

**RIVERDALE MUNICIPALITY
AGENDA
APRIL 5TH, 2022 - 6:00PM**

COUNCIL CHAMBERS, RIVERDALE MUNICIPAL OFFICE

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes - March 15th, 2022
4. Delegation/Public Hearings:
5. COMMUNICATIONS
 - 5.1 MB Provincial Plow Assoc. (MPPA) - request permission for logo use
 - 5.2 AMM Commercial - 2022 Insurance Renewal
6. MONTHLY REPORTS:
 - 6.1 Public Works & Utilities:
 - 6.1.1 Monthly Report - Municipal Operations Manager - C. Madden
 - 6.1.2 Project: Municipal Works Garage
 - 6.1.3 Project: Animal Control Pound
 - 6.1.4 Green Team - Staffing review
 - 6.1.5 Municipal Sewer - Contract renewal
 - 6.2 Police:
 - 6.2.1 Policing Service - Vehicles
 - 6.3 Fire & Emergency Services:
 - 6.3.1 Monthly Report - Fire Chief R. Brown
 - 6.4 Finance:
 - 6.4.1 Reserve Transfers - 2021
 - 6.4.2 Unauthorized Invoices - towing & snow removal
 - 6.5 Personnel Liaison (& Personnel Policy):
 - 6.5.1 In Camera - personnel
 - 6.6 General Land Development:
 - 6.7 Public Health- Landfill & Recycling:
 - 6.8 Rivers Cemetery Committee:
 - 6.9 Rivers Handi-Van Committee:
 - 6.9.1 Handi-Van Manual Policy
 - 6.10. Rivers-Rapid City Senior Services Committee:
 - 6.11. Riverdale Recreation Commission:
 - 6.11.1 L. Gill Monthly Report
 - 6.12. Riverdale Community Centre:
 - 6.12.1 L. Gill Monthly Report
 - 6.13. EDO:

- 6.14. Prairie Crocus Regional Library:
- 6.15. EMO:
- 6.16. Riverdale Planning District:
 - 6.17.1 L. Eastcott - Monthly Report
- 6.17. Riverdale CDC:
- 6.18. Rolling Dale Board:
- 6.19. Midwest Weed District:
- 6.20. Assiniboine West Watershed District
 - 6.21.1 Oak River / Lower Little Saskatchewan River
- 6.21. Central Assiniboine Watershed District
 - 6.22.1 Epinette/Willow Subdistrict
7. UNFINISHED BUSINESS:
8. NEW BUSINESS:
 - 8.1 Tax Sale Date
 - 8.2 Meeting Date Change - April 19
 - 8.3 2022 Gravel Crushing Tender
 - 8.4 2022 Gravel Load & Haul Tender
9. CONSIDERATION OF BY-LAWS:
 - 9.1 By-Law No. 2022-04 - Use of Municipal Resources in an Election - 1st reading
10. COUNCILLOR'S REMARKS & SUGGESTIONS:
11. MAYOR'S REMARKS & SUGGESTIONS:
12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:
 - 12.1 Final confirmation of MOS registrants
13. ADJOURNMENT

RIVERDALE MUNICIPALITY

The minutes of the regular meeting of Council for Riverdale Municipality held in the Council Chambers on the 5th day of April 2022.

Mayor Todd Gill called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

Councillor Ian Dyer
Councillor Alastair McFadden
Councillor David Creighton
Councillor Ken Tait
Councillor Everett Smith
Councillor Dave Falkevitch

Chief Administrative Officer Kat Bridgeman recorded the minutes.

No. 61-22 GILL-MCFADDEN
Be It Resolved that the regular meeting agenda dated April 5th, 2022 be adopted as presented;

Be It Further Resolved that the agenda form part of the minutes.

CARRIED

No. 62-22 TAIT-CREIGHTON
Be It Resolved that the minutes of March 15th, 2022 be adopted as circulated.

CARRIED

4. DELEGATION/PUBLIC HEARING:

5. COMMUNICATIONS:

5.1 MPPA – Request permission for logo use

No. 63-22 SMITH-DYER
Be It Resolved That council allow the Manitoba Provincial Plow Association the use of the Riverdale Municipality logo for the Canadian Plow Match booklet; event to be held in Riverdale Municipality from May 4-6, 2022.

CARRIED

6. MONTHLY REPORTS:

6.1 Public Works & Utilities

6.1.1 Monthly Report – C. Madden

6.1.4 Green Team

6.1.5 Municipal Sewer – Contract renewal

No. 64-22 MCFADDEN-TAIT
Be It Resolved That Council agree to the terms of Municipal Sewer Maintenance renewal contract dated March 20, 2022.

CARRIED

6.2 Police

6.2.1 Police Vehicles – 501 to be repaired, including new tires to bring back in service

6.3 Fire & Emergency Services

6.3.1 Monthly Report – Fire Chief R. Brown – Reviewed & Filed

6.4 Finance

6.4.1 Reserve Transfers 2021

- No. 65-22 FALKEVITCH-DYER
Be It Resolved That Council approve the transfer of \$8,316.68 from the Equipment Replacement Reserve to General operating to cover lease payments for the 524L Wheel Loader and the 2019 870G Motor Grader.

CARRIED

- No. 66-22 MCFADDEN-TAIT
Be It Resolved That Council approve the transfer of \$45,000 (initial payment from BSC Grant) from the Recreation/Youth Reserve to the general operating to cover costs associated with the construction of the Rivers Campground to the end of December 2021.

CARRIED

6.4.2 Unauthorized Invoices

- No. 67-22 DYER-MCFADDEN
Whereas extreme weather conditions and limited resources can lengthen times for the municipality to maintain open/passable roads;

And Whereas it is Municipal policy to not accept unsolicited invoices for work initiated or hired by any person not an authorized designate of the Municipality at any time;

Therefore Be It Resolved That Invoice #145766 received by Hay Vern for towing services in the amount of \$630.00 be denied.

Be It Further Resolved That invoice from G. Joynt for plowing snow on a municipal road in the amount of \$262.50 be denied.

CARRIED

6.5 Personnel Liaison

- No. 68-22 CREIGHTON-SMITH
Be It Resolved That Council recess the regular meeting to sit in camera as a Committee of the Whole to discuss personnel issues.

Be It Further Resolved That all matters discussed are to be kept confidential.

CARRIED

- No. 69-22 TAIT-SMITH
Be It Resolved That Council come out of Committee of the Whole and continue with the regular meeting.

CARRIED

6.6 General Land Development

6.7 Public Health – Landfill & Recycling

6.8 Rivers Cemetery Committee

6.9 Rivers Handi-Van

6.9.1 Handi-Van Policy & Procedures Manual

- No. 70-22 FALKEVITCH-MCFADDEN
Be It resolved That Council approve the Rivers Handi-Van Services Policy and Procedure Manual as submitted.

CARRIED

6.10 Riverdale Senior Services Committee

6.11 Riverdale Recreation Commission

6.11.1 L. Gill Report reviewed and filed

6.12 Riverdale Community Centre

6.12.1 L. Gill Report reviewed and filed

6.13 EDO

6.14 Prairie Crocus Regional Library

6.15 EMO – Further investigation required for gas line rupture together with policy updates and emergency processes

6.16 Riverdale Planning District

6.17 Riverdale CDC

6.18 Rolling Dale Board

6.19 Midwest Weed District

6.20 Assiniboine West Watershed District

6.21 Central Assiniboine Watershed District

7. UNFINISHED BUSINESS:

Councillor Creighton left the meeting at 7:25pm

8. NEW BUSINESS:

8.1 Tax Sale Date

No. 71-22

DYER-SMITH

WHEREAS Section 365(2) of The Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs,

BE IT RESOLVED THAT the Designated Year for which properties in arrears be offered for sale by auction, be 2021 (meaning all properties with outstanding taxes from the year 2020 or prior); and

BE IT FURTHER RESOLVED THAT in accordance with s. 363 (1) of the Municipal Act, "costs" shall be the actual costs incurred for each parcel listed for the tax sale [plus administration fees of \$50.00 as set forth in Manitoba Regulation 50/97]; and

BE IT FURTHER RESOLVED THAT the tax sale be held November 29th, 2022 at 10:00 am at the Riverdale Municipality council chambers.

CARRIED

8.2 Meeting Date Change – April 19

No. 72-22

FALKEVITCH-TAIT

Be It Resolved That the April 19th regular meeting date be cancelled.

CARRIED

8.3 2022 Gravel Crushing Tender

- No. 73-22 DYER-SMITH
Be It Resolved that Council accept the tender to crush approximately 15,000 yards submitted by E.K. Kostenchuk at a cost \$4.95 + GST per cubic yard plus mobilization.

CARRIED

Mayor Gill recused himself from the meeting for the following discussion and vote. Deputy Mayor Ian Dyer took the Chair

8.4 2022 Gravel Load & Haul Tender

- No. 74.22 FALKEVITCH-SMITH
Be It Resolved that Council accept the tender to haul and spread approximately 15,000 cubic yards of crushed gravel submitted by Stewart Endeavors at a cost \$1.10 + GST per cubic yard for loading from stockpile and \$0.54 + GST per cubic yard for yard Mile hauling with a deadline of June 30th, 2022.

CARRIED

Mayor Gill resumed his place as Chair for the remainder of the meeting.

9. CONSIDERATION OF BY-LAWS:

9.1 By-Law No. 2022-04 – Use of Municipal Resources in an Election

- No. 75-22 TAIT-SMITH
Be It Resolved that By-Law No. 2022-04, being a By-Law of Riverdale Municipality for the Use of Municipal Resources in an Election given 1st reading.

CARRIED

10. COUNCILLOR'S REMARKS & SUGGESTIONS:

Councillor Falkevitch – request status of Census appeal

Councillor Smith – road restrictions on; shoulders are soft and will likely need extra attention

Councillor Dyer – request status of Utility Rate Application through PUB

11. MAYOR'S REMARKS & SUGGESTIONS:

Mayor Gill – reported on meeting to be held this week for Memorial Drive utility

12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:

CAO – Request for attendance confirmations for M.O.S. for registration

13. ADJOURNMENT:

- No. 75-22 FALKEVITCH-MCFADDEN
Be It Resolved that Council do now adjourn.

TIME: 8:05 p.m.

CARRIED

Todd Gill
Mayor

Kat Bridgeman
Chief Administrative Officer