

**RIVERDALE MUNICIPALITY
AGENDA
MAY 16TH, 2023 - 6:00PM**

COUNCIL CHAMBERS, RIVERDALE MUNICIPAL OFFICE

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes - April 18th, 2023
4. Delegation/Public Hearings:
 - 4.1 Public Hearing - Variation Application - 6:05PM
 - 4.2 Burns Maendel - Daniel Burns - 6:30PM
In Camera - Legal
5. COMMUNICATIONS
 - 5.1 Rivers Collegiate - confirmation of Riverdale Municipality Scholarships
 - 5.2 RM of Elton - Request for support
6. MONTHLY REPORTS:
 - 6.1 Public Works & Utilities:
 - 6.1.1 Monthly Report - Municipal Works Manager C. Madden
 - 6.1.2 Utility report - J. Worth - Full R900 Metre change
 - 6.1.3 Quotes for tree removal
 - 6.2 Police (Creighton):
 - 6.2.1 Police Chief L. Schwartz - Monthly report
 - 6.2.2 *The Police Services Act*
 - 6.2.3 Police Vehicle - replacement
 - 6.3 Fire & Emergency Services:
 - 6.3.1 Fire Chief J. Duthie - Monthly report
 - 6.3.2 Pumper Truck - Procurement process
 - 6.4 Finance:
 - 6.4.1 List of Accounts
General Chq 13399 - 13465 = \$418,578.73
 - 6.4.2 Bank Reconciliation - Jan & Feb 2023
 - 6.4.3 Financial Statement - April 30th, 2023
 - 6.4.4 YTD Vendor Listing
 - 6.4.5 Collabria Statement - April
 - 6.4.6 Invoice clarification
 - 6.5 Personnel Liaison (& Personnel Policy):
 - 6.6 General Land Development:
 - 6.6.2 Memorial Drive/7th Avenue Lots
 - 6.6.3 In Camera - Legal/Land
 - 6.7 Public Health- Landfill & Recycling:
 - 6.8 Rivers Cemetery Committee (Mason):
 - 6.9 Rivers Handi-Van Committee (Committee of the Whole):
 - 6.10. Riverdale Senior Services Committee (Mason):

- 6.11. Riverdale Recreation Commission (Veitch/Peters):
 - 6.11.1 C. Walker Report
- 6.12. Riverdale Community Centre:
 - 6.12.1 C. Walker Gill Report
- 6.13. EDO:
- 6.14. Prairie Crocus Regional Library (Smith):
- 6.15. EMO:
 - 6.15.1 April 19-22 power outage event - report
 - 6.15.2 Code Red Review
- 6.16. Riverdale Planning District:
 - 6.16.1 L. Gill monthly report - CN report
 - 6.16.2 Application for Variation (Rose)
- 6.17. Riverdale CDC (Creighton/Peters):
- 6.18. Rolling Dale Board (Veitch):
- 6.19. Midwest Weed District (Smith/Pod):
- 6.20. Assiniboine West Watershed District (Smith)
- 6.21. Central Assiniboine Watershed District (Pod)
- 7. UNFINISHED BUSINESS:
 - 7.1 Website Design
 - 7.2 culvert
- 8. NEW BUSINESS:
 - 8.1 Garbage receptacle on Aspen Trail
 - 8.2 Dog Licenses
 - 8.3 Soccer Pitch electric
 - 8.4 Manitoba Crimestoppers
 - 8.5 PW_03-15 Vehicle, Equipment & Building Policy - for Review
- 9. CONSIDERATION OF BY-LAWS:
 - 9.1 2023-05 - to amend BL 2016-09 - close and sale of road - 3rd & final reading
 - 9.2 2023-06 - to amend BL 2016-10 to close and sell parts of
Public Reserve - 3rd & final reading
 - 9.3 2023-07 - to amend BL 2016-11 to open a Public Road - 3rd & final reading
 - 9.4 2023-01 - Fire Protection Special Service By-Law - 3rd & Final reading
- 10. COUNCILLOR'S REMARKS & SUGGESTIONS:
- 11. MAYOR'S REMARKS & SUGGESTIONS:
- 12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:
- 13. ADJOURNMENT

RIVERDALE MUNICIPALITY

The minutes of the regular meeting of Council for Riverdale Municipality held in the Council Chambers on the 16th day of May 2023.

Mayor Heather Lamb called the meeting to order at 6:00 p.m. with the following members of Council in attendance:

Councillor Everett Smith
Councillor Shawn Mason
Councillor Christa Veitch
Councillor Tyson Peters
Councillor David Creighton
Councillor Tyler Pod

Chief Administrative Officer Kat Bridgeman recorded the minutes.

Councillor Pod not in attendance

No. 119-23 SMITH-MASON

Be It Resolved that the regular meeting agenda dated May 16th, 2023 be adopted as presented;

Be It Further Resolved that the agenda form part of the minutes.

CARRIED

No. 120-23 CREIGHTON-VEITCH

Be It Resolved that the minutes of April 18th, 2023 be adopted as circulated.

CARRIED

4. PUBLIC HEARING:

4.1 Public Hearing – Variation Application – 6:05pm

No. 121-23 CREIGHTON-PETERS

Be It Resolved That the Council for Riverdale Municipality recess the Regular Meeting of Council at 6:05 pm to sit as a Public Hearing to hear representation on an application for variation.

CARRIED

No. 122-23 PETERS-MASON

Be It Resolved that Council Close the Public Hearing and re-open the regular meeting at 6:10pm.

CARRIED

DELEGATION:

4.2 Burns Maendel – D. Burns – 6:30PM

In Camera

Councillor Pod attended the meeting at 6:50pm

No. 123-23 MASON-VEITCH

Be It Resolved That Council recess the regular meeting to sit in camera as a Committee of the Whole to discuss legal/land issues.

Be It Further Resolved That all matters discussed are to be kept confidential.

CARRIED

No. 124-23 VEITCH-MASON

Be It Resolved That Council come out of Camera and continue with the regular meeting.

CARRIED

5. COMMUNICATIONS:

5.1 Rivers Collegiate – Municipal Scholarship confirmation

- No. 125-23 MASON-VEITCH
Be It Resolved That Council approve the increase of each Municipal Scholarship award to \$300.00

CARRIED

5.2 RM of Elton – request support by resolution of Council for submission to the AMM

- No. 126-23 MASON-CREIGHTON
WHEREAS the Department of Manitoba Transportation and Infrastructure (MTI) issued a Guide for Permits - Development Adjacent to Provincial Highways (Guide) in the January 2019 edition;

AND WHEREAS examples under 1.2 of the Guide states that “Unsafe highway accesses can result from inappropriately located and frequently placed accesses, as highway vehicles may have limited time to react to vehicles entering, exiting, or crossing a highway (especially at unexpected or confusing locations). High speed highways have a higher potential for more severe and fatal collisions”;

AND WHEREAS Section 3.1 of the Guide states “The role of providing access to individual developments is best suited for internal roads (i.e. not provincial highways)”;

AND WHEREAS Section 4 of the Guide states “The placement, design and illumination of signs is important to ensure vehicles can travel safely without obstruction, and to minimize distractions to motorists. This section applies to all signs within the controlled area”;

AND WHEREAS Section 4.1 (2) states “The following should be avoided..... (2) A sign, any portion of which is capable of, or is intended to move”;

AND WHEREAS Section 4.2 (2) states “The sign must not be erected or located closer than:

- a. three metres to the highway right-of-way
- b. a distance as directed by MI
- c. a distance which is sufficiently far from the travelled portion of any adjacent highway that, if the sign fell, it would not result in the sign falling on that portion of the highway
- d. whichever is the greater of the above”;

AND WHEREAS after several discussions and meetings with Manitoba Transportation and Infrastructure Ministers, local MLA’s, local MP’s and Developers requesting the elimination of temporary accesses due to public safety concerns in Southwestern Manitoba;

THEREFORE BE IT RESOLVED that the AMM lobby the Province of Manitoba to ensure all entities, including the Province of Manitoba, follow the guidelines outlined in the Guide;

AND FURTHER BE IT RESOLVED that the AMM lobby the Province of Manitoba and the Government of Canada to jointly act to ensure that all existing temporary high traffic unsafe accesses that were approved through the development stage be removed immediately to ensure the safety of the travelling public;

AND FURTHER BE IT RESOLVED that the AMM lobby the Province of Manitoba and the Government of Canada to jointly act to ensure that all new temporary accesses adjacent to provincial highways be limited to a six-month period to ensure the safety of the travelling public.

CARRIED

- No. 127-23 CREIGHTON-SMITH

WHEREAS Manitoba Environment and Climate through the Drainage & Water Control regulate drainage within the Province of Manitoba through The Water Rights Act;

AND WHEREAS in Section 2 of The Water Rights Act states:
Property in water

2 Except as otherwise provided in this Act, all property in, and all rights to the use, diversion or control of, all water in the province, insofar as the legislative jurisdiction of the Legislature extends thereto, are vested in the Crown in right of Manitoba.

AND WHEREAS all persons including municipalities must obtain a valid and subsisting license as per Section (1) (a), (b) and (c) of the Act which states:

Prohibition against use of water

3(1) Except as otherwise provided in this Act or the regulations, no person shall

(a) in any manner whatsoever use or divert water, unless he or she holds a valid and subsisting licence to do so; or

(b) construct, establish, operate or maintain any works, unless he or she holds a valid and subsisting licence to do so; or

(c) control water or construct, establish, operate or maintain any water control works, unless he or she holds a valid and subsisting licence to do so.

AND WHEREAS it has become cost prohibitive and time consuming for municipalities to control water within each respective boundary specifically for:

Applying for a Water Control Works License (includes a survey) to remove recent sediment from rural municipal ditches when the sediment is creating a drainage issue, as the original intent of the site is being obstructed from the sediment.

THEREFORE BE IT RESOLVED that the AMM lobby Manitoba Environment and Climate, Drainage & Water Control to amend The Water Rights Act to allow rural municipalities the ability to remove recent sediment from rural municipal ditches within their boundaries without a Water Control Works License.

CARRIED

No. 128-23 SMITH-VEITCH

WHEREAS Manitoba Environment and Climate through the Drainage & Water Control regulate drainage within the Province of Manitoba through The Water Rights Act;

AND WHEREAS in Section 2 of The Water Rights Act states:
Property in water

2 Except as otherwise provided in this Act, all property in, and all rights to the use, diversion or control of, all water in the province, insofar as the legislative jurisdiction of the Legislature extends thereto, are vested in the Crown in right of Manitoba.

AND WHEREAS all persons including municipalities must obtain a valid and subsisting license as per Section (1) (a), (b) and (c) of the Act which states:

Prohibition against use of water

3(1) Except as otherwise provided in this Act or the regulations, no person shall

(a) in any manner whatsoever use or divert water, unless he or she holds a valid and subsisting licence to do so; or

(b) construct, establish, operate or maintain any works, unless he or she holds a valid and subsisting licence to do so; or

(c) control water or construct, establish, operate or maintain any water control works, unless he or she holds a valid and subsisting licence to do so.

AND WHEREAS it has become cost prohibitive and time consuming for municipalities to control water within each respective boundary specifically for:

Applying for a Water Control Works License to replace 12-16" (300mm - 400mm) culverts with 18" (450mm) culverts in rural municipal roads and approaches when the 12-16" (300mm - 400mm) culverts are frequently blocked from freezing and animal obstructions due to the diameter.

THEREFORE BE IT RESOLVED that the AMM lobby Manitoba Environment and Climate, Drainage & Water Control to amend The Water Rights Act to allow municipalities the ability to replace 12" – 16" (300mm - 400mm) culverts in rural municipal roads and approaches with 18" (450mm) culverts through a Registration Application License vs. the current Water Control Works License.

CARRIED

6. MONTHLY REPORTS:

6.1 Public Works

6.1.1 Monthly report – Municipal Operations Mgr – C. Madden – Reviewed & filed

6.1.2 Utility report – J. Worth – Full R900 metre Change

No. 129-23 POD-SMITH

Whereas the Rivers Utility asset management plan to upgrade all utility metres to the new Neptune R900 RF water meters is in its 4th and final year;

Therefore Be It Resolved That any remaining utility account holder(s) opposed to the change from the old utility metres to the new RF head may be provided with a wall mount Metre Interface Unit on the exterior of the home at their own cost;

Be It Further Resolved That that cost be set at \$101.85

CARRIED

6.1.3 Tree removal quote

No. 130-23 CREIGHTON-MASON

Be It Resolved That Council accept the quote submitted by Busy Beaver Tree Services for the removal of 2 trees adjacent to RCC parking lot to allow for site lines to the community sign at a cost of \$2500.00 + GST

CARRIED

6.2 Police

6.2.1 Police Chief L. Schwartz – Monthly report – Reviewed & Filed

6.2.2 *The Police Services Act*

6.2.3 Police Vehicle Replacement

6.3 Fire & Emergency

6.3.1 Fire Chief J. Duthie – Monthly report – Reviewed & Filed

6.3.2 Pumper truck – Procurement Process

6.4 Finance

6.4.1 List of Accounts

No. 131-23 VEITCH-PETERS

Be It Resolved that the List of Accounts submitted to Council and having been certified by said council and totaling the sum of \$418,578.73 being cheques numbered 13399 to 13465 be hereby passed for payment.

CARRIED

6.4.2 Bank Reconciliation

- No. 132-23 PETERS-VEITCH
Be It Resolved That the Bank Reconciliation for the General and Utility accounts for January & February 2023 be hereby adopted as presented.

CARRIED

6.4.3 Financial Statement

- No. 133-23 CREIGHTON-POD
Be It Resolved That the financial statement for the period ended April 30th, 2023 be hereby adopted as presented.

CARRIED

6.4.4 YTD Vendor Listing

6.4.5 Collabria Statement - April

- No. 134-23 POD-PETERS
Be It Resolved That approve the Collabria monthly statement for April as presented.

CARRIED

6.5 Personnel Liaison

6.6 General Land Development

6.6.1 Memorial Drive/7th Avenue Lost marketing (Mason)

6.6.2 In Camera – Legal/land

- No. 135-23 PETERS-SMITH
Be It Resolved That Council recess the regular meeting to sit in camera as a Committee of the Whole to discuss legal/land issues.

Be It Further Resolved That all matters discussed are to be kept confidential.

CARRIED

- No. 136-23 MASON-VEICTH
Be It Resolved That Council come out of Camera and continue with the regular meeting.

CARRIED

6.7 Public Health – Landfill & Recycling

6.8 Rivers Cemetery Committee

6.9 Rivers Handi-Van Committee

6.10 Riverdale Senior Services Committee

6.11 Riverdale Recreation Commission

6.11.1 L. Walker Report reviewed and filed

6.12 Riverdale Community Centre

6.12.1 L. Walker Report reviewed and filed

6.13 EDO

6.12.1 L. Walker Report reviewed and filed

6.14 Prairie Crocus Regional Library

6.15 EMO

6.15.1 April 19-22 power outage event report – Reviewed & Filed

6.15.2 Code Red Review

6.16 Riverdale Planning District

6.16.1 L. Gill Monthly Report – CN Report
6.16.2 Application for Variation (Rose)

No. 137-23 VEITCH-SMITH

Whereas Rodney & Lorena Rose owner(s) of property legally described as being; 38 Cree Lane in Chimo Resort, applied to the Council of Riverdale Municipality for a variation order in order to:

Vary the rear yard setback from 3 feet to 0 feet to allow for a new garage to be constructed on the property.

Vary the side yard setback from 3 feet to 0 feet to allow for a new garage to be constructed on the property.

And after careful consideration of the application and any representations made for or against it, the Council of Riverdale Municipality, in meeting duly assembled this 16th day of May, 2023 approve said application

CARRIED

6.18 Rivers/Daly CDC

6.19 Rolling Dale Board

6.20 Midwest Weed District

6.21 Assiniboine West Watershed District

6.22 Central Assiniboine Watershed District

7. UNFINISHED BUSINESS:

7.1 Website design

7.2 culvert

8. NEW BUSINESS:

8.1 Garbage receptacle on Aspen Trail

8.2 Dog Licensing

8.3 Soccer Pitch Electric

No. 138-23 PETERS-POD

Be It Resolved That Council agrees to cover the cost of relocating the underground wire from Redferns to the gazebo at a cost of \$1,075.11 + applicable tax

CARRIED

8.4 Manitoba Crime Stoppers

No. 139-23 VEITCH-CREIGHTON

Be It Resolved That Council agrees to contribute \$0.25 per capital towards MB Crime Stoppers.

CARRIED

8.5 PW_03-15 Vehicle, Equipment & Building Policy – For Review

9. CONSIDERATION OF BY-LAWS:

9.1 By-Law No. 2023-05 – amend BL 2016-09 close and sale of road

No. 140-23 MASON-PETERS

Be It Resolved that By-Law No. 2023-05, being a By-Law of Riverdale Municipality to amend By-Law No. 2016-09 to close a municipal road and authorize the sale of land be given 3rd & final reading.

<u>Member Present</u>	<u>Vote</u>
Councillor Everett Smith	For
Councillor Shawn Mason	For
Councillor Christa Veitch	For
Councillor David Creighton	For
Councillor Tyler Pod	For
Councillor Tyson Peters	For
Mayor Heather Lamb	For

CARRIED

9.2 By-Law No. 2023-06 – amend BL 2016-10 close and sell parts of Public Reserve

- No. 141-23 SMITH-CREIGHTON
 Be It Resolved that By-Law No. 2023-06, being a By-Law of Riverdale Municipality to amend By-Law No. 2016-10 to close and sell parts of Public reserve be given 3rd & final.

<u>Member Present</u>	<u>Vote</u>
Councillor Everett Smith	For
Councillor Shawn Mason	For
Councillor Christa Veitch	For
Councillor David Creighton	For
Councillor Tyler Pod	For
Councillor Tyson Peters	For
Mayor Heather Lamb	For

CARRIED

9.3 By-Law No. 2023-07 – amend BL 2016-11 open a public road

- No. 142-23 POD-MASON
 Be It Resolved that By-Law No. 2023-07, being a By-Law of Riverdale Municipality to amend By-Law No. 2016-11 to open a Public Road be given 3rd & final reading.

<u>Member Present</u>	<u>Vote</u>
Councillor Everett Smith	For
Councillor Shawn Mason	For
Councillor Christa Veitch	For
Councillor David Creighton	For
Councillor Tyler Pod	For
Councillor Tyson Peters	For
Mayor Heather Lamb	For

CARRIED

9.4 BL 2023-01 – Fire Protection Special Service By-Law

- No. 143-23 VEITCH-POD
 Be It Resolved That By-Law No. 2023-01, being a by law to establish a rate for a special services levy for Fire Protection Service within the Municipality from 2023 to 2025 inclusive be given 3rd & final reading.

<u>Member Present</u>	<u>Vote</u>
Councillor Everett Smith	For
Councillor Shawn Mason	For
Councillor Christa Veitch	For
Councillor David Creighton	For
Councillor Tyler Pod	For
Councillor Tyson Peters	For
Mayor Heather Lamb	For

CARRIED

10. COUNCILLOR'S REMARKS & SUGGESTIONS:
 Councillor Creighton – school zone sign hours at RES

11. MAYOR'S REMARKS & SUGGESTIONS:

Mayor Lamb – Women's Institute Elk Bench in pocket park

12. CHIEF ADMINISTRATIVE OFFICER'S REPORT:

13. ADJOURNMENT:

No. 144-23 MASON-POD
Be It Resolved that Council do now adjourn.

TIME: 9:20 p.m.

CARRIED

Heather Lamb
Mayor

Kat Bridgeman
Chief Administrative Officer