

**RIVERDALE MUNICIPALITY  
AGENDA  
MARCH 26TH, 2019 - 6:00PM**

**COUNCIL CHAMBERS, RIVERDALE MUNICIPAL OFFICE**

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes - March 5th, 2019
4. Delegation/Public Hearings:
  - 4.1 LSRCD - Ray Frey, Colleen Cuvelier - 6:05pm
5. COMMUNICATIONS
  - 5.1 Minister of Municipal Relations - Basket Funding Changes
  - 5.2 OFC - Fire Protection Workshop
  - 5.3 Loco Labyrinth & RV Park - Update
  - 5.4 Minister of Infrastructure - Traffic and Transportation Modernization Act
6. MONTHLY REPORTS:
  - 6.1 Municipal Works & Utilities:
    - 6.1.1 Insurance Claim
    - 6.1.2 2018 Annual Compliance Audit Rivers Public water system
    - 6.1.3 Municipal Works Foreman - Report
    - 6.1.4 Utility Operator Report
    - 6.1.5 2019 Budgeted Utility Deficit approval
  - 6.2 Police:
    - 6.2.1 Monthly Report - Chief B. Futrell  
*Report Reviewed & Filed*
  - 6.3 Finance:
    - 6.3.1 List of Accounts  
*General Chq 7877 - 7996 = \$ 369,831.62*  
*Utility Chq 1371 - 1405 = \$ 309,416.46*
    - 6.3.2 Bank Reconciliation - Not complete
    - 6.3.3 Financial Statement - January 31st, 2019 & February 28th, 2019
    - 6.3.4 Quotes - Windows and sound barrier at RCC
    - 6.3.5 Handi-Van Draft 2018 Audited Financial Statement
  - 6.4 Riverdale Planning:
    - 6.4.1 M. Quane - Planning Report
    - 6.4.2 KAPD - council Members Survey
7. UNFINISHED BUSINESS:
  - 7.1 Columbarium - Purchase authorization
8. NEW BUSINESS:
  - 8.1 Prairie Crocus Regional Library - Board Appointment
  - 8.2 2019 Gravel Hauling & Spreading Tender
  - 8.3 Assiniboine West Watershed
9. CONSIDERATION OF BY-LAWS:
  - 9.1 Bylaw No 2019-04 - being a bylaw to amend Riverdale Municipal Development Plan No. 2014-01, as amended - 1st reading
  - 9.2 By-Law 2019-05 - being a bylaw to authorize the expenditure and

borrowing of money for the Development of a Residential Subdivision - DRAFT

10. COUNCILLOR'S REMARKS & SUGGESTIONS:
11. MAYOR'S REMARKS & SUGGESTIONS:
12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:
13. ADJOURNMENT

## RIVERDALE MUNICIPALITY

The minutes of the regular meeting of Council for Riverdale Municipality held in the Council Chambers on the 26<sup>th</sup> day of March 2019.

Mayor Todd Gill called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

Councillor Ian Dyer  
Councillor Alastair McFadden  
Councillor David Creighton  
Councillor Everett Smith  
Councillor Dave Falkevitch

Regrets      Councillor Ken Tait

Chief Administrative Officer Kat Bridgeman recorded the minutes.

No. 58-19      GILL-FALKEVITCH  
Be It Resolved that the regular meeting agenda dated March 26<sup>th</sup>, 2019 be adopted as presented;

Be It Further Resolved that the agenda form part of the minutes.

CARRIED

No. 59-19      DYER-CREIGHTON  
Be It Resolved that the minutes of March 5<sup>th</sup>, 2019 be adopted as circulated.

CARRIED

#### **4. DELEGATION:**

4.1 LSRCD – Ray Frey, Colleen Cuvelier, Heather Dalgleish, board member and Neil Zalluski, Manager, Assiniboine Hills Conservation District

LSRCD board members attended the meeting to discuss the programs Riverdale received in 2018, funding formulas, and the new Conservation District areas/borders. Riverdale will primarily be in the Assiniboine West Conservation District with a small portion of the municipality in the Central Assiniboine District.

#### **5. COMMUNICATIONS:**

5.1 Minister of Municipal Relations – Basket Funding Change Notice  
5.2 OFC – Elected Officials Fire Protection Workshop

No.60-19      FALKEVITCH-DYER  
Be It Resolved That 2 members of Council or staff be authorized to attend the Fire Protection Workshop for Elected Officials and CAO's in Brandon on May 14<sup>th</sup>, 2019.

Be It Further Resolved That they be paid in accordance with Policy HR\_08-15, as amended.

CARRIED

5.3 Loco Labyrinth & RV Park - Update  
5.4 Minister of Infrastructure - Traffic and Transportation Modernization Act

Councillor Creighton excused himself for the remainder of the meeting at 6:50pm.

#### **6. MONTHLY REPORTS:**

6.1 **Municipal Works & Utilities**  
6.1.1 **Insurance Claim**

**6.1.2 2018 Annual Compliance Audit – Rivers Public Water System**

**6.1.3 Municipal Works Foreman – report**

**6.1.4 Utility Operator report**

**6.1.5 2019 Utility – Budgeted Deficit**

No.61-19 DYER-MCFADDEN

Whereas Riverdale Municipality proposes to budget for an operating deficit for 2019 in the amount of \$51,000.00;

And Whereas Utility Budgeted deficits require the approval of the Public Utilities Board;

Therefore Be It Resolved That Council for Riverdale Municipality request that The Public Utilities Board approve the 2019 budgeted utility deficit as follows:

That the PUB expedites rate applications in a timely fashion allowing for the utility to raise appropriate funds to meet budget requirements and to maintain the utility as a self-sustaining entity.

CARRIED

**6.2 Police**

**6.3 Finance**

**6.3.1 List of Accounts**

No. 62-19 DYER-SMITH

Be It Resolved that the List of Accounts submitted to the Finance Committee and having been certified by said committee and totaling the sum of \$ 369,831.62 (General) being cheques numbered 7877 to 7996 and \$ 309,416.46 (Utility) being cheques numbered 1371 to 1405 be hereby passed for payment.

CARRIED

**6.3.2 Bank Reconciliation - TABLED**

**6.3.3 Financial Statement – January & February 2019**

No. 63-19 MCFADDEN-FALKEVITCH

Be It Resolved That the financial statement for the period ended January 31<sup>st</sup>, 2019 and February 28, 2019 be hereby adopted as presented.

CARRIED

**6.3.4 RCC – Quotes for Windows and sound barrier**

**6.3.5 Rivers Handi-Van – 2018 Draft Audited Statement**

No. 64-19 FALKEVITCH-MCFADDEN

Be It Resolved that Council for Riverdale Municipality approve the draft copy of the 2018 Handi-Van Financial Statement.

And Further that Mayor Gill and Councillor Dyer sign on behalf of Riverdale Municipality, the approval documents and representation letter;

And Further Be It Resolved that Mayor Todd Gill be authorized to sign the Statement of Responsibility.

CARRIED

**6.4 Riverdale Planning:**

**6.4.1 KAPD – Council Member Survey**

## **7. UNFINISHED BUSINESS:**

### **7.1 Columbarium – Funding authorization**

No. 65-19 SMITH-FALKEVITCH  
Whereas the municipality purchased a 48 niche columbarium, 2 niche columbarium and a bench from Nelson Granite in November of 2018;

Therefore Be It Resolved That Council authorize the purchase and transfer of funds from the Cemetery Trust Fund to the General Operating fund to cover the cost of \$14,500.00 (gst not included)

CARRIED

## **8. NEW BUSINESS:**

### **8.1 Prairie Crocus Regional Library**

No. 66-19 MCFADDEN-SMITH  
Be It Resolved That Dora Irvine be appointed to the Prairie Regional Crocus Library for the Nov 1, 2018 to October 31, 2019 year.

CARRIED

Mayor Gill declared an interest and recused himself from the meeting for the following discussion and vote. Deputy Mayor Dyer took the Chair.

### **8.2 2019 Gravel Hauling & Spreading Tender - TABLED**

Mayor Gill resumed his position as Chair

### **8.3 Assiniboine West Watershed District Proposal**

No. 67-19 MCFADDEN-SMITH  
Whereas Riverdale Municipality is currently a member of the Little Saskatchewan River Conservation District (LSRCD);

And Whereas the Council of Riverdale Municipality has reviewed the proposal for the Assiniboine West Watershed District as prepared by the Manitoba government that supports a watershed-based approach to water management in Manitoba;

Therefore Be It Resolved That the Council of Riverdale Municipality approves the proposal for the Assiniboine West Watershed District and supports the continued membership in this program under the authority of *The Watershed Districts Act*.

CARRIED

## **9. CONSIDERATION OF BY-LAWS:**

### **9.1 Bylaw 2019-04 – being a bylaw to amend Development Bylaw No 2014-01**

No. 68-19 SMITH-FALKEVITCH  
Be It Resolved that By-Law No. 2019-04, being a By-Law of Riverdale Municipality to amend Riverdale Municipal Development Plan By-Law No. 2014-01, as amended, be given 1st reading.

CARRIED

## **10. COUNCILLOR'S REMARKS & SUGGESTIONS:**

Councillor McFadden commented on his attendance at the MOS (Municipal Officials Seminar) in Winnipeg and how informative it was.

**11. MAYOR'S REMARKS & SUGGESTIONS:**

Mayor Gill reported on his attendance at MOS. The Bylaw enforcement seminar was discussed and its relation the enforcement of RPS of Riverdale Bylaws.

The Lake Road Subdivision is to be set as a top priority to ensure marketing of properties can take place in 2019.

Previous Plans for Residential Development are to be reviewed by Council to determine further development opportunities.

Emergency Plan – The Plan is to be updated and circulated to appropriate members identified in the plan. The plan is to be shared with the Fire Department.

**12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:**

CAO – reported on borrowing bylaw for Lake Road Subdivision and the merging of the General & Utility Bank accounts.

**13. ADJOURNMENT:**

No. 69-19 DYER-MCFADDEN  
Be It Resolved that Council do now adjourn.

TIME: 8:45 p.m.

CARRIED

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Todd Gill  
Mayor

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Kat Bridgeman  
Chief Administrative Officer