

**RIVERDALE MUNICIPALITY
AGENDA
DECEMBER 21ST, 2021 - 6:00PM**

COUNCIL CHAMBERS, RIVERDALE MUNICIPAL OFFICE

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes - December 7th, 2021
4. Public Hearings:
 - 4.1 Wheatland Streetlighting - Special Service Proposal 01-22
5. COMMUNICATIONS
 - 5.1 AMM 2022 Municipal Visit Tour
6. MONTHLY REPORTS:
 - 6.1 Municipal Works & Utilities:
 - 6.1.1 Neptune 360 Cloud Based Upgrade - Metre read
 - 6.2 Police:
 - 6.2.1 Monthly Report - Chief I. Schwartz
 - 6.3 Finance:
 - 6.3.1 List of Accounts
General/Utility Chq 11569 - 11639 = \$156,423.40
 - 6.3.2 Bank Reconciliation - Sept, Oct & Nov
 - 6.3.3 Financial Statement - November 30, 2021
 - 6.3.4 Interim Operating Budget
 - 6.3.5 Annual Authorization to Operate Line of Credit
 - 6.3.6 Interim Operating Audit report
 - 6.3.7 Utility Deficits - recovery methods
 - 6.4 Riverdale Planning:
 - 6.4.1 L. Eastcott - Planning report
 - 6.5 Personnel
 - 6.5.1 In Camera - personnel
 - 6.5.2 2022 Remuneration
 - 6.5.2 EAP Enrollment request
7. UNFINISHED BUSINESS:
 - 7.1 Tax Sale Report - 2021 Recovery & Sale
 - 7.2 PFA Canada - cardlock/fleet station
8. NEW BUSINESS:
 - 8.1 Self-contained & roadway lighting
 - 8.2 Pedestrian Corridor - PTH25
9. CONSIDERATION OF BY-LAWS:
 - 9.1 By-Law No. 2022-01 - Special Service Levy for Streetlighting in the Community of Wheatland - 1st reading
10. COUNCILLOR'S REMARKS & SUGGESTIONS:
11. MAYOR'S REMARKS & SUGGESTIONS:

12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:

13. ADJOURNMENT

RIVERDALE MUNICIPALITY

The minutes of the regular meeting of Council for Riverdale Municipality held in the Council Chambers on the 21st day of December 2021.

Mayor Todd Gill called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

Councillor Ian Dyer
Councillor Alastair McFadden
Councillor David Creighton
Councillor Ken Tait
Councillor Everett Smith
Councillor Dave Falkevitch

Chief Administrative Officer Kat Bridgeman recorded the minutes.

No. 246-21 GILL- SMITH
Be It Resolved that the regular meeting agenda dated December 21st, 2021 be adopted as presented;

Be It Further Resolved that the agenda form part of the minutes.

CARRIED

No. 247-21 DYER-TAIT
Be It Resolved that the minutes of December 7th, 2021 be adopted as circulated.

CARRIED

DELEGATION:

4. PUBLIC HEARING:

4.1 Public Hearing – Special Service Proposal – 6:30pm

No. 248-21 SMITH-TAIT
Be It Resolved That the Council for Riverdale Municipality recess the Regular Meeting of Council at 6:30 pm to sit as a Public Hearing to hear representation on Special Service Proposal No. 01-22.

CARRIED

No. 249-21 FALKEVITCH-SMITH
Be It Resolved that Council Close the Public Hearing and re-open the regular meeting at 6:35 pm.

CARRIED

6. MONTHLY REPORTS:

6.1 Public Works

6.1.1 Neptune 360 Cloud Based Upgrade - Metre read

No. 250-21 TAIT-DYER
Whereas the current Trimble metre reader has become obsolete and is no longer serviceable;

Therefore Be It Resolved That Council approve the upgrade to the Neptune 360 Cloud Based System/R900 Belt Clip, at the discounted rate valid to Dec 31, 2021 with an annual subscription.

CARRIED

6.2 Police

6.3 Finance

6.3.1 List of Accounts

No. 251-21 CREIGHTON-SMITH

Be It Resolved that the List of Accounts submitted to Council and having been certified by said council and totaling the sum of \$156,423.40 being cheques numbered 11569 to 11639 be hereby passed for payment.

CARRIED

6.3.2 Bank Reconciliation

No. 252-21 SMITH-TAIT

Be It Resolved That the Bank Reconciliation for the General/Utility account September, October & November, 2021 be hereby adopted as presented.

CARRIED

6.3.3 Financial Statement

No. 253-21 DYER-MCFADDEN

Be It Resolved That the financial statement for the period ended November 30th, 2021 be hereby adopted as presented.

CARRIED

6.3.4 Interim Operating Budget

No. 254-21 MCFADDEN-FALKEVITCH

Whereas Section 163 of the Municipal Act provides for Council to adopt an interim budget of all operating and capital expenditures of the municipality for the period January 1, 2022 until the adoption of the annual budget.

Now Therefore Be It Resolved that the following provisional estimates be hereby adopted.

GENERAL OPERATING REQUIREMENTS

General Government Services	105,000.00
Protective Services	90,000.00
Transportation Services	85,000.00
Environmental Services	30,000.00
Public Health & Welfare Services	15,000.00
Environmental Development Services	6,000.00
Economic Development Services	5,000.00
Recreational and Cultural Services	165,000.00
Fiscal Services	10,000.00

GENERAL CAPITAL REQUIREMENTS

Borne by Reserves	100,000.00
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UTILITY OPERATING REQUIRMENTS

Water Supply	50,000.00
Sewage Collection and Disposal	20,000.00
Contributions to Capital	25,000.00

UTILITY CAPITAL REQUIRMENTS

Borne by Reserves	30,000.00
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CARRIED

6.3.5 Annual Authorization to Operate a Line of Credit

No. 255-21 FALKEVITCH-CREIGHTON

WHEREAS 173(1) of the Municipal Act provided that, "A Council may by resolution borrow money for the operating expenses during a fiscal year, but the amount borrowed must not exceed that amount collected in taxes and grant in lieu of taxes in the previous fiscal year";

AND WHEREAS the Council of Riverdale Municipality (herein called "the Corporation") deems it necessary to borrow the sum of One Million Five Hundred Thousand Dollars (\$1,500,000.00) to meet the current expenditures of the Corporation for the fiscal year 2022 until such time as the taxes levied therefore are collected;

AND WHEREAS the total amount of the taxes collected by the Corporation last year was the sum of Two Million, Six Hundred and One Thousand, Seven Hundred and Thirteen Dollars (\$2,601,713.07).

NOW THEREFORE it is hereby enacted by the Corporation of Riverdale Municipality as follows:

1. THAT the Mayor and Treasurer of the Corporation be and they are hereby authorized to borrow under the seal of the Corporation from the Westoba Credit Union Ltd. (herein called "the Credit Union") the sum of One Million Five Hundred Thousand Dollars (\$1,500,000.00), for the purpose of aforesaid and to pay or agree to pay interest thereon, or on so much thereof as remains from time to time unpaid, calculated at the Credit Union's prime interest rate per annum in effect from time to time plus arranged % per annum, as well after as before maturity, default and judgment, with interest on overdue interest at the same rate as the principal.

2. THAT the amount so borrowed with interest aforesaid be evidenced by either of the following means:

a) by one or more promissory notes under the seal of the corporation and signed by the Mayor and Treasurer thereof and given to the Credit Union, or

b) by overdraft on the account of the corporation with the Credit Union by cheques signed by the Mayor and Treasurer thereof.

3. THAT the Corporation hereby mortgages, assigns, transfers, pledges and hypothecates to the said Credit Union the taxes of the Corporation for the present year for municipal, school or the purposes of The Minister of Local Government as additional security for the repayment of the amount so borrowed for any of such respective purposes.

4. THAT the Corporation shall deposit said taxes with the Credit Union as collected in a special account as collateral security for payment of the amount so borrowed and interest, but the Credit Union shall not be restricted to the said taxes for payment of the sum borrowed hereunder, nor shall it be bound to wait for repayment of said sum until said taxes are collected, or be required to see that they are deposited or applied as aforesaid.

5. THAT the amount so borrowed and interest shall be payable within the current fiscal year.

6. THAT the Mayor and Treasurer are hereby authorized to give to the said Credit Union in the name, on behalf of and under the seal of the Corporation as security for the moneys so borrowed, and interest thereon, a covenant or agreement containing a clause that all taxes levied or to be levied by the Corporation for the present year be and they are hereby pledged, hypothecated, mortgaged, transferred and assigned to the Credit Union as security for said loan and interest thereon and are charged as a first charge with repayment of such loan and interest, or a clause to like effect; and that said taxes shall be deposited forthwith on being collected in the Credit Union to the credit to the Corporation in a special account as collateral security for said advance.

7. THAT nothing herein or in said covenant or agreement contained shall waive, prejudicially affect or exclude any right, power, or security by statute, common law or otherwise given to or implied in favor of the said Credit Union.

CARRIED

6.3.5 Interim Operating Audit report – Reviewed & Filed

6.3.6 Utility Deficit Recoveries – For further Review

6.4 Riverdale Planning

6.5 Personnel (Liaison)

6.5.1 In Camera - personnel

No. 256-21 DYER-MCFADDEN

Be It Resolved That Council recess the regular meeting to sit in camera as a Committee of the Whole to discuss personnel matters.

Be It Further Resolved That all matters discussed are to be kept confidential.

CARRIED

No. 257-21 CREIGHTON-SMITH

Be It Resolved That Council come out of Committee of the Whole and continue with the regular meeting.

CARRIED

6.5.2 2022 Remuneration

No. 258-21 MCFADDEN-DYER

Be It Resolved That Council adopt the 2022 Remuneration Policy as presented.

CARRIED

6.5.3 EAP request - TABLED

7. UNFINISHED BUSINESS:

7.1 Tax Sale report – 2021 Tax Arrears Recovery & Tax Sale

No. 259-21 FALKEVITCH-SMITH

Be It Resolved That Council have reviewed and approve the 2021 Tax Arrears Recovery Tax Sale report submitted by TAXervice.

CARRIED

7.2 PFA Canada – Reviewed & Filed

8. NEW BUSINESS:

8.1 Self-contained and Roadway lighting

No. 260-21 MCFADDEN-TAIT

Be It Resolved That application be made to Manitoba Hydro to disconnect the self-contained and roadway lights identified under Riverdale Municipality Acct # 8059020 6516501 and Acct # 8096745 6541984 effective December 31st, 2021.

CARRIED

8.2 Pedestrian Corridor PTH25

No. 261-21 CREIGHTON-MCFADDEN

Whereas Council deems it necessary to provide safe crossing for pedestrians travelling to and from the CN station to the North side of PTH25;

Therefore Be It Resolved That Council request M.I. Traffic Engineering to review & consider the need for a pedestrian corridor on PTH 25 (1st Avenue)

CARRIED

9. CONSIDERATION OF BY-LAWS:

9.1 Wheatland Streetlighting - Special Service Levy By-Law 2022-01

No. 262-21 TAIT-FALKEVITCH

Be It Resolved that By-Law No. 2022-01, being a By-Law of Riverdale Municipality to establish a rate for a special services levy for streetlighting in the community of Wheatland from 2022 to 2026 inclusive, be given 1st reading.

CARRIED

10. COUNCILLOR'S REMARKS & SUGGESTIONS:

Councillor Falkevitch – more education/advertising on leash license requirements

Councillor Dyer – request update from Manitoba Infrastructure on Rivers Reservoir work for 2022

11. MAYOR'S REMARKS & SUGGESTIONS:

12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:

13. ADJOURNMENT:

No. 263-21 FALKEVITCH-CREIGHTON

Be It Resolved that Council do now adjourn.

TIME: 7:45 p.m.

CARRIED

Todd Gill
Mayor

Kat Bridgeman
Chief Administrative Officer