



Job Description

The **Day Camp Counselor** is responsible for planning, leading, and implementing core and non-core programs and experiences for children in a small group setting. They will also be responsible for the general safety and development, growth, and skill achievement of the participants in the group. The incumbent will provide high quality outdoor educational and recreational experiences for participants that focus on the Riverdale Recreation Commission's values of caring, honesty, respect and responsibility.

Essential Responsibilities

- Help write and implement a weekly schedule for your camp group.
- Organize and lead a variety of small and large group activities each week. Activities may include crafts, nature, songs, games, opening and closing ceremonies, and physical literacy/health.
- Identify and respond to camper behavior issues.
- Ensure that the site is kept clean, organized, and free of litter.
- Communicate with parents about participant's experiences and report concerns to Camp Leadership.
- Assist in maintaining accurate program records including incident reports, logbook documentation, and daily attendance.
- Know and understand ALL emergency procedures associated with the camp program.
- Know, enforce, and follow all safety guidelines associated with the camp and all program areas. This includes but is not limited to being responsible for your campers' safety and their whereabouts at all times.
- See camp specific addendum for program details.

Qualifications - Required

- Upon hire, completion of provided First Aid and CPR certification.
- Pass a Child Abuse Registry Check, and Criminal Record Check.
- Education classes or experience in camp, youth programs, recreation, working with children, or in a related field.
- Ability to lead, plan, organize, and implement program activities.
- Ability to work as a member of a team and the ability to accomplish tasks with little direct supervision.
- Strong organizational and communication skills.

Physical Demands

- Must have the physical ability to lead and participate in camp activities which include, but are not limited to, hiking, canoeing, swimming, team building initiatives, building campfires, physical games, and activities.
- Must have the ability to restrain and physically support children when needed for safety in general camp activities (child weighing 50 - 200 pounds).

DEADLINE FOR APPLICATIONS: May 14, 2021 by 3:00 p.m. Please submit resume and cover letter to Laura Gill: rcmanager@mymts.net