

**RIVERDALE MUNICIPALITY
AGENDA
MAY 5TH, 2020 - 6:00PM**

REDFERN HALL, RIVERDALE COMMUNITY CENTRE

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes - April 21st, 2020
4. Delegation/Public Hearings:
5. COMMUNICATIONS
 - 5.1 CN - Donation to Prairie Mountain Health
6. MONTHLY REPORTS:
 - 6.1 Public Works & Utilities:
 - 6.1.1 Monthly Report - Municipal Operations Manager - C. Madden
 - 6.2.1 Rural Waterline - Water loss & Flow Restrictors
 - 6.1.2 Monthly report - Utility Report
 - 6.1.3 Project: Animal Control Pound
 - 6.1.4 Clause addition - Bylaw No. 2015-08 - Rivers Utility
 - 6.1.5 Clause addition - Bylaw No. 2018-08 - Rural Utility
 - 6.1.6 Lagoon Surcharge application
 - 6.1.7 WTP - SERIES B application
 - 6.1.8 Approach Application - Lok
 - 6.1.9 GD Newton - Lagoon Report
 - 6.2 Police:
 - 6.2.1 Policing Service
 - 6.3 Fire & Emergency Services:
 - 6.4 Finance:
 - 6.5 Personnel Liaison (& Personnel Policy):
 - 6.6 General Land Development:
 - 6.6.1 Lake Road Subdivision
 - 6.6.2 Lake Road Subdivision - Curb Stop estimate
 - 6.7 Public Health- Landfill & Recycling:
 - 6.8 Rivers Cemetery Committee:
 - 6.8.1 Rivers Cemetery expansion
 - 6.9 Rivers Handi-Van Committee:
 - 6.10. Rivers-Rapid City Senior Services Committee:
 - 6.11. Riverdale Recreation Commission:
 - 6.11.1 B. Gatzke Monthly Report
 - 6.12. Riverdale Community Centre:
 - 6.12.1 B. Gatzke Monthly Report

- 6.13. EDO:
- 6.14. Prairie Crocus Regional Library:
- 6.15. Health Action Committee:
- 6.16. EMO:
- 6.17. Riverdale Planning District:
 - 6.17.1 L. Eastcott - Monthly Report
- 6.18. Riverdale CDC:
- 6.19. Rolling Dale Board:
- 6.20. Midwest Weed District:
- 6.21. Assiniboine West Watershed District
 - 6.21.1 Oak River / Lower Little Saskatchewan River
- 6.22. Central Assiniboine Watershed District
 - 6.22.1 Epinette/Willow Subdistrict
7. UNFINISHED BUSINESS:
8. NEW BUSINESS:
 - 8.1 1995 Champion 730A Grader - tender
 - 8.2 Legal Fees
9. CONSIDERATION OF BY-LAWS:
 - 9.1 By-Law No. 2020-02 - Amend Bylaw 2018-01 - Expenditure and Borrowing for new lagoon as a local improvement - 2nd & 3rd reading
 - 9.2 By-Law No. 2020-03 - Amend Bylaw No 2015-09 - Expenditure and Borrowing for new water treatment plant as Local Improvement - 2nd & 3rd reading
 - 9.3 By-Law No. 2020-04 - Amend Riverdale Municipality Zoning Bylaw No. 2016-02, as amended - 3rd & final reading
10. COUNCILLOR'S REMARKS & SUGGESTIONS:
11. MAYOR'S REMARKS & SUGGESTIONS:
12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:
13. ADJOURNMENT

RIVERDALE MUNICIPALITY

The minutes of the regular meeting of Council for Riverdale Municipality held in Redfern Hall, Riverdale Community Centre on the 5th day of May 2020.

Mayor Todd Gill called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

Councillor Ian Dyer
Councillor Alastair McFadden
Councillor David Creighton
Councillor Ken Tait
Councillor Everett Smith
Councillor Dave Falkevitch

Chief Administrative Officer Kat Bridgeman recorded the minutes.

No. 102-20 GILL-SMITH
Be It Resolved that the regular meeting agenda dated May 5th, 2020 be adopted as presented;

Be It Further Resolved that the agenda form part of the minutes.

CARRIED

No. 103-20 MCFADDEN-CREIGHTON
Be It Resolved that the minutes of April 21st, 2020 be adopted as circulated.

CARRIED

DELEGATION:

4. PUBLIC HEARING:

5. COMMUNICATIONS:

6. MONTHLY REPORTS:

6.1 Public Works & Utilities

6.1.2 Rural Waterline – Water loss & Flow Restrictors

6.1.4 Application to add clause to By-Law No. 2015-08 – Rivers Utility

No.104-20 CREIGHTON-TAIT
Whereas the municipality deems it in the best interest of the Rivers Utility to add 3 clauses to By-Law No. 2015-08;

And Whereas the municipality intends to add said clauses prior to the application of a new Water & Sewer Rate By-Law;

Therefore Be It Resolved That the Municipality apply to the PUB to have the following clauses added to Rivers Utility Water & Sewer Rate By-law No. 2015-08 – Schedule “A”:

Meter Testing

That in any case where a utility customer requests that a meter be tested for accuracy, the customer will provide the Municipality with a deposit of \$100. The Municipality will then remove the subject meter and send it to an independent lab for testing. If the meter is found to be faulty, all costs associated with the testing process will be borne by the Municipality and the deposit will be refunded to the customer and the customer’s account will be adjusted for the preceding four (4) months. If the meter is found to be in proper working order, all costs associated with the testing process will be borne by the customer and the customer will be billed or refunded any balance owing.

Meter Tampering

Where there is evidence of meter tampering a minimum charge of \$500.00 will be applied to the customer’s account in addition to an amount calculated to adjust for the tampering based on historical usage.

Conditions of Disrepair

In the event that there are conditions of disrepair in the sewer and water works on a property that detrimentally affects the system as a whole and, upon the failure of the owner of the property to correct the condition within a reasonable time, the Municipality, or its agents, may enter the property, effect repairs and charge the cost thereof against the subject property as ordinary taxes.

CARRIED

6.1.5 Application to add clause to By-Law No. 2018-08 – Rural Utility

No. 105-20 TAIT-FALKEVITCH

Whereas the municipality deems it in the best interest of the Rural Utility to add 5 clauses to By-Law No. 2018-08;

And Whereas the municipality intends to add said clauses prior to the application of a new Water Rate By-Law;

Therefore Be It Resolved That the Municipality apply to the PUB to have the following clauses added to Rural Utility Water Rate By-law No. 2018-08 – Schedule “A”:

Meter Testing

That in any case where a utility customer requests that a meter be tested for accuracy, the customer will provide the Municipality with a deposit of \$100. The Municipality will then remove the subject meter and send it to an independent lab for testing. If the meter is found to be faulty, all costs associated with the testing process will be borne by the Municipality and the deposit will be refunded to the customer and the customer’s account will be adjusted for the preceding four (4) months. If the meter is found to be in proper working order, all costs associated with the testing process will be borne by the customer and the customer will be billed or refunded any balance owing.

Meter Tampering

At no time will a property owner attempt to repair, replace or adjust a meter.

Where there is evidence of meter tampering, (ie. Removing the head or bypassing the meter to provide for a lower consumption read) a minimum charge of \$500.00 will be applied to any account plus the value of the estimated unmetered water consumed (if applicable). Estimated consumption may be calculated by using the 4 consecutive months from the previous year for that time period.

Cross Connections

No customer or person shall connect, cause to be connected or allow to remain connected any piping, fixture, fitting, container or appliance in a manner which under any circumstances may allow water, wastewater or any harmful liquid or substance to enter the Municipality’s water system.

If a condition is found to exist which, in the opinion of the Municipality, is contrary to the aforesaid, the Municipality may either:

Shut off the service or services; or

Give notice to the customer to correct the fault at his or her own expense within a specified time period.

Conditions of Disrepair

In the event that there are conditions of disrepair in the sewer and water works on a property that detrimentally affects the system as a whole and, upon the failure of the owner of the property to correct the condition within a reasonable time, the Municipality, or its agents, may enter the property, effect repairs and charge the cost thereof against the subject property as ordinary taxes.

Authorization For Officer To Enter Upon Premises

The Public Works Manager, or other employee authorized by the Municipality in the absence of the Public Works Manager, shall be authorized to enter upon any premise for the purpose of:

Affixing to any pipe, wire or apparatus connected with any such utility, a meter or any other measuring or testing device; or taking readings from, repairing, inspecting or removing any meter or apparatus belonging to the Municipality.

CARRIED

6.1.6 Lagoon Surcharge

No. 106-20 DYER-MCFADDEN

Whereas Riverdale Municipality has been approved for the borrowing and expenditure of \$2,769,289.85 for the construction of a new waste water lagoon;

And Whereas the municipality must apply to the Public Utilities Board for an increase in rates to cover the debenture servicing costs of said borrowing;

And Whereas the PUB has approved, in principle, a rate charge to recover debenture servicing costs for the new wastewater lagoon under Board Order 75/15;

Therefore Be It Resolved That Council apply for a rate surcharge of \$11.05 per 1,000 gallons

CARRIED

6.1.7 WTP – SERIES B

No. 107-20 SMITH-MCFADDEN

Whereas Riverdale Municipality has been approved for the borrowing and expenditure of \$96,497.10 for Phase 2 of the new water treatment plant;

And Whereas the municipality must apply to the Public Utilities Board for an increase in rates to cover the debenture servicing costs of said borrowing;

And Whereas the PUB approved, in principle, a rate charge to recover debenture servicing costs for the new water treatment plant under Board Order 75/15;

Therefore Be It Resolved That Council apply for a rate surcharge of \$0.55 per 1,000 gallons

CARRIED

6.1.8 Approach Application – Lok

No. 108-20 TAIT-CREIGHTON

Whereas J Lok has applied for a new approach, due to safety concerns with the current location, under Riverdale Policy PW_04-15;

Therefore Be It Resolved That Council approve the application as submitted;

Be It Further Resolved That the applicant is to obtain any required licensing and clearances as outlined in the application.

CARRIED

6.2 Police

6.3 Fire & Emergency Services

6.4 Finance

6.5 Personnel Liaison

6.6 General Land Development

6.6.1 Lake Road Subdivision – Curb Stop Estimates

No. 109-20 MCFADDEN-DYER

Be It Resolved That Council approve the quote submitted by Rob Smith & Son for the installation of water & Sewer Service curb stops for the Lake Road Subdivision for \$83,000 + applicable taxes;

Be It Further Resolved That it be included in the overall project and identified as PCN#1

CARRIED

6.7 Public Health – Landfill & Recycling

6.8 Rivers Cemetery Committee

6.9 Rivers Handi-Van

6.10 Riverdale Senior Services Committee

6.11 Riverdale Recreation Commission

6.11.1 B. Gatzke Report reviewed and filed

6.12 Riverdale Community Centre

6.12.1 B. Gatzke Report reviewed and filed

6.13 EDO

6.14 Prairie Crocus Regional Library

6.15 Health Action Committee

6.19 EMO

6.17 Riverdale Planning District

6.17.1 L. Eastcott – Monthly report – Reviewed and filed

6.18 Riverdale CDC

6.19 Rolling Dale Board

6.20 Midwest Weed District

6.21 Assiniboine West Watershed District

6.22 Central Assiniboine Watershed District

7. UNFINISHED BUSINESS:

8. NEW BUSINESS:

8.1 1995 Champion 730A Grader

No. 110-20 CREIGHTON-MCFADDEN

Be It Resolved That the 1995 Champion 730A Grader with V-Plow be offered for tender.

CARRIED

8.2 Court Costs

No. 110-20 MCFADDEN-FALKEVITCH

Whereas Riverdale Municipality has incurred legal fees and costs and expended municipal resources in defending the legal challenge made against the Municipality's Zoning and Development Plan by-laws in Court of Queen's Bench File No. CI18-02-03613;

And Whereas the court ruling was in favour of the Municipality and dismissed the legal challenge;

And Whereas the Court in dismissing the legal challenge provided that if costs cannot be agreed to, the parties may apply to the Court to determine the issue of costs;

Be It Resolved That Council for Riverdale Municipality request our legal counsel to seek costs and make application to the Court of Queen's Bench if necessary to so.

CARRIED

9. CONSIDERATION OF BY-LAWS:

9.1 By-Law No 2020-02 – Amend By-Law No 2018-01

No. 111-20 SMITH-TAIT

Be It Resolved that By-Law No. 2020-02, being a By-Law of Riverdale Municipality to amend its by-law no. 2018-01 authorizing the expenditure and borrowing of money for the construction of a new lagoon as a local improvement be given 2nd reading.

CARRIED

No. 112-20 MCFADDEN-FALKEVITCH

Be It Resolved that By-Law No. 2020-02, being a By-Law of Riverdale Municipality to amend its by-law no. 2018-01 authorizing the expenditure and borrowing of money for the construction of a new lagoon as a local improvement be given 3rd and final reading.

<u>Member Present</u>	<u>Vote</u>
Councillor Falkevitch	For
Councillor Smith	For
Councillor Tait	For
Councillor Creighton	For
Councillor Dyer	For
Councillor McFadden	For
Mayor Gill	For

CARRIED

9.2 By-Law No 2020-03 – Amend By-Law No 2015-09

No. 113-20 FALKEVITCH-DYER

Be It Resolved that By-Law No. 2020-03, being a By-Law of Riverdale Municipality to amend its by-law no. 2015-09 authorizing the expenditure and borrowing of money for the construction of a new water treatment plant as a local improvement be given 2nd reading.

CARRIED

No. 114-20 DYER-MCFADDEN

Be It Resolved that By-Law No. 2020-03, being a By-Law of Riverdale Municipality to amend its by-law no. 2015-09 authorizing the expenditure

and borrowing of money for the construction of a new water treatment plant as a local improvement be given 3rd and final reading.

<u>Member Present</u>	<u>Vote</u>
Councillor Falkevitch	For
Councillor Smith	For
Councillor Tait	For
Councillor Creighton	For
Councillor Dyer	For
Councillor McFadden	For
Mayor Gill	For

CARRIED

9.3 By-Law No 2020-04 – Amend Zoning Bylaw 2016-02

No. 115-20 TAIT-CREIGHTON

Be It Resolved that By-Law No. 2020-04, being a By-Law of Riverdale Municipality to amend the Riverdale Municipality Zoning By-Law No. 2016-02, as amended, be given 3rd and final reading.

<u>Member Present</u>	<u>Vote</u>
Councillor Falkevitch	For
Councillor Smith	For
Councillor Tait	For
Councillor Creighton	For
Councillor Dyer	For
Councillor McFadden	For
Mayor Gill	For

CARRIED

10. COUNCILLOR'S REMARKS & SUGGESTIONS:

Councillor Tait – For Sale sign on 7th Avenue needs updating/tending or removal. Inquired about plans for advertising the new development

Councillor Creighton – request update on road repairs and Co-op intersection. Section cutout and full repair was discussed as opposed to patching

11. MAYOR'S REMARKS & SUGGESTIONS:

Mayor Gill – requested schedule for Second Ave Street paving project

12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:

13. ADJOURNMENT:

No. 116-20 DYER-SMITH

Be It Resolved that Council do now adjourn.

TIME: 7:55 p.m.

CARRIED

Todd Gill
Mayor

Kat Bridgeman
Chief Administrative Officer