

**RIVERDALE MUNICIPALITY
AGENDA
DECEMBER 15TH, 2020 - 6:00PM
BEHLEN LOUNGE - RIVERDALE COMMUNITY CENTRE**

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes - December 1st, 2020
4. Delegation/Public Hearings:
5. COMMUNICATIONS
 - 5.1 Dauphin Swan River Neepawa - Canada's Suicide Prevention Hotline
 - 5.2 MB Infrastructure - Riverdale EMO Plan - Reviewed & approved
6. MONTHLY REPORTS:
 - 6.1 Municipal Works & Utilities:
 - 6.1.1 Municipal Operations Manager - C. Madden Report
 - 6.1.2 GD Newton - Lagoon Capacity Report
 - 6.2 Police:
 - 6.2.1 Monthly Report - Chief B. Klassen
 - 6.2.2 Independent review of the MB Police Services Act
 - 6.3 Finance:
 - 6.3.1 List of Accounts
General/Utility Chq 10217 - 10332 = \$475,837.42
 - 6.3.2 Bank Reconciliation - September/October
 - 6.3.3 Financial Statement - November 30th, 2020
 - 6.3.4 Interim Operating Budget
 - 6.3.5 Annual Authorization to Operate a Line of Credit
 - 6.3.6 2019 Draft Audited Statement
 - 6.3.7 In Camera - Legal
 - 6.3.8 Police ByLaw - Review/Budget requirements
 - 6.3.9 Reserve Transfer - Radios
 - 6.4 Riverdale Planning:
 - 6.5 Personnel (Liasion)
 - 6.5.1 In Camera - Personnel
7. UNFINISHED BUSINESS:
8. NEW BUSINESS:
 - 8.1 Sundance Farms Easement Agreement - NW 1/4 9-12-21WPM
9. CONSIDERATION OF BY-LAWS:
10. COUNCILLOR'S REMARKS & SUGGESTIONS:
11. MAYOR'S REMARKS & SUGGESTIONS:
12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:
 - 12.1 Reminder - Code of Conduct training
 - 12.2 Paradise Valley - services
13. ADJOURNMENT

RIVERDALE MUNICIPALITY

The minutes of the regular meeting of Council for Riverdale Municipality held in the Behlen Lounger, Riverdale Community Centre on the 15th day of December 2020.

Mayor Todd Gill called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

Councillor Ian Dyer
Councillor Alastair McFadden
Councillor David Creighton
Councillor Ken Tait
Councillor Everett Smith
Councillor Dave Falkevitch

Chief Administrative Officer Kat Bridgeman recorded the minutes.

No. 292-20 GILL-SMITH
Be It Resolved that the regular meeting agenda dated December 15th, 2020 be adopted as presented;

Be It Further Resolved that the agenda form part of the minutes.

CARRIED

No. 293-20 TAIT-CREIGHTON
Be It Resolved that the minutes of December 1st, 2020 be adopted as circulated.

CARRIED

4. DELEGATION/PUBLIC HEARING:

5. COMMUNICATIONS:

6. MONTHLY REPORTS:

6.1 Public Works

6.1.2 Municipal Operations Manager report – reviewed & filed

6.2 Police

6.2.1 Monthly Report – Chief B. Klassen – Reviewed & Filed

6.3 Finance

6.3.1 List of Accounts

No. 294-20 DYER-FALKEVITCH
Be It Resolved that the List of Accounts submitted to Council and having been certified by said council and totaling the sum of \$475,837.42 being cheques numbered 10217 to 10332 be hereby passed for payment.

CARRIED

6.3.2 Bank Reconciliation

No. 295-20 MCFADDEN-TAIT
Be It Resolved That the Bank Reconciliation for the General and Utility accounts for September & October 2020 be hereby adopted as presented.

CARRIED

6.3.3 Financial Statement

No. 296-20 FALKEVITCH-CREIGHTON
Be It Resolved That the financial statement for the period ended November 30th, 2020 be hereby adopted as presented.

CARRIED

6.3.4 Interim Operating Budget

No. 297-20 SMITH-MCFADDEN

Whereas Section 163 of the Municipal Act provides for Council to adopt an interim budget of all operating and capital expenditures of the municipality for the period January 1, 2021 until the adoption of the annual budget.

Now Therefore Be It Resolved that the following provisional estimates be hereby adopted.

GENERAL OPERATING REQUIREMENTS

General Government Services	105,000.00
Protective Services	90,000.00
Transportation Services	85,000.00
Environmental Services	30,000.00
Public Health & Welfare Services	15,000.00
Environmental Development Services	6,000.00
Economic Development Services	5,000.00
Recreational and Cultural Services	165,000.00
Fiscal Services	10,000.00

GENERAL CAPITAL REQUIREMENTS

Borne by Reserves	100,000.00
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UTILITY OPERATING REQUIRMENTS

Water Supply	50,000.00
Sewage Collection and Disposal	20,000.00
Contributions to Capital	25,000.00

UTILITY CAPITAL REQUIRMENTS

Borne by Reserves	30,000.00
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CARRIED

6.3.5 Annual Authorization to Operate a Line of Credit

No. 298-20 FALKEVITCH-DYER

WHEREAS 173(1) of the Municipal Act provided that, "A Council may by resolution borrow money for the operating expenses during a fiscal year, but the amount borrowed must not exceed that amount collected in taxes and grant in lieu of taxes in the previous fiscal year";

AND WHEREAS the Council of Riverdale Municipality (herein called "the Corporation") deems it necessary to borrow the sum of One Million Five Hundred Thousand Dollars (\$1,500,000.00) to meet the current expenditures of the Corporation for the fiscal year 2021 until such time as the taxes levied therefore are collected;

AND WHEREAS the total amount of the taxes collected by the Corporation last year was the sum of Two Million, Five Hundred and Twenty Five Thousand, Five Hundred and Seven Dollars (\$2,525,507.66).

NOW THEREFORE it is hereby enacted by the Corporation of Riverdale Municipality as follows:

1. THAT the Mayor and Treasurer of the Corporation be and they are hereby authorized to borrow under the seal of the Corporation from the Westoba Credit Union Ltd. (herein called "the Credit Union") the sum of One Million Five Hundred Thousand Dollars (\$1,500,000.00), for the purpose of aforesaid and to pay or agree to pay interest thereon, or on so much thereof as remains from time to time unpaid, calculated at the Credit Union's prime interest rate per annum in effect from time to time plus arranged % per annum, as well after as before maturity, default and judgment, with interest on overdue interest at the same rate as the principal.

2. THAT the amount so borrowed with interest aforesaid be evidenced by either of the following means:

- a) by one or more promissory notes under the seal of the corporation and signed by the Mayor and Treasurer thereof and given to the Credit Union, or
- b) by overdraft on the account of the corporation with the Credit Union by cheques signed by the Mayor and Treasurer thereof.

3. THAT the Corporation hereby mortgages, assigns, transfers, pledges and hypothecates to the said Credit Union the taxes of the Corporation for the present year for municipal, school or the purposes of The Minister of Local Government as additional security for the repayment of the amount so borrowed for any of such respective purposes.

4. THAT the Corporation shall deposit said taxes with the Credit Union as collected in a special account as collateral security for payment of the amount so borrowed and interest, but the Credit Union shall not be restricted to the said taxes for payment of the sum borrowed hereunder, nor shall it be bound to wait for repayment of said sum until said taxes are collected, or be required to see that they are deposited or applied as aforesaid.

5. THAT the amount so borrowed and interest shall be payable within the current fiscal year.

6. THAT the Mayor and Treasurer are hereby authorized to give to the said Credit Union in the name, on behalf of and under the seal of the Corporation as security for the moneys so borrowed, and interest thereon, a covenant or agreement containing a clause that all taxes levied or to be levied by the Corporation for the present year be and they are hereby pledged, hypothecated, mortgaged, transferred and assigned to the Credit Union as security for said loan and interest thereon and are charged as a first charge with repayment of such loan and interest, or a clause to like effect; and that said taxes shall be deposited forthwith on being collected in the Credit Union to the credit to the Corporation in a special account as collateral security for said advance.

7. THAT nothing herein or in said covenant or agreement contained shall waive, prejudicially affect or exclude any right, power, or security by statute, common law or otherwise given to or implied in favor of the said Credit Union.

CARRIED

6.3.6 2019 Draft Audited Statement

No. 299-20 CREIGHTON-SMITH
Be It Resolved that Council for Riverdale Municipality approve the draft copy of the 2019 Financial Statement.

And Further that Mayor Gill and Ian Dyer sign on behalf of Riverdale Municipality, the approval documents and representation letter;

And Further Be It Resolved that Chief Administrative Officer Kat Bridgeman be authorized to sign the Statement of Responsibility.

CARRIED

6.3.7 In Camera – Legal

No. 300-20 FALKEVITCH-TAIT
Be It Resolved That Council recess the regular meeting to sit in camera as a Committee of the Whole to discuss legal matters.

Be It Further Resolved That all matters discussed are to be kept confidential.

CARRIED

No. 301-20 TAIT-MCFADDEN
Be It Resolved That Council come out of Committee of the Whole and continue with the regular meeting.

CARRIED

6.3.8 Police Bylaw review/budget requirements
6.3.9 Reserve Transfer – Radios

No. 302-20 MCFADDEN-CREIGHTON
Whereas the purchase of Portable radios was included in the 2020 Riverdale Municipality Financial Plan;

Now Therefore Be It Resolved That Council approve the purchase of said Radios and \$15,966.54 be transferred from the Fire Department Reserve Fund.

CARRIED

6.5 Personnel (Liaison)

6.5.1 In Camera - personnel

No. 303-20 FALKEVITCH-DYER
Be It Resolved That Council recess the regular meeting to sit in camera as a Committee of the Whole to discuss personnel matters.

Be It Further Resolved That all matters discussed are to be kept confidential.

CARRIED

No. 304-20 CREIGHTON-SMITH
Be It Resolved That Council come out of Committee of the Whole and continue with the regular meeting.

CARRIED

7. UNFINISHED BUSINESS:

7.1 Town Sirens - BellIMTS

8. NEW BUSINESS:

8.1 Sundance Farms Easement Agreement - TABLED

9. CONSIDERATION OF BY-LAWS:

10. COUNCILLOR'S REMARKS & SUGGESTIONS:

Councillor McFadden – Recreation: Discussions on Ice for the remainder of the season

11. MAYOR'S REMARKS & SUGGESTIONS:

12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:

- Code of Conduct Reminder
- Paradise Valley - services

13. ADJOURNMENT:

No. 305-20 CREIGHTON-GILL
Be It Resolved that Council do now adjourn.

TIME: 8:05 p.m.

CARRIED

Todd Gill
Mayor

Kat Bridgeman
Chief Administrative Officer