

RIVERDALE MUNICIPALITY

The minutes of the regular meeting of Council for Riverdale Municipality held in the Council Chambers on the 15th day of December 2015.

Mayor Todd Gill called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

Councillor Darren Bray
Councillor Bryan Smith
Councillor Larry Fast
Councillor Ken Tait
Councillor Dave Falkevitch

Regrets Councillor Ian Dyer

Chief Administrative Officer Kat Bridgeman recorded the minutes.

No. 328-15 BRAY-TAIT

Be It Resolved that the regular meeting agenda dated December 17th, 2015 be adopted as presented;

Be It Further Resolved that the agenda form part of the minutes.

CARRIED

No. 329-15 GILL-FALKEVITCH

Be It Resolved that the minutes of December 1st, 2015, be adopted as circulated.

CARRIED

DELEGATIONS:

Ruth Loewen attended the meeting at 6:05pm to discuss Councils position on the Loewens proposal for a home based business.

Amy Griffith and Season Chiborak, Rivers Daycare attended the meeting at 6:20pm to update Council on the progress of the Rivers Daycare at the High School. The committee has received confirmation of funding from Public Schools Finance Board and will continue with a business plan.

COMMITTEE REPORTS:

A: Police

Chief Klassens report for November was reviewed by Council.

B. Municipal Works

C. Madden reported on the following:

- low level job has been completed west of Chapman Cemetery
- culvert extension on Rd 69 west of Rd 131 has been completed
- seasonal mowing has been completed
- Removal of problem beaver and culvert cleaning continues
- the Riverdale Municipality signs have all been put up
- licensing for rerouting proposal on the Oak River at 4-12-22 was not approved by Water Stewardship. An engineer's report will be requested by the Municipality for reapplication.

R. King reported on the following:

- Congratulations to Mike Beaulé for challenging and passing his Level 3 water treatment certification exam; a level of certification required for the upcoming new water treatment plant.
- bypasses will be turned on towards the end of December and into January as needed.

C. Finance

a) List of Accounts

- No. 330-15 BRAY-SMITH
Be It Resolved that the List of Accounts submitted to the Finance Committee and having been certified by said committee and totaling the sum of \$332,340.19 (General) being cheques numbered 1583 to 1786 and \$40,730.57 (Utility) being cheques numbered 296 to 331 be hereby passed for payment.

CARRIED

b) Financial Statement - November

- No. 331-15 GILL-TAIT
Be It Resolved That the financial statement for the period ended November 30th, 2015 be hereby adopted as presented.

CARRIED

c) Draft 2014 RM of Daly Financial Statement

- No. 332-15 BRAY-FALKEVITCH
Be It Resolved that Council for Riverdale Municipality approve the draft copy of the 2014 Financial Statement for the former RM of Daly.

And Further that Mayor Gill and Darren Bray sign on behalf of the former RM of Daly the approval documents and representation letter;

And Further Be It Resolved that Chief Administrative Officer Kat Bridgeman be authorized to sign the Statement of Responsibility.

CARRIED

d) Employee Remuneration

- No. 333-15 BRAY-SMITH
Be It Resolved That Council go into camera to discuss personnel issues.

CARRIED

- No. 334-15 FALKEVITCH-TAIT
Be It Resolved That Council come out of camera at 6:55pm and resume the regular meeting.

CARRIED

- No. 335-15 BRAY-SMITH
Be It Resolved That Council adopt the Employee Remuneration Schedule for 2016.

CARRIED

D. Riverdale Planning

a) Valley Venue

- No. 336-15 SMITH-BRAY
Whereas Patrick & Ruth Loewen have applied to Council to allow for a wedding venue as a home based business;

And Whereas they have requested permission for the venue with the building of a permanent residence;

Therefore Be It Resolved That Council approve the request as a home based business with the condition that a permanent residence be built prior to conducting any business.

CARRIED

b) Teen Challenge – waterline extension

No. 337-15 FALKEVITCH-SMITH
Whereas Teen Challenge has requested to connect to the Paradise Valley waterline;

And Whereas Teen Challenge has submitted a proposal to Riverdale Municipality requesting permission to run the line under Road 61N and along the south ditch to their property;

And Whereas Riverdale Municipality has no issues with their proposal;

Therefore Be It Resolved That Council approve the proposal with the following conditions:

- 1) Proponent to provide an as built drawing,
- 2) line must be installed parallel and perpendicular with roadways
- 3) road crossing must be installed by direction boring
- 4) the proponent is responsible for all costs associated with the waterline extension, any repairs/road work resulting from the extension, and all line locates prior to any work commencing.

CARRIED

c) Community Centre Chiller

- Prestart inspection found a leak that could not be repaired and classified as catastrophic failure. New chiller to be installed January 18, with all costs to be submitted under municipal insurance.

UNFINISHED BUSINESS:

a) Construction of Approaches Policy

TABLED for further changes

NEW BUSINESS:

a) Interim Operating Budget

No. 338-16 BRAY – FALKEVITCH
Whereas Section 163 of the Municipal Act provides for Council to adopt an interim budget of all operating and capital expenditures of the municipality for the period January 1, 2016 until the adoption of the annual budget.

Now Therefore Be It Resolved that the following provisional estimates be hereby adopted.

GENERAL OPERATING REQUIREMENTS

General Government Services	205,000.00
Protective Services	150,000.00
Transportation Services	200,000.00
Environmental Services	50,000.00
Public Health & Welfare Services	20,000.00
Environmental Development Services	10,000.00
Economic Development Services	10,000.00
Recreational and Cultural Services	165,000.00
Fiscal Services	50,000.00

GENERAL CAPITAL REQUIREMENTS

Borne by Reserves	100,000.00
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UTILITY OPERATING REQUIRMENTS

Water Supply	75,000.00
Sewage Collection and Disposal	30,000.00
Contributions to Capital	40,000.00

UTILITY CAPITAL REQUIRMENTS

Borne by Reserves	100,000.00
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CARRIED

b) Complaint Policy

No. 339-15 GILL-BRAY
Be It Resolved that Council adopts Policy ADM_02-15 being a policy to set procedures for receiving and dealing with internal/external complaints.

CARRIED

CONSIDERATION OF BY-LAWS:

COUNCILLOR'S REMARKS & SUGGESTIONS:

Councillor Falkevitch – has obtained more information on zebra mussel preventative measures. Looking at contacting the person who trains on zebra mussel prevention to come out. Also looking at having a temporary wash station to try out.

MAYOR'S REMARKS & SUGGESTIONS:

Mayor Gill – request back up venue for January public Hearings on Bylaw levy's. Mayor Gill, Councillor Bray and CAO met with garbage collection service provider to discuss future requirements with garbage collection and recycling pickup. AN RPF is to be created and presented to G. Murray. Mayor Gill met with the Fire Department. Discussed the importance of mending the relationship between the municipality and the Fire Department ensuring the Fire Department is receiving what they need and that the municipality is aware of their requirements. Moving forward, the Chief will be asked to attend Council meetings quarterly with a written report, and a member of Council will attend Fire meetings regularly. Fire Dept Bylaws are to be updated or rewritten where required.

CHIEF ADMINISTRATIVE OFFICER'S REPORT:

CAO provided an update on the Water Treatment Plant tender extension. The deadline was changed from December 18 to January 8. The MWSB has assured us that no further extensions will be granted.

ADJOURNMENT:

No. 340-15 FAST-SMITH
Be It Resolved that Council do now adjourn.

TIME: 8:10 p.m.

CARRIED

Todd Gill
Mayor

Kat Bridgeman
Chief Administrative Officer