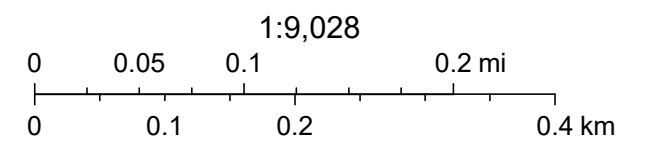
PART C – Map of Construction Area

# 2024 Sidewalk Tender Map



7/4/2024, 4:12:36 PM

-  Property Assessment Information
-  Municipal Boundaries
-  Manitoba Boundary



Esri Canada, Maxar