

**RIVERDALE MUNICIPALITY
AGENDA
DECEMBER 20TH, 2022 - 6:00PM**

COUNCIL CHAMBERS, RIVERDALE MUNICIPAL OFFICE

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes - December 6th, 2022
4. Delegations/Public Hearings:
 - 4.1 Rivers & Area Community Foundation (D. Morken/R. Veitch) - 6:10pm
 - a) Gov't of Canada/RACF Recovery Fund
 - b) Non Qualified Donnees for grant applications
 - c) Local donations to Municipality and charitable donations
5. COMMUNICATIONS
 - 5.1 Ducks Unlimited - Notice of Intent - "No Break, No Drain" Conservation Agreement
 - 5.2 AMM - Municipal Visit - February 6
 - 5.3 Manitoba Metis Federation - letter
6. MONTHLY REPORTS:
 - 6.1 Municipal Works & Utilities:
 - 6.1.2 Waterline break - Rd 120 report
 - 6.2 Police (Creighton):
 - 6.3 Finance:
 - 6.3.1 List of Accounts
General/Utility Chq 12867 - 12981 = \$1,060,474.04
 - 6.3.2 Bank Reconciliation
 - 6.3.3 Financial Statement - November 30th, 2022
 - 6.3.4 Interim Operating Budget
 - 6.3.5 Operating Line of Credit - Annual
 - 6.3.6 Handi-Van - Financing
 - 6.3.7 2022 Capital Sales by Dept
 - 6.4 Riverdale Planning:
 - 6.5 Personnel
 - 6.5.1 In Camera - personnel
7. UNFINISHED BUSINESS:
 - 7.1 FA_01-19 Municipal Tendering & Procurement Policy
8. NEW BUSINESS:
 - 8.1 Basket funding/Unconditional Grants
 - 8.2 Draft Article for Banner - Under review
 - 8.3 Discretionary spending
 - 8.4 Grader 770GP Inspection
 - 8.5 Blue Cross - Members of Council
9. CONSIDERATION OF BY-LAWS:
 - 9.1 By-Law No. 2022-09 - False Alarm Bylaw - 1st & 2nd reading
10. COUNCILLOR'S REMARKS & SUGGESTIONS:

11. MAYOR'S REMARKS & SUGGESTIONS:
12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:
Budget Meeting - set date
13. ADJOURNMENT

RIVERDALE MUNICIPALITY

The minutes of the regular meeting of Council for Riverdale Municipality held in the Council Chambers on the 20th day of December 2022.

Mayor Heather Lamb called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

Councillor Everett Smith
Councillor Shawn Mason
Councillor Christa Veitch
Councillor Tyson Peters
Councillor David Creighton
Councillor Tyler Pod

Chief Administrative Officer Kat Bridgeman recorded the minutes.

No. 266-22 CREIGHTON-SMITH

Be It Resolved that the regular meeting agenda dated December 20th, 2022 be adopted as presented;

Be It Further Resolved that the agenda form part of the minutes.

CARRIED

No. 267-22 MASON-POD

Be It Resolved that the minutes of December 6th, 2022 be adopted as circulated.

CARRIED

4. PUBLIC HEARING/DELEGATION:

4.1 Rivers & Area Community Foundation (D. Morken/R. Veitch)–6:10PM

D. Morken & R. Veitch attended the meeting to discuss the Gov't of Canada Recovery fund granting program. Local donations and charitable donations was discussed with a request to consider adjusting the policy to accommodate local organizations

5. COMMUNICATIONS:

5.1 Ducks Unlimited – Notice of Intent

5.2 AMM Municipal Visit – February 6

5.3 Manitoba Metis Federation - letter

6. MONTHLY REPORTS:

6.1 Public Works

6.1.2 Waterline Break RD 120 – Utility Report – Reviewed & filed

6.2 Police

Councillor Creighton – reported on regionalization, budget considerations. RPS is being gifted a police vehicle from another agency with regulatory conditions.

6.3 Finance

6.3.1 List of Accounts

No. 268-22 SMITH-MASON

Be It Resolved that the List of Accounts submitted to Council and having been certified by said council and totaling the sum of \$1,060,474.04 being cheques numbered 12867 to 12981 be hereby passed for payment.

CARRIED

6.3.2 Bank Reconciliation

6.3.3 Financial Statement

No. 269-22 CREIGHTON-PETERS

Be It Resolved That the financial statement for the period ended November 30th, 2022 be hereby adopted as presented.

CARRIED

6.3.4 Interim Operating Budget

No. 270-22 MASON-VEITCH

Whereas Section 163 of the Municipal Act provides for Council to adopt an interim budget of all operating and capital expenditures of the municipality for the period January 1, 2023 until the adoption of the annual budget;

Now Therefore Be It Resolved that the following provisional estimates be hereby adopted;

GENERAL OPERATING REQUIREMENTS

General Government Services	105,000.00
Protective Services	90,000.00
Transportation Services	85,000.00
Environmental Services	30,000.00
Public Health & Welfare Services	15,000.00
Environmental Development Services	6,000.00
Economic Development Services	5,000.00
Recreational and Cultural Services	165,000.00
Fiscal Services	10,000.00

GENERAL CAPITAL REQUIREMENTS

Borne by Reserves	100,000.00
-------------------	------------

UTILITY OPERATING REQUIRMENTS

Water Supply	50,000.00
Sewage Collection and Disposal	20,000.00
Contributions to Capital	25,000.00

UTILITY CAPITAL REQUIRMENTS

Borne by Reserves	30,000.00
-------------------	-----------

CARRIED

6.3.5 Annual Authorization to Operate a Line of Credit

No. 271-22 SMITH-VEITCH

WHEREAS 173(1) of the Municipal Act provides that, "A Council may by resolution borrow money for the operating expenses during a fiscal year, but the amount borrowed must not exceed that amount collected in taxes and grant in lieu of taxes in the previous fiscal year";

AND WHEREAS the Council of Riverdale Municipality (herein called "the Corporation") deems it necessary to borrow the sum of One Million Five Hundred Thousand Dollars (\$1,500,000.00) to meet the current expenditures of the Corporation for the fiscal year 2023 until such time as the taxes levied therefore are collected;

AND WHEREAS the total amount of the taxes collected by the Corporation last year was the sum of Two Million, Seven Hundred and Forty Thousand, Three Hundred Seventy One Dollars (\$2,740,371.19).

NOW THEREFORE it is hereby enacted by the Corporation of Riverdale Municipality as follows:

1. THAT the Mayor and Treasurer of the Corporation be and they are hereby authorized to borrow under the seal of the Corporation from the Westoba Credit Union Ltd. (herein called "the Credit Union") the sum of One Million Five Hundred Thousand Dollars (\$1,500,000.00), for the purpose of

aforesaid and to pay or agree to pay interest thereon, or on so much thereof as remains from time to time unpaid, calculated at the Credit Union's prime interest rate per annum in effect from time to time plus arranged % per annum, as well after as before maturity, default and judgment, with interest on overdue interest at the same rate as the principal.

2. THAT the amount so borrowed with interest aforesaid be evidenced by either of the following means:

a) by one or more promissory notes under the seal of the corporation and signed by the Mayor and Treasurer thereof and given to the Credit Union, or

b) by overdraft on the account of the corporation with the Credit Union by cheques signed by the Mayor and Treasurer thereof.

3. THAT the Corporation hereby mortgages, assigns, transfers, pledges and hypothecates to the said Credit Union the taxes of the Corporation for the present year for municipal, school or the purposes of The Minister of Local Government as additional security for the repayment of the amount so borrowed for any of such respective purposes.

4. THAT the Corporation shall deposit said taxes with the Credit Union as collected in a special account as collateral security for payment of the amount so borrowed and interest, but the Credit Union shall not be restricted to the said taxes for payment of the sum borrowed hereunder, nor shall it be bound to wait for repayment of said sum until said taxes are collected, or be required to see that they are deposited or applied as aforesaid.

5. THAT the amount so borrowed and interest shall be payable within the current fiscal year.

6. THAT the Mayor and Treasurer are hereby authorized to give to the said Credit Union in the name, on behalf of and under the seal of the Corporation as security for the moneys so borrowed, and interest thereon, a covenant or agreement containing a clause that all taxes levied or to be levied by the Corporation for the present year be and they are hereby pledged, hypothecated, mortgaged, transferred and assigned to the Credit Union as security for said loan and interest thereon and are charged as a first charge with repayment of such loan and interest, or a clause to like effect; and that said taxes shall be deposited forthwith on being collected in the Credit Union to the credit to the Corporation in a special account as collateral security for said advance.

7. THAT nothing herein or in said covenant or agreement contained shall waive, prejudicially affect or exclude any right, power, or security by statute, common law or otherwise given to or implied in favor of the said Credit Union.

CARRIED

6.3.6 Handi-Van Financing – under further review 2023 Budget

6.3.7 2022 Capital Sales by Dept – Reviewed & Filed

6.4 Riverdale Planning

6.5 Personnel

Councillor Pod recused himself for the following discussion and vote

6.5.1 In Camera – personnel

No. 272-22 CREIGHTON-PETERS

Be It Resolved That Council recess the regular meeting to sit in camera as a Committee of the Whole to discuss personnel issues.

Be It Further Resolved That all matters discussed are to be kept confidential.

CARRIED

No. 273-22 SMITH-VEITCH
Be It Resolved That Council come out of Committee of the Whole and continue with the regular meeting.

CARRIED

No. 274-22 CREIGHTON-PETERS
Be It Resolved That HR_13-19 Hiring/Step Grid Policy undergo a review and not be in effect until finalized.

CARRIED

Councillor Pod resumed his seat at the table for the remainder of the meeting.

7. UNFINISHED BUSINESS:

7.1 FA_01-19 Municipal Tendering & Procurement Policy – TABLED

8. NEW BUSINESS:

8.1 Basket funding/Unconditional Grants

8.2 Draft Article for Banner

8.3 Discretionary spending

8.4 Grader 770GP Inspection

8.5 Blue Cross – Members of Council – Under review

9. CONSIDERATION OF BY-LAWS:

9.1 By-Law No. 2022-09 – False Alarm By-Law

No. 275-22 CREIGHTON-POD
Be It Resolved that By-Law No. 2022-09, being a By-Law of Riverdale Municipality to regulate and control alarm systems that cause false alarms to be actuated be given 1st reading.

CARRIED

No. 276-22 POD-CREIGHTON
Be It Resolved that By-Law No. 2022-09, being a By-Law of Riverdale Municipality to regulate and control alarm systems that cause false alarms to be actuated be given 2nd reading.

CARRIED

10. COUNCILLOR'S REMARKS & SUGGESTIONS:

Councillor Creighton – notification to contractors regarding snow dumping

11. MAYOR'S REMARKS & SUGGESTIONS:

Mayor Lamb – notification of finalizing 2021 audit from SENSUS

12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:

Budget meeting date TBD

13. ADJOURNMENT:

No. 277-22 PETERS-VEITCH
Be It Resolved that Council do now adjourn.

TIME: 9:15 p.m.

CARRIED

Heather Lamb
Mayor

Kat Bridgeman
Chief Administrative Officer