

**RIVERDALE MUNICIPALITY
AGENDA
AUGUST 17TH, 2021 - 6:00PM**

COUNCIL CHAMBERS, RIVERDALE MUNICIPAL OFFICE

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes - Jult 13th, 2021
4. Delegation/Public Hearings:
5. COMMUNICATIONS
 - 5.1 United Way - Brandon & District
 - 5.2 Letter - Home Hardware and Tree Canada Grant
 - 5.3 MB Capital Planning & Agreement Management - Gas Tax Program Change
 - 5.4 Notice of Hearing of the Board of Reference - Land Transfer to RRSD
 - 5.5 Rivers and District 50 Plus Club
 - 5.6 Conservation and Climate Proposed Amendments to Onsite Wastewater Mgmt
 - 5.7 Request for Municipal well on NW corner of Municipality
6. MONTHLY REPORTS:
 - 6.1 Public Works & Utilities:
 - 6.1.1 Monthly Report - Municipal Works Manager C. Madden
 - 6.1.2 Project: Municipal Works Garage
 - 6.1.3 Project: Animal Control Pound
 - 6.1.4 Letter - Utility Meter dispute (Fehr)
 - 6.1.5 Bulk Water Station
 - 6.2 Police:
 - 6.2.1 Policing Service
 - 6.2.2 Monthly Stats - Chief Schwartz report
 - 6.2.3 Quotes for new Photocopier
 - 6.3 Fire & Emergency Services:
 - 6.3.1 Departmental requirements/service
 - 6.4 Finance:
 - 6.4.1 List of Accounts
General/Utility Chq 11061 - 11189 = \$712,530.22
 - 6.4.2 Bank Reconciliation - July
 - 6.4.3 Financial Statement - July 31, 2021
 - 6.5 Personnel Liaison (& Personnel Policy):
 - 6.5.1 Accounting Clerk position
 - 6.6 General Land Development:
 - 6.6.1 Lake Road Subdivision
 - 6.7 Public Health- Landfill & Recycling:
 - 6.8 Rivers Cemetery Committee:
 - 6.8.1 Rivers Cemetery expansion
 - 6.9 Rivers Handi-Van Committee:

- 6.10. Rivers-Rapid City Senior Services Committee:
- 6.11. Riverdale Recreation Commission:
 - 6.11.1 L. Gill Report
- 6.12. Riverdale Community Centre:
 - 6.12.1 L. Gill Report
- 6.13. EDO:
- 6.14. Prairie Crocus Regional Library:
- 6.15. EMO:
 - 6.15.1 DFA - 2020 Severe Weather Event - Site#1 Preliminary Design
 - 6.15.2 MPP Program
- 6.16. Riverdale Planning District:
 - 6.16.1 Monthly report - L. Eastcott
- 6.17. Riverdale CDC:
- 6.18. Rolling Dale Board:
- 6.19. Midwest Weed District:
- 6.20. Assiniboine West Watershed District
- 6.21. Central Assiniboine Watershed District
7. UNFINISHED BUSINESS:
8. NEW BUSINESS:
 - 8.1 100 Block of Main Street - Sidewalk construction
 - 8.2 Proposal - J & P Lok
 - 8.3 Taxes Added
 - 8.4 Taxes Cancelled
 - 8.5 Application for Approach - Redferns
9. CONSIDERATION OF BY-LAWS:
10. COUNCILLOR'S REMARKS & SUGGESTIONS:
11. MAYOR'S REMARKS & SUGGESTIONS:
12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:
 - 12.1 PTH25 Speed Zone Review - status update
13. ADJOURNMENT

RIVERDALE MUNICIPALITY

The minutes of the regular meeting of Council for Riverdale Municipality held in the Council Chambers on the 17th day of August 2021.

Deputy Mayor Ian Dyer called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

Councillor David Creighton
Councillor Ken Tait
Councillor Everett Smith
Councillor Dave Falkevitch

Regrets Mayor Todd Gill
Councillor Alastair McFadden

Chief Administrative Officer Kat Bridgeman recorded the minutes.

No. 166-21 FALKEVITCH-TAIT

Be It Resolved that the regular meeting agenda dated August 17th, 2021 be adopted as presented;

Be It Further Resolved that the agenda form part of the minutes.

CARRIED

No. 167-21 DYER-SMITH

Be It Resolved that the minutes of July 13th, 2021 be adopted as circulated.

CARRIED

5. COMMUNICATIONS:

5.1 United Way – Brandon & District -*send letter of support*

5.2 Letter – Home Hardware and Tree Canada Grant – *Councillor Tait to discuss with Home Hardware on alternate location*

5.3 MB Capital Planning & Agreement Mgmt – Gas Tax Change

5.4 Notice of Hearing of the Board of Reference

5.5 Rivers and District 50 Plus Club – *Letter to be sent, possible 2022 budget consideration*

5.6 Conservation and Climate – Proposed Amendments

5.7 Request for Municipal Well in NW corner of Municipality – TABLED 2022 budget consideration

6. MONTHLY REPORTS:

6.1 Public Works

6.1.1 Monthly Report – Municipal Works Manager – Reviewed & Filed

No. 168-21 TAIT-CREIGHTON

Be It Resolved that Council approve the purchase of 1000 Powertrain & Hydraulic extended warranty hours for John Deere 770G Motor grader at a cost of \$11.00 per hour.

CARRIED

6.2 Police

6.2.1 Policing Service

6.2.2 Monthly Stats – Chief Schwartz report – Review & Filed

6.2.3 Quotes for Photocopier

No. 169-21 CREIGHTON-TAIT

Be It Resolved that Council approve the purchase of a Sharp MXC304W photocopier from Office Innovations at a cost of \$2,895.00 + applicable tax;

Be It Further Resolved That the cost be funded by the Police Reserve.

CARRIED

6.3 Fire & Emergency

6.4 Finance

6.4.1 List of Accounts

- No. 170-21 DYER-FALKEVITCH
Be It Resolved that the List of Accounts submitted to Council and having been certified by said council and totaling the sum of \$712,530.22 being cheques numbered 11061 to 11189 be hereby passed for payment.

CARRIED

6.4.2 Bank Reconciliation

- No. 171-21 SMITH-TAIT
Be It Resolved That the Bank Reconciliation for the General/Utility account for July 2021 be hereby adopted as presented.

CARRIED

6.4.3 Financial Statement

- No. 172-21 TAIT-CREIGHTON
Be It Resolved That the financial statement for the period ended July 31st, 2021 be hereby adopted as presented.

CARRIED

6.5 Personnel Liaison

6.5.1 Accounting Clerk Position

- No. 173-21 CREIGHTON-SMITH
Be It Resolved That Christine Walker be hired as the Accounting Clerk effective August 23th, 2021 as per terms outlined in the recommended letter of offer.

CARRIED

6.6 General Land Development

6.6.1 Memorial Drive Subdivision – letter to be sent to engineer

6.7 Public Health – Landfill & Recycling

6.8 Rivers Cemetery Committee

- Policy needs to be developed regarding memorial items

6.9 Rivers Handi-Van Committee

6.10 Riverdale Senior Services Committee

6.11 Riverdale Recreation Commission

- 6.11.1 L. Gill Report reviewed and filed

6.12 Riverdale Community Centre

- 6.12.1 L. Gill Report reviewed and filed

6.13 EDO

6.14 Prairie Crocus Regional Library

6.15 EMO

6.15.1 DFA – 2020 Severe Weather Event – Site#1

- No. 174-21 SMITH-TAIT

Be It Resolved That Council approve the recommended change outlined in Stantec letter detailing the findings of preliminary analyses and revised crossing structure at Site #1 and that we proceed with the detailed design and construction of the appropriate option to comply with both MI and DFO guidelines and requirements.

CARRIED

6.15.2 MPP Program

No. 175-21 SMITH-FALKEVITCH

Be It Resolved That Council support the submission of a proposal under the Province of Manitoba’s Mitigation and Preparedness Program for the Riverdale Emergency Readiness program and authorize the CAO to submit the proposal.

CARRIED

6.16 Riverdale Planning District

6.16.1 Monthly Report – L. Eastcott – Reviewed & Filed

6.17 Rivers/Daly CDC

6.18 Rolling Dale Board

6.19 Midwest Weed District

6.20 Assiniboine West Watershed District

6.21 Central Assiniboine Watershed District

7. UNFINISHED BUSINESS:

8. NEW BUSINESS:

8.1 100 Block of Main Street – Sidewalk construction

No. 176-21 FALKEVITCH-SMITH

Be It Resolved That Council accept the quote from Crocus Concrete Ltd for the construction of a new sidewalk on the west side of the 100 block of Main Street for \$62,500 + GST;

Be It Further Resolved That the cost be borne by the Gas Tax reserve as per the 2021 Financial Plan.

CARRIED

8.2 Proposal – J & P Lok

8.3 Taxes Added

No. 177-21 SMITH--TAIT

Be It Resolved that the following taxes be added to the roll for the year 2021 as per Section 326(1) of the Municipal Act.

Roll #	Legal Description	Amount	
8400.000	27/37-5-236	\$ 28,474.60	(2020)
8400.000	27/37-5-236	\$ 30,857.02	
34800.000	3/4-19-249	\$ 2,876.75	
51060.000	DES 16/17-38-286	\$ 86.90	(2020)
51060.000	DES 16/17-38-286	\$ 260.16	
59020.000	1-68437	\$ 328.75	
59025.000	2-68437	\$ 285.11	
59030.000	3-68437	\$ 285.11	
59035.000	4-68437	\$ 285.11	
59040.000	5-68437	\$ 315.12	
59045.000	6-68437	\$ 386.04	
63836.000	13-66077	\$ 250.90	

63840.000	15-66077	\$	1,566.65	(2020)
63840.000	15-66077	\$	4,828.30	
63842.000	16-66077	\$	283.29	
63844.000	17-66077	\$	2,631.02	
63844.000	17-66077	\$	174.43	
101450.000	1-58595; A-63534	\$	3,113.29	
105220.000	1-63928	\$	443.46	
119500.000	DES SW 7-11-21W	\$	710.84	
121300.000	DES SW 10-11-21W	\$	5,605.82	
124900.000	DES SE 18-11-21W	\$	487.49	(2020)
124900.000	DES SE 18-11-21W	\$	1,974.49	
126060.000	1-67866	\$	52.24	
153600.000	1-65787	\$	20.53	
153625.000	DES NE 14-12-22W	\$	486.84	(2020)
176670.000	E-66610	\$	112.60	(2020)
176670.000	E-66610	\$	163.44	
176715.000	D-66610	\$	262.63	(2020)
176715.000	D-66610	\$	376.97	
172110.000	F-66610	\$	135.78	(2020)
172110.000	F-66610	\$	201.29	
172510.000	J-66610	\$	790.62	(2020)
172510.000	J-66610	\$	1,141.23	
172610.000	G-66610	\$	142.76	(2020)
172610.000	G-66610	\$	211.30	
172620.000	H-66610	\$	31.43	(2020)
172620.000	H-66610	\$	51.51	
177237.000	K-66610	\$	327.75	(2020)
177237.000	K-66610	\$	476.83	
197100.000	SE12-12-20W	\$	602.97	
200230.000	4-51775	\$	2,538.69	
203320.000	10-52327	\$	140.98	
212403.000	3-25681	\$	308.99	
213200.000	NE31-12-20W	\$	554.51	(2020)
213200.000	NE31-12-20W	\$	2,983.97	
51012.000	8/9-38-286	\$	74.91	

\$ **98,701.42**

CARRIED

8.4 Taxes Cancelled

No. 178-21 FALKEVITCH-CREIGHTON

Be It Resolved that the following taxes be cancelled from the roll for the year 2021 as per Section 300(6) of the Municipal Act.

Roll #	Legal Description	Amount	
B540	DESC 0	-\$	108.00
8400.000	27/37-5-236	-\$	944.03 (2020)
8400.000	27/37-5-236	-\$	1,443.90
51800.000	11/12-49-286	-\$	607.06 (2020)
51800.000	11/12-49-286	-\$	2,423.22
58000.000	DES B 795	-\$	553.18
59050.000	7-68437	-\$	17.74
63844.000	17-66077	-\$	6.11
119500.000	DES SW7-11-21W	-\$	447.23
126050.000	2-67866	-\$	18.40
153600.000	1-65787	-\$	459.46
160800.000	Se30-12-22W	-\$	24.38 (2020)
176670.000	E-66610	-\$	74.66 (2020)
176670.000	E-66610	-\$	107.17
177235.000	A-66610 (DES SE18-12-21W)	-\$	214.02 (2020)
177235.000	A-66610 (DES SE18-12-21W)	-\$	307.20

176775.000	B-66610 (M-2406)	-\$	118.29	(2020)
176775.000	B-66610 (M-2406)	-\$	169.79	
176760.000	C-66610 (L-2406)	-\$	9.95	(2020)
176760.000	C-66610 (L-2406)	-\$	14.29	
176685.000	F-2406 - DELETED	-\$	693.06	(2020)
176685.000	F-2406 - DELETED	-\$	1,001.21	
176700.000	G-2406 - DELETED	-\$	755.11	(2020)
176700.000	G-2406 - DELETED	-\$	1,090.28	
183200.000	DES SE32-12-21W	-\$	20.96	
8500.000	38/39-5-236	-\$	526.04	
8600.000	40-5-236	-\$	84.08	
23500.000	21/23-13-236	-\$	62.19	
51000.000	DES 10/13-38-286	-\$	251.95	
55000.000	17-53-286	-\$	353.31	
		-\$	12,906.27	

CARRIED

8.5 Application for Approach - Redferns

No. 179-21 CREIGHTON-SMITH

Whereas Redfern Farm Services Ltd. owner(s) of property legally described as being; NE 23-12-21, applied to the Council for approval to widen an existing approach as per Policy PW_04-15, in order to:

Continue to provide access onto the property due a fenced in area being expanded.

Therefore Be It Resolved That approve said application with the following conditions.

THAT if they require more than 40', the current approach be removed and a new one constructed at the owner's expense, as per the above stated policy

CARRIED

9. CONSIDERATION OF BY-LAWS:

10. COUNCILLOR'S REMARKS & SUGGESTIONS:

Councillor Creighton

- Would like to review Bill C64 and the municipalities' position for next agenda
- Proposal from RM of Oakview is forthcoming on mutual aid fire for council review

11. MAYOR'S REMARKS & SUGGESTIONS:

12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:

- Status Speed limit review on PTH25

13. ADJOURNMENT:

No. 180-21 TAIT-CREIGHTON

Be It Resolved that Council do now adjourn.

TIME: 8:00 p.m.

CARRIED

Todd Gill
Mayor

Kat Bridgeman
Chief Administrative Officer