



Rural Municipality of Daly		<b>POLICY NO: 12</b>
<b>POLICY AND PROCEDURE MANUAL</b>		
<b>REFERENCE</b> <b>Public Works</b>	<b>ADOPTED BY:</b> <b>Resolution #14-057</b>	
	Date: April 8, 2014	
<b>TITLE: : Snow Plowing Policy</b>		Reeve:  SAO: 

**PURPOSE**

To set standards for ratepayers and direction for employees for clearing snow from Municipal roads, to keep traffic moving and ensure access to emergency services by citizens.

**PRIORITIES**

Snow clearing will be given highest priority at no cost for the emergent situations of medical emergencies or situations which may immediately jeopardize life or property.

Emergencies do not include scheduled medical appointments.

According to conditions, the following shall be the order after emergencies in which snow is removed.

1. Main roads
2. School bus routes
3. Municipal access roads
4. Custom work.

The Municipality encourages anyone who is being assisted by a registered home care program, to contact the municipal office to enable snow crews in ensuring that the municipal road providing access to the residence receives timely snow removal. This is not a guarantee that the municipal road will be plowed at any given time, but only to assist in scheduling snow plowing, where possible.

Community halls, church yards, and cemeteries will be cleared by request and at no cost subject to availability of equipment and operators.

**SNOW CLEARING PROCESS**

The target for clearing all municipal roadways to a passible state (possibly single lane) is 2 days for normal snow storm conditions with machines running 8 - 12 hours the first day and 8 hours per day thereafter.

Snow clearing on weekends and holidays will not occur unless roads become impassible for emergency vehicles.

If the Public Works Foreman determines that conditions warrant, plows may commence clearing roadways by 4:00 a.m. Lesser snow amounts will be cleared beginning at normal starting times on regular working days.

Major snowfalls or severe wind or blizzards will require more time but will be dealt with as quickly as possible. Relief operators may be utilized if more hours are necessary.

Roads will be cleared in an organized rotation without preference to any individual. The Superintendent of Public Works may alter rotations depending on varying conditions throughout the municipality.

Roadway shoulder snow accumulations will be winged back only after all roadway snow plowing has been completed to provide basic road access.

If the municipality deems that snow clearing on private property to facilitate turning around of municipal equipment, where it is determined to be easiest, quickest and most effective way for the operator to turn around, the services performed during the turn around of the equipment will not be charged to the resident.

### **SAFETY**

During severe weather or temperatures below  $-25^{\circ}$  C, the Municipal Foreman will determine whether or not Municipal equipment will be used for snow removal.

Snow cleaning operations will not be undertaken when visibility is less than 300 metres.

Equipment will be called off the roads during unsafe conditions as determined by the Public Works Foreman or his designate.

Mechanical failure or safety consideration may interrupt snow clearing

### **SNOW TRAPS**

The municipality may determine it necessary to establish snow traps on private property. The Municipal operators are required to contact private landowners for permission annually.

### **MACHINERY ROADS**

Machinery roads will only be snowplowed as follows:

- If ordered by CAO, Council, or Transportation Committee or for Municipal purposes;
- For emergency reasons.

### **PRIVATE SNOWCLEARING**

The Municipality will **NOT** provide snow clearing services to RM of Daly residents unless the service is deemed to be an emergency.

**Municipal residents are encouraged to make private arrangements to clear snow from their property.**