

**RIVERDALE MUNICIPALITY  
AGENDA  
MARCH 16, 2021 - 6:00PM**

**COUNCIL CHAMBERS, RIVERDALE MUNICIPAL OFFICE**

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes -
4. Delegation/Public Hearings:
5. COMMUNICATIONS
  - 5.1 Minister of Sport, Culture and Heritage - 50th Anniversary PCRL
  - 5.2 Letter from Ratepayer
  - 5.3 OFC - Bulletin
  - 5.4 Redfern Farm Services
  - 5.5 Brandon Regional Health Centre - Donation request
6. MONTHLY REPORTS:
  - 6.1 Municipal Works & Utilities:
    - 6.1.2 J. Worth - Utilities report
    - 6.1.3 C. Madden - Daly Beach Washroom proposal
  - 6.2 Police:
  - 6.3 Finance:
    - 6.3.1 List of Accounts  
*General/Utility Chq 10549 - 10631 = \$202,750.62*
    - 6.3.2 Bank Reconciliation - January & February
    - 6.3.3 Financial Statement - February 28, 2021
  - 6.4 Riverdale Planning:
  - 6.5 Riverdale Community Centre
    - 6.5.1 Offer to RRSD - classroom opportunity
  - 6.6 EMO
    - 6.6.1 EMO Coordinator - Addendum to Community Services Manager
7. UNFINISHED BUSINESS:
  - 7.1 Riverdale Early Learning Centre - agreement
  - 7.2 RFNow - Fibre Optic installation - path adjustment
8. NEW BUSINESS:
  - 8.1 Designate Tax Sale Year
  - 8.2 Rivers and Area Game and Fish Association - Cost Share
  - 8.3 Paradise Valley Road - notification
  - 8.4 Munisight - Program renewal
9. CONSIDERATION OF BY-LAWS:
  - 9.1 Bylaw 2021-04 - Water & Sewer Rates - For Review
10. COUNCILLOR'S REMARKS & SUGGESTIONS:
11. MAYOR'S REMARKS & SUGGESTIONS:

12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:

13. ADJOURNMENT

## RIVERDALE MUNICIPALITY

The minutes of the regular meeting of Council for Riverdale Municipality held in the Council Chambers on the 16<sup>th</sup> day of March 2021.

Mayor Todd Gill called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

Councillor Ian Dyer  
Councillor Alastair McFadden  
Councillor David Creighton  
Councillor Ken Tait  
Councillor Everett Smith  
Councillor Dave Falkevitch

Chief Administrative Officer Kat Bridgeman recorded the minutes.

No. 51-21 GILL-TAIT  
Be It Resolved that the regular meeting agenda dated March 16<sup>th</sup>, 2021 be adopted as presented;

Be It Further Resolved that the agenda form part of the minutes.

CARRIED

No. 52-21 DYER-CREIGHTON  
Be It Resolved that the minutes of March 2<sup>nd</sup>, 2021 be adopted as circulated.

CARRIED

#### 4. DELEGATION/PUBLIC HEARING:

#### 5. COMMUNICATIONS:

- 5.1 Minister of Sport, Culture and Heritage
- 5.2 Letter from ratepayer
- 5.3 OFC – Bulletin
- 5.4 Redfern Farm Services – Bulk water station
- 5.5 Brandon Regional Health Centre – Donation request

Reviewed & Filed

#### 6. MONTHLY REPORTS:

##### 6.1 Public Works

- 6.1.2 J. Worth – Utility report on Memorial Drive reviewed & filed
- 6.1.3 C. Madden – Daly Beach Washroom proposal – final plan with location to be submitted for final review

##### 6.2 Police

##### 6.3 Finance

###### 6.3.1 List of Accounts

No. 53-21 DYER-FALKEVITCH  
Be It Resolved that the List of Accounts submitted to Council and having been certified by said council and totaling the sum of \$202,750.62 being cheques numbered 10549 to 10632 be hereby passed for payment.

CARRIED

###### 6.3.2 Bank Reconciliation

No. 54-21 CREIGHTON-TAIT  
Be It Resolved That the Bank Reconciliation for the General and Utility accounts for January & February 2021 be hereby adopted as presented.

CARRIED

### 6.3.3 Financial Statement

- No. 55-21 FALKEVITCH-SMITH  
Be It Resolved That the financial statement for the period ended February 28<sup>th</sup>, 2021 be hereby adopted as presented.

CARRIED

### 6.4 Riverdale Planning

#### 6.5 Riverdale Community Centre

6.5.1 Offer to RRSD – classroom opportunity

#### 6.6 EMO

6.6.1 EMO Coordinator – Addendum to Manager of Community Services

- No. 56-21 MCFADDEN-DYER  
Be It Resolved That the EMO Coordinator position be added as a 3 year term addendum to the position of Manager of Community Services as proposed.

CARRIED

### 7. UNFINISHED BUSINESS:

#### 7.1 Riverdale Early Learning Centre - agreement

- No. 57-21 SMITH-CREIGHTON  
Be It Resolved That Council approve the agreement between Riverdale Municipality and Riverdale Early Learning Centre to subdivide and sell 100 feet of Lot 14/16 34 286 to RELC.

CARRIED

#### 7.2 RFNow – Fibre Optic installation – path adjustment

- No.58-21 TAIT-SMITH  
Be It Resolved That Council approve RFNow’s proposal to adjust the path of fibre optic installation at Chimo Beach.

CARRIED

### 8. NEW BUSINESS:

#### 8.1 Designate Tax Sale Year

- No. 59-21 FALKEVITCH-TAIT  
**WHEREAS** Section 365(2) of The Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs,

**BE IT RESOLVED THAT** the Designated Year for which properties in arrears be offered for sale by auction, be 2020 (meaning all properties with outstanding taxes from the year 2019 or prior); and

**BE IT FURTHER RESOLVED THAT** in accordance with s. 363 (1) of the Municipal Act, “costs” shall be the actual costs incurred for each parcel listed for the tax sale [plus administration fees of \$50.00 as set forth in Manitoba Regulation 50/97].

CARRIED

## 8.2 Rivers and Area Game and Fish Assoc. – Cost Share

No. 60-21 SMITH-DYER  
Whereas Rivers and Area Game and Fish have proposed to erect 4 highway signs at a cost of \$800.00 to assist vehicles to navigate their way to the dock and boat launch area;

Therefore Be It Resolved That Council agree to contribute \$400 towards the cost of signage.

CARRIED

8.3 Paradise Valley Road  
8.4 Munisight – Software renewal proposal

No.61-21 CREIGHTON-MCFADDEN  
Be It Resolved that Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Riverdale Municipality, Policies and System project.

Be It Therefore Resolved that the Municipality commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program with the following three activities:

- Development of an Asset Management Policy, Strategy, Roadmap, and Plan.
- Collect and compile asset information into one central database.
- Municipal Workshops: asset management principles, in-house asset management capacity, data collection in the field.

Be It Further Resolved that the Municipality commits \$10,000 from its budget towards the cost of this initiative.

CARRIED

### **9. CONSIDERATION OF BY-LAWS:**

9.1 By-Law 2021-04 – Water & Sewer Rates – for review

### **10. COUNCILLOR'S REMARKS & SUGGESTIONS:**

### **11. MAYOR'S REMARKS & SUGGESTIONS:**

### **12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:**

- update on M.I. work at Rivers dam

### **13. ADJOURNMENT:**

No. 62-21 DYER-MCFADDEN  
Be It Resolved that Council do now adjourn.

TIME: 7:45 p.m.

CARRIED

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Todd Gill  
Mayor

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Kat Bridgeman  
Chief Administrative Officer