

**RIVERDALE MUNICIPALITY  
AGENDA  
FEBRUARY 7TH, 2023 - 6:00PM**

**COUNCIL CHAMBERS, RIVERDALE MUNICIPAL OFFICE**

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes - January 17 & 20th, 2023
4. Delegation/Public Hearings:
5. COMMUNICATIONS
  - 5.1 MB Transportation & Infrastructure - acknowledgment letter
  - 5.2 Cochrane Stock Farms - letter
6. MONTHLY REPORTS:
  - 6.1 Public Works & Utilities:
    - 6.1.1 Monthly Report - Municipal Operations Manager - C. Madden  
*Update on warranty - attached*
    - 6.1.2 Project: Municipal Works Garage
  - 6.2 Police (Creighton):
    - 6.2.1 Meeting with Andrew Minor (Feb 16 @ 3:00pm)
  - 6.3 Fire & Emergency Services:
    - 6.3.1 HR\_23-02 Fire Department Compensation Policy
    - 6.3.2 Fire Chief Monthly Report
  - 6.4 Finance:
  - 6.5 Personnel Liaison (& Personnel Policy):
    - 6.5.1 In Camera - Personnel
  - 6.6 General Land Development:
  - 6.7 Public Health- Landfill & Recycling:
  - 6.8 Rivers Cemetery Committee (Mason):
  - 6.9 Rivers Handi-Van Committee (Committee of the Whole)
    - 6.9.1 Handi-Van Financial Statement - Dec 2022
  - 6.10. Senior Services Committee (Mason):
  - 6.11. Riverdale Recreation Commission (Veitch/Peters):
    - 6.11.1 C. Walker Monthly Report
  - 6.12. Riverdale Community Centre:
    - 6.12.1 C. Walker Monthly Report
  - 6.13. EDO:
  - 6.14. Prairie Crocus Regional Library (Smith):
    - 6.14.1 Library Board Appointment

- 6.15. EMO:
- 6.16. Riverdale Planning District:
  - 6.17.1 L. Gill - Monthly Report
- 6.17. Riverdale CDC (Creighton/Peters):
- 6.18. Rolling Dale Board (Veitch):
- 6.19. Midwest Weed District (Pod/Smith):
- 6.20. Assiniboine West Watershed District (Smith)
  - 6.21.1 Oak River / Lower Little Saskatchewan River
- 6.21. Central Assiniboine Watershed District (Pod)
  - 6.22.1 Epinette/Willow Subdistrict
7. UNFINISHED BUSINESS:
  - 7.1 HR\_23-01 Long Term Service and Retirement Recognition Policy - For Review
  - 7.2 ADM\_22-01 Charitable Donation Policy - For review
  - 7.3 FA\_01-19 Municipal Tendering & Procurement Policy
  - 7.4 Emergency Services Gym Update
8. NEW BUSINESS:
9. CONSIDERATION OF BY-LAWS:
  - 9.1 By-Law No. 2023-02 - Appoint Fire Department personnel - 3rd & final reading
10. COUNCILLOR'S REMARKS & SUGGESTIONS:
11. MAYOR'S REMARKS & SUGGESTIONS:
12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:
13. ADJOURNMENT

## RIVERDALE MUNICIPALITY

The minutes of the regular meeting of Council for Riverdale Municipality held in the Council Chambers on the 7<sup>th</sup> day of February 2023.

Mayor Heather Lamb called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

Councillor Everett Smith  
Councillor Shawn Mason  
Councillor Christa Veitch  
Councillor Tyson Peters  
Councillor David Creighton  
Councillor Tyler Pod

Chief Administrative Officer Kat Bridgeman recorded the minutes.

No. 32-23     POD-MASON  
Be It Resolved that the regular meeting agenda dated February 7<sup>th</sup>, 2023 be adopted as presented;

Be It Further Resolved that the agenda form part of the minutes.

CARRIED

No. 33-23     CREIGHTON-PETERS  
Be It Resolved that the minutes of the regular meeting of January 17<sup>th</sup>, 2023 and the special meeting of January 20<sup>th</sup>, 2023 be adopted as circulated.

CARRIED

#### 4. **DELEGATION:**

#### 5. **COMMUNICATIONS:**

- 5.1 MB Transportation & Infrastructure – letter
- 5.2 Cochrane Stock Farm - letter

#### 6. **MONTHLY REPORTS:**

##### 6.1 **Public Works & Utilities**

- 6.1.1 Municipal Operations Manager C. Madden Report - reviewed and filed

##### 6.2 **Police**

- 6.2.1 Confirmation of Meeting with Andrew Minor – Feb 16, 2023

##### 6.3 **Fire & Emergency Services**

- 6.3.1 HR\_23-02 Fire Department Compensation Policy
- 6.3.2 Fire Chief J. Duthie Report reviewed and filed

##### 6.4 **Finance**

##### 6.5 **Personnel Liaison**

No. 34-23     MASON-VEITCH  
Be It Resolved That Council recess the regular meeting to sit in camera as a Committee of the Whole to discuss personnel issues.

Be It Further Resolved That all matters discussed are to be kept confidential.

CARRIED

No. 35-23     VEITCH-CREIGHTON  
Be It Resolved That Council come out of Committee of the Whole and continue with the regular meeting.

CARRIED

**6.6 General Land Development**

**6.7 Public Health – Landfill & Recycling**

**6.8 Rivers Cemetery Committee**

**6.9 Rivers Handi-Van**

**6.9.1 Rivers Handi-Van Financial Statement**

No. 36-23 SMITH-PETERS  
Be It Resolved That Council approved the Rivers Handi-Van unaudited Financial Statement for December 2022

CARRIED

**6.10 Riverdale Senior Services Committee**

**6.11 Riverdale Recreation Commission**

6.11.1 C. Walker Report reviewed and filed

**6.12 Riverdale Community Centre**

6.12.1 C. Walker Report reviewed and filed

6.12.2 RCC Heater replacement

No. 37-23 SMITH-VEITCH  
Be It Resolved That Council accept the quote to supply and install one Rexnor 100 Unit heater at Riverdale Community center submitted by Gill's Plumbing & Heating for \$4,547.50 + GST.

For: 4

Against: 3

CARRIED

**6.13 EDO**

**6.14 Prairie Crocus Regional Library**

**6.14.1 Board appointment**

No. 38-23 SMITH-VEITCH  
Be It Resolved That JoAnn Brandon be appointed to the Prairie Crocus Regional Library for the remainder of the 2022/2023 term

CARRIED

**6.15 EMO**

**6.16 Riverdale Planning District**

**6.17 Riverdale CDC**

**6.18 Rolling Dale Board**

**6.19 Midwest Weed District**

**6.20 Assiniboine West Watershed District**

**6.21 Central Assiniboine Watershed District**

**7. UNFINISHED BUSINESS:**

**7.1 HR\_23-01 Long Term Service and retirement Recognition Policy**

No. 39-23 CREIGHTON-POD  
Be It Resolved That Council approve HR\_23-01 Long-Term Service and Retirement Recognition Policy as presented.

CARRIED

**7.2 ADM\_22-01 Taxable Donation Policy**

**7.3 FA\_01-19 Municipal Tendering & Procurement Policy**

**7.4 Emergency Services Gym Update**

**8. NEW BUSINESS:**

**9. CONSIDERATION OF BY-LAWS:**

**9.1 By-Law No. 2023-02 – Fire Dept Personnel**

No. 40-23 POD-CREIGHTON  
Be It Resolved that By-Law No. 2023-02, being a By-Law of Riverdale Municipality to appoint Fire Department personnel be given 3<sup>rd</sup> and final reading.

<u>Member Present</u>	<u>Vote</u>
Councillor Everett Smith	For
Councillor Shawn Mason	For
Councillor Christa Veitch	For
Councillor Tyson Peters	For
Councillor David Creighton	For
Councillor Tyler Pod	For
Mayor Heather Lamb	For

CARRIED

**10. COUNCILLOR’S REMARKS & SUGGESTIONS:**

Councillor Mason – reported on Chamber of Commerce meeting, planned events for Rivers 110<sup>th</sup> anniversary; fireworks date to be determined

Councillor Smith – some intersections off PTH 25 need sanding

Councillor Veitch – attended and reported on Caucus meeting; will attend quarterly

Councillor Creighton – Snow clearing at the Elementary school – piles need to be cleared by contractor

**11. MAYOR’S REMARKS & SUGGESTIONS:**

**12. CHIEF ADMINISTRATIVE OFFICER’S REPORT:**

**13. ADJOURNMENT:**

No. 41-23 CREIGHTON-VEITCH  
Be It Resolved that Council do now adjourn.

TIME: 9:25 p.m.

CARRIED

\_\_\_\_\_  
Heather Lamb  
Mayor

\_\_\_\_\_  
Kat Bridgeman  
Chief Administrative Officer